

**AGENDA**

**TUESDAY, JULY 1, 2025 –9:00 AM**

**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS  
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOMS #1003-#1004  
OCONTO WI 54153  
[www.ocontocountywi.gov](http://www.ocontocountywi.gov)**

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.ocontocountywi.gov](http://www.ocontocountywi.gov)

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
  - 3.1. Change of Sequence
  - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting (Enc.)
5. Review Prior Months Vendor Payments (Enc.)
6. Communications
7. CTH-S Detour Request
8. Approve Gravel Contract
9. Facility Discussion
10. Staffing Update
11. Equipment Update
12. Road Work Update
13. Announcements/General Information (No action to be taken)
14. Next Meeting Date
15. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

VH/Date Posted: June 24, 2025

**MINUTES**

**THURSDAY, JUNE 5, 2025 – 9:00 A.M.**

**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS  
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041  
OCONTO WI 54153**

**[www.ocontocountywi.gov](http://www.ocontocountywi.gov)**

*(Draft minutes not approved by committee)*

COMMITTEE PRESENT: David Behrend, David Christianson, Bob Wolf, Joel Lavarda

ABSENT: Elmer Ragen

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Richard Heath, Al Sleeter, Beth Ellingson, Mike Beyer, Dan Benser, Jill Hendricks

**1. Call to Order**

Chair Christianson called the meeting to order at 9:00 am.

**2. Statement of County Mission and Vision by Hytinen**

**3. Approval of Agenda**

3.1 Change of Sequence – None

3.2 Removal of Items – None

Motion by Wolf/Lavarda to approve the agenda. The motion was voted and carried.

**4. Approval of Minutes of Previous Meeting(s)**

Motion by Wolf/Behrend to approve the May 8, 2025, minutes as printed. The motion was voted and carried.

**5. Review Prior Months Vendor Payments**

Vendor payments were discussed.

**6. Communications**

- Heath gave information on Village of Lena Baseball Diamond Appreciation Night June 16, 2025.
- Property/Technology Committee is hosting an ice cream social at Beyer Home Museum following County Board meeting on June 19.
- Notice of Public Hearing – No impact at this time.
- Email received from Crooked Lake fire department requesting to detour portion of CTH-W on July 5 at 10:30am for a parade. They will provide their own traffic control.
- Information received from Brad Olsen from Oconto Falls police department regarding the City of Oconto Falls moving forward with plans to annex the right of way on the segment of CTH-I from the hospital to Columbia Street. A portion of this segment is currently in the Town of Stiles. If approval is received from WisDOT to jurisdictional transfer this segment to the city, it will also need approval from Highway Committee and County Board.
- Email from WisDOT on local officials meeting taking place on June 10 for resurface of STH-64 from STH-32 to CTH-S. This is tentatively scheduled for 2030.

**7. CTH-Z Driveway Variance Request**

Hytinen brought up location on screen as well as variance request letter. The driveway request was denied due to not meeting requirements of ordinance for spacing and frequency of driveways already in that area. Discussion followed on speed limit, traffic counts, and grade of land. Motion by Wolf/Lavarda to approve variance request for accessed growth and development. The motion was voted and carried.

**8. CTH-BB Detour Request**

Request from Civics Club & City of Gillett to detour CTH-BB for parade on July 4. Motion by Lavarda/Behrend to allow use of CTH-BB on July 4 for parade with proper signage and detour. The motion was voted and carried.

**9. CTH-A Detour Request**

Request from Wooden Shoe/Village of Lena, to detour CTH-A from Old 41 to East Railroad Street, from 3:30pm-7:30pm on June 10, July 8, and August 12. Motion by Behrend/Lavarda to allow detour, with Village of Lena providing signs for traffic control. The motion was voted and carried.

**10. Approval to Order Two Quad-Axes 2026**

Motion by Behrend/Lavarda to recommend to County Board the purchase of (2) Quad-Axes with plow equipment with funding allocated in 2026 budget. The motion was voted and carried. Wolf Abstained.

**11. Approval of Need to Build a new Highway Facility Resolution**

Resolution R2025-05-05 Approval of Need to Build a New Highway Facility was voted at County Board to send back to Highway Committee. Email from Supervisor Barkhaus shown on screen. Discussion on what is included in the estimated cost of 44 million dollars as well as the need to hire a firm to assist with direction of project. Motion by Lavarda/Behrend to create new resolution with change in line 5 to, "Approval to Proceed to Next Steps on New Highway Facility," and strike lines 20 and 21. Also request to have the resolution submitted by members of Highway Committee, not County Board Chair. The motion was voted and carried.

