

AGENDA
WEDNESDAY, AUGUST 20, 2025 1:00 P.M.
OCONTO COUNTY AGING ADVISORY COUNCIL
OCONTO FALLS AREA SENIOR CENTER DINING SITE
512 CALDWELL AVENUE, OCONTO FALLS, WI 54154
www.ocontocountywi.gov

This is an open meeting of the Oconto County Aging Advisory Council. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website www.ocontocountywi.gov

1. Call Meeting to Order
2. Election of Chair
3. Statement of County Mission and Vision
4. Approval of Agenda
 - 4.1. Changes in Sequence
 - 4.2. Removal of Items
5. Approval of Minutes from Previous Meeting(s) (Enc.)
6. Discussion of Aging Advisory By laws (Enc.)
7. Programming Updates
8. Discussion Aging Plan Goal Prioritization
9. Additional Program Announcements/Comments (no action to be taken)
10. Set Next Meeting Date(s)
11. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins, so appropriate accommodations can be arranged.

Persons who are members of another governmental body but who are not members of this committee may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

cc: Committee (FTP); County Administrator, Corporation Counsel, Human Resource Director, County Website, Central File, Official Posting Location (Physical Copy)

wsd/Date Posted: 8-14-2025

MISSION: To responsibly serve, support, and protect the people and places throughout our community.
VISION: An empowered community where safety, sustainability, and well-being are enhanced by our work.

MINUTES
WEDNESDAY, AUGUST 13, 2025
OCONTO COUNTY AGING ADVISORY COUNCIL
PUBLIC HEARING
OCONTO FALLS AREA SENIOR CENTER DINING SITE
512 CALDWELL AVENUE, OCONTO FALLS, WI 54154

(Draft minutes until approved by Council)

PRESENT: Richard Heath, Scott Shackelford, Brandon Daul, Will Kline, Jaelyn Scanlan, Tom Bitters, Bart Schindel, Katie Daul, Wendy Dey

1. Call Meeting to Order

The meeting was called to order at 1:00 p.m. by Scott Shackelford.

2. Statement of County Mission and Vision

Shackelford read the County Mission and Vision Statements.

3. Approval of Agenda

3.1 Change in Sequence – None

3.2 Removal of Items – None

Agenda was reviewed; no changes were made.

4. Introductions

Each person in attendance introduced themselves.

5. Overview of the 2025-2027 Aging Plan Draft

Shackelford provided an overview of the 2025-2027 Aging Plan Draft. Some highlights include; A survey was conducted with Oconto County residents that identified the aging communities' top concerns; transportation, home health options and supports, home repairs and upkeep, and food deliveries were identified as being high priorities. The proposed budget was reviewed. Funding for the aging programs are received from the Greater Wisconsin Agency on Aging Resources (GWAAR). Shackelford announced that Brandon Daul, Deputy Director of Health and Human Services, will be leading the meetings beginning in 2026. Specific goals of the aging advisory council were reviewed and discussed.

6. Discussion Involving Public Input Regarding the 2025-2027 Aging Plan Draft

Comments/questions raised from those present at the meeting are outlined below.

- Did GWAAR speak about the national/state aging strategies.
- Could the Aging Advisory Council and UW Extension collaborate to combine efforts in supporting home delivered meals, to expand this program.
- A top priority identified was home health needs. What exactly does this mean. How will the Aging Advisory Council support the aging community in regard to home health needs.
- Aging in place. 80% of seniors own their home, 71% of those who own their home will then age in place. How can the Aging Advisory Council assist them in remaining in their homes.
- How will the Aging Advisory Council educate seniors and promote the programs that are available to them.

7. Additional Program Announcements/Comments

- Shackelford stated that at the next meeting the Bylaws will be reviewed, and there will be an election for the chair for the council.
- Discussion held regarding ways to promote the programming available for seniors. Some options discussed were local churches, County website, by creating and distributing flyers, and having more surveys.

8. Set Next Meeting Date(s)

Next regular meeting is scheduled for Wednesday, August 20, 2025 at 1:00 p.m. at the Oconto Falls Senior Center.

9. Adjournment

Shackelford declared the meeting adjourned at 1:45 p.m.

