

**PUBLIC HEARING AGENDA**  
**(THURSDAY) OCTOBER 30, 2025 – 9:00 A.M.**  
**PUBLIC HEARING – 2025 BUDGET OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
**301 WASHINGTON STREET, OCONTO WI 54153-1699**

This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.ocontocountywi.gov](http://www.ocontocountywi.gov)

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Invocation – Supervisor Schreiber
4. Statement of County Mission and Vision
5. Presentation of Communications and Petitions
6. Public Hearing – 2026 Budget (Summary Budget Book is a separate document)  
6.1. Link to [2026 Budget | Oconto County Budget 2026](http://2026.Budget.OcontoCountyBudget2026) (cleargov.com)
7. Adjournment of Public Hearing

**ANNUAL MEETING AGENDA**  
**(THURSDAY) OCTOBER 30, 2025 (Immediately following Adjournment of Public Hearing)**  
**ANNUAL MEETING – OCONTO COUNTY BOARD OF SUPERVISORS**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
**301 WASHINGTON STREET, OCONTO, WI 54153**

This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.ocontocountywi.gov](http://www.ocontocountywi.gov)

1. Call to Order and Roll Call
2. Presentation of Awards and Recognition
3. Presentation of Communications and Petitions
4. Consent Agenda
  - 4.1. Removal of Items from Consent Agenda
  - 4.2. Approval of Consent Agenda
    - 4.2.1. **A2025-10-01** Zoning Change – Town of Abrams (Jahnke) – L&W Resources Com. (3)
    - 4.2.2. **A2025-10-02** Zoning Change – Town of Brazeau (Bernie Cudnohosky Trust Agreement) – L&W Resources Com. (5)
    - 4.2.3. **A2025-10-03** Zoning Change – Town of Doty (Raether) – L&W Resources Com. (7)
    - 4.2.4. **A2025-10-04** Zoning Change – Town of How (Tuschiy) – L&W Resources Com. (9)
    - 4.2.5. **A2025-10-05** Zoning Change – Town of Lakewood (Bessert) – L&W Resources Com. (11)
    - 4.2.6. **A2025-10-06** Zoning Change – Town of Little Suamico (Lade Beach LLC) – L&W Resources Com. (13)
    - 4.2.7. **A2025-10-07** Zoning Change – Town of Maple Valley (Jones) – L&W Resources Com. (15)
    - 4.2.8. **A2025-10-08** Zoning Change – Town of Oconto (Ross & Tamara Harms Revocable Trust – L&W Resources Com. (17)
    - 4.2.9. **A2025-10-09** Zoning Change – Town of Oconto Falls (Maloney) – L&W Resources Com. (19)
    - 4.2.10. **A2025-10-10** Zoning Change – Towns of Chase (Vanlannen & Stineman); Chase (Lambert); Little River (Grauvogl); Little River (Bourassa); Stiles (Wood) – L&W Resources Com. (21)
    - 4.2.11. **O2025-10-01** Chapter 17 – Traffic Code – Highway Com. (24)
    - 4.2.12. **O2025-10-02** Chapter 2 – Code of Ordinance County Board Rules – Executive Com. (25)
    - 4.2.13. **R2025-10-01** Approval of 2026 Part Time Non-Union Wage Schedule – Administration Com. (41)
    - 4.2.14. **R2025-10-02** Resolution Establishing a Line of Succession in the Absence of the Oconto County Health Officer – Health and Human Services Board (44)
    - 4.2.15. **R2025-10-03** Approval of Septic Encroachment Easement Agreement – Highway Com. (46)
    - 4.2.16. **R2025-10-04** Forestry Revitalization Act – L&W Resources Com. (50)
  5. Regular Agenda
    - 5.1. Change in Sequence
    - 5.2. Removal of Items
    - 5.3. Approval of Regular Agenda
  6. Approval of Previous Meeting Proceedings (68)

7. Committee and Departmental Reports (No Action to be taken)
  - 7.1. Report – Health & Human Services Board Update
  - 7.2. Report – Human Resources Employee Update (70)
  - 7.3. Report – TEDCOR (Tourism & Economic Development Corporation of the Oconto Region)
  - 7.4. Report – Highway Facilities Update
8. **R2025-10-05** Approve County Board Compensation for the 2026-2028 Term – Executive Com. (71)
9. **R2025-10-06** Adopting the Oconto County Budget for the Fiscal Year January 1, 2026 thru December 31, 2026 and Establishing a Tax Levy for said Fiscal Year – Administration Com. (72)
10. **R2025-10-07** Approval of 2026 Capital Improvement Plan – Administration Com. (73)
11. **R2025-10-08** Approve Attolles Law Firm Engagement Agreement – Administration Com. (74)
12. **R2025-10-09** Approval of Opioid Remediation Funded Initiatives – Administration Com. (75)
13. **R2025-10-10** Support of State Investment for Income Maintenance Administration – Health and Human Services Board (76)
14. **R2025-10-11** A Resolution to Enact an Ordinance Requiring Renewable Energy Companies to Obtain County Board Approval for Infrastructure Development and Maintenance – Supervisor Barkaus (78)
15. Announcements/General Information (No Action to be taken)
16. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body. Courthouse Bldg. "A" is located at the corner of Washington Street & Arbutus Avenue Ramp Access from Washington Street Parking Lot Entrance

- c. Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Department Heads, external requests), Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

kp/Date Posted: 10/22/2025

November Invocation by Supervisor Wittkopf

*To responsibly serve, support, and protect the people and places throughout our community.*

## AMENDATORY ORDINANCE – A2025-10-01

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250046, filed August 18, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Agricultural District to Rural Residential District on property described as:

**PROPERTY INFORMATION: Tax Parcel # 002-040401941**

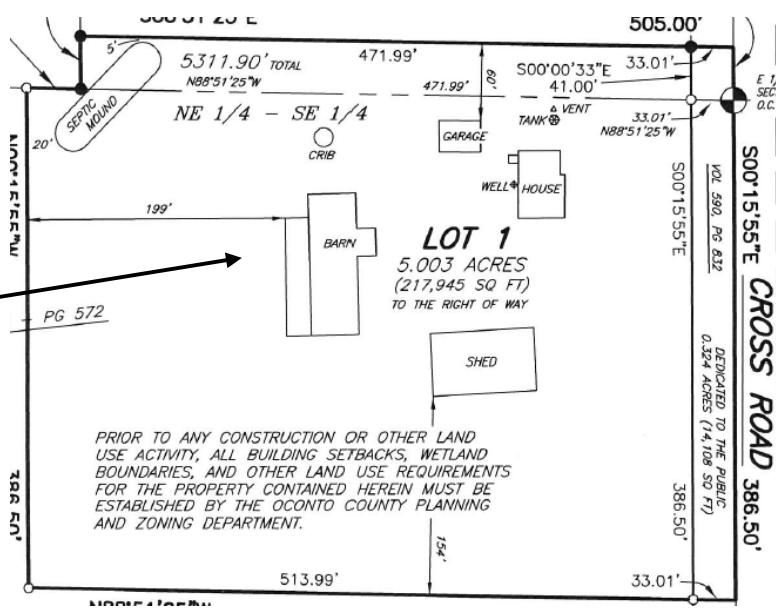
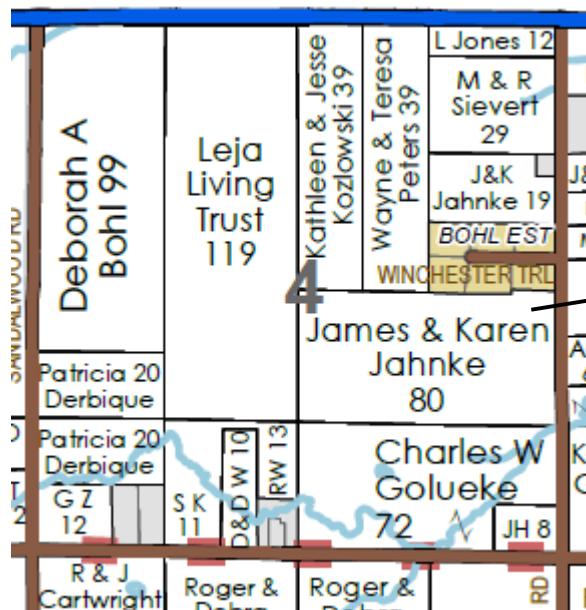
Part of Section 4, T26N, R20E, Town of Abrams

## Existing Zoning: Agricultural District

## Proposed Zoning: Rural Residential District

PROPERTY OWNER: James & Karen Jahnke

### Area to be rezoned



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant desires to rezone 5.00 acres to Rural Residential District in order to bring the parcel into compliance to permit the existing buildings to be separated from the agricultural lands; and

WHEREAS: the acreage is currently being utilized as a residence and outbuildings; and

WHEREAS: the parcel is located along Cross Rd and is in an area planned for low density-low impact residential development; and

WHEREAS: the Town of Abrams held a board meeting to consider the change in zoning for consistency with their Town Comprehensive Plan and voted to recommend approval; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has recommended approval.

57                   NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
58                   FOLLOWS: Petition: RZ-20250046

59  
60                   Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
61                   be and are hereby repealed as far as any conflict exists.

62  
63                   Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
64                   a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

65  
66                   Section 3: Rezone petition RZ-20250046 is hereby adopted amending the Oconto County Zoning District  
67                   Map, by changing the zoning classification from Agricultural District to Rural Residential District for the  
68                   above noted description.

69  
70                   Section 4: The ordinance shall take effect the day after passage and publication as required by law.

71  
72                   Submitted this 30th day of October, 2025.

73  
74                   By: LAND AND WATER RESOURCES COMMITTEE

75  
76                   Tim Cole, Chair  
77                   Patrick J. Scanlan  
78                   Keith Schneider  
79                   Wayne Kaczrowski  
80                   Mike Beyer  
81                   Dennis Kroll, Alternate  
82                   David Parmentier, Alternate

83  
84  
85                   *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

86  
87                   *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## AMENDATORY ORDINANCE – A2025-10-02

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250053, filed September 12, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Agricultural District to Rural Residential District on property described as:

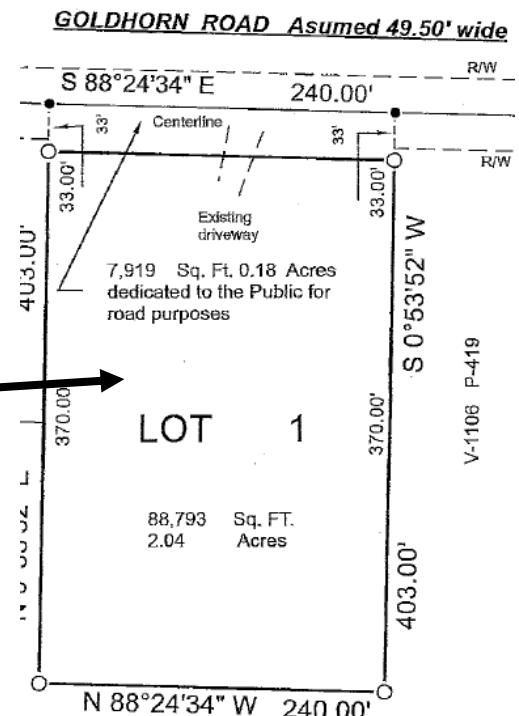