**12. Staffing Update**

- Six LTE's have started, with 2 more starting at a later date.
- Operator that is incapacitated continues to be off.
- Grader operator position has been posted.

**13. Equipment Update**

- (2) Tri-axles from 2024 budget at Monroe Truck and have build dates of end of June, (3) triaxles from 2025 budget have expected build dates of June 2026.

**14. Roadwork Update**

- Right of way purchases and design continue for CTH-C STP project.
- Design continues on CTH-CC structure in Oconto Falls. Public information meeting held May 19.
- Pulverizing to begin June 16 on CTH-A.
- Concrete repair continues on 4 lanes.
- Binder down on CTH-J LRIP project, surface purchased from NE Asphalt.
- Asphalt plant went down last week. Repairs are taking place now with parts estimated at \$13,000.
- Paving on town roads will be next.
- Draft PS&E documents submitted last Friday for Pecore Road and will be let shortly. Work to begin next year.

**15. Announcements/General Information/Guests (No action to be taken)**

- Lavarda questioned maintenance on CTH-A bridge, this is WisDOT jurisdiction.
- Breakfast on the Farm is June 8. Highway Department will maintain traffic control based on WisDOT recommended traffic plan.
- Town of Breed will notify Hytinen after their July board meeting if they want us to continue services with them. Discussion followed on other towns that may be interested in our services.
- Issues with calling and cell phones continue.

**16. Next Meeting Date**

Next meeting scheduled for Tuesday, July 1, 2025, at 9am in rooms 1003/1004. County Board room is having microphones installed and is not available.

**17. Adjournment**

Chair Christianson declared meeting adjourned at 11:03 am.

06/24/2025 10:05 AM

User: hwyamand

DB: Oconto

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO  
 INVOICE ENTRY DATES 06/01/2025 - 06/21/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Page: 24/24

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
<b>--- TOTALS BY FUND ---</b>							
	702 - HIGHWAY			1,006,170.78	0.00		
<b>--- TOTALS BY DEPT/ACTIVITY ---</b>							
	70-16105 - HIGHWAY			340.20	0.00		
	70-16106 - HIGHWAY			1,093.25	0.00		
	70-16113 - HIGHWAY			Road Oils - 4,454.25	0.00		
	70-16114 - HIGHWAY			Tires - 54,515.74	0.00		
	70-16115 - HIGHWAY			1,192.96	0.00		
	70-16116 - HIGHWAY			Batteries - (22.00)	0.00		
	70-16119 - HIGHWAY			Fuel - 13,998.82	0.00		
	70-16120 - HIGHWAY			Diesel - 17,848.80	0.00		
	70-16122 - HIGHWAY			202.07	0.00		
	70-16123 - HIGHWAY			1,390.12	0.00		
	70-53110 - HIGHWAY ADMINISTRATION			542.43	0.00		
	70-53192 - RADIO EXPENSES			26.20	0.00		
	70-53194 - DRUG & ALCOHOL TESTING			43.80	0.00		
	70-53196 - STATE ADMINISTRATION			29.20	0.00		
	70-53220 - FIELD SMALL TOOLS			3,305.14	0.00		
	70-53230 - SHOP OPERATIONS-OCONTO			2,270.58	0.00		
	70-53232 - SHOP OPERATIONS-SURING			2,381.46	0.00		
	70-53254 - COUNTY PIT SPRUCE			333.60	0.00		
	70-53260 - BITUMINOUS OPERATIONS			93,322.32	0.00		
	70-53271 - BLDG & GRNDS OPNS-OCON			6,431.90	0.00		
	70-53273 - BLDG & GRNDS OPNS-SURI			1,671.92	0.00		
	70-53274 - BLDG & GRNDS OPNS-SAMP			115.89	0.00		
	70-53281 - ACQUISITION OF CAPITAL			572,000.00	0.00		
	70-53301 - COUNTY ROAD MAINTENANC			83,260.96	0.00		
	70-53302 - COUNTY SNOW & ICE CONT			115.44	0.00		
	70-53304 - COUNTY PAVING & SEALCO			121,707.11	0.00		
	70-53312 - STP ~ OTHERS			6,807.67	0.00		
	70-53315 - BRIDGE			2,941.50	0.00		
	70-53321 - STATE MAINTENANCE			1,741.32	0.00		
	70-53323 - STATE MISC			4,675.00	0.00		
	70-53324 - STATE BRIDGE MAINTENAN			76.50	0.00		
	70-53331 - LOCAL GOVT-ROAD MAINTE			3,408.48	0.00		
	70-53334 - LOCAL BRIDGE			3,640.15	0.00		
	70-53340 - LOCAL DEPARTMENTS SERV			308.00	0.00		