OCONTO COUNTY AGING ADVISORY COUNCIL BYLAWS

Section 1. Purpose

- A. The purpose of this Advisory Council shall be to manage, organize, and help in promotion of better living standards for senior citizens within Oconto County.
- B. The Advisory Council was created to meet all WI Elders Act composition requirements to help shape policy, advise programs, and represent older adults. The Advisory Council becomes the Commission on Aging and is advisory to the Health and Human Services Board and to the greater County Board.

Section 2. Name

The name of this organization shall be known as the Oconto County Aging Advisory Council, hereinafter referred to as the Advisory Council.

Section 3. General Duties

- A. The Advisory Council shall act as an advisory council to the Health and Human Services Board to improve the quality of life for senior citizens in Oconto County. The Advisory Council shall carry out duties as directed by the Oconto County Board of Supervisors following the mandates of the Designation of an Aging Unit for Oconto County Resolution R2024-10-09 adopted by County Board motion October 31, 2024 to administer services under Wis. Stats. Chapter 46.
- B. The Advisory Council is subject to the current Oconto County Board Rules of Order.

Section 4. Appointment of Members

The members of the Advisory Council shall be appointed by the County Administrator subject to confirmation by the County Board. Membership of the Advisory Council shall be balanced to provide geographic county-wide representation as much as possible.

- A. Membership. There shall be five Advisory Council members. At least 50% of the members shall be individuals age 60 years of age or older. No more than 50% of the members may be individuals elected to any office.

- B. Terms. Members of the Advisory Council shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of 1/3 of the members shall expire each year, and no member may serve more than two consecutive three-year terms.
- C. Rotation. Upon establishing an Advisory Council, two members will expire in year 3, Two members in year 2, and one member in year 1 to start the rotation to replace expiring terms.
- D. Payment. Per-diems for meeting attendance in the amount of \$60 and mileage allowance for County Board Supervisors and members of the public who are otherwise uncompensated for their participation.
- E. Appointed Chair. The Chair of the Advisory Council shall be elected by the Advisory Council members upon formation, and every 3 years thereafter.

Section 5. Meetings

- A. The official meeting place of the Advisory Council shall be at the Senior Meal sites, or an alternative Oconto County meeting site. In the case of a special or educational meeting, the location may be any specifically designated and duly published accessible meeting place.
- B. Regular meetings of the Advisory Council shall be held quarterly and as needed.
- C. Special meetings of the Advisory Council may be called by or at the request of the Chair or the written request of any two members.
- D. Notice of any meeting of the Advisory Council shall be given at least three days in advance, posted according to the open meeting laws. Agendas and minutes will be posted on the county website

Section 6. Duties and Powers

The Advisory Council shall, in addition to any other powers and duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the Wisconsin Department of Health Services, if any, for programs in Oconto County that are funded by the federal or state government for administration by the Oconto county Aging Unit. The Advisory Council shall advise the Oconto County Aging Unit with respect to the powers and duties of the Aging Unit under 46.82(3), Wis. Stats.

RESOLUTION – R2025-00-XX

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: Designation of Oconto County Aging Advisory Council

WHEREAS, the Oconto County Board had previously appointed Oconto County to administer services under Wis. Statute 46 including; Congregate Care Nutrition programs, transportation, and Benefit Specialist Programs by designation of an Aging Unit with resolution R2024-10-09 adopted on October 31, 2024; and

WHEREAS, a requirement of designation of an Aging Unit under Wis. Statute 46 is to create an Advisory Council which meets the WI Elders Act, advises on aging programs, and represents older adults with the goal of promoting better living standards and services for senior citizens in Oconto County; and

WHEREAS, the Advisory Council will act in an advisory capacity to the Aging Unit, Health and Human Services Board, and to the greater County Board; and

WHEREAS, designating an Advisory Council within Oconto County would involve membership that represents the older population it serves and seeks community feedback for aging services and programs administered by the Aging Unit.

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby designates the Oconto County Aging Advisory Council to be formed pursuant to Chapter 46 of the Wisconsin Statutes.

Submitted this 19th day of June, 2025.

By: HEALTH & HUMAN SERVICES BOARD

Thomas Bitters, Chair
Jolene Barkhaus
Bart Schindel
Stephanie Holman
Tracy A. Winkler
David VanZeeland
Karl Ballestad
Kathy Gohr
Julie Graef

Electronically Reviewed by Corporation Counsel on 05/29/2025 – BLE

45 *Adopted by an electronic vote:* *Ayes.* *Nays.* *Absent.* *Abstain.* *Vacant.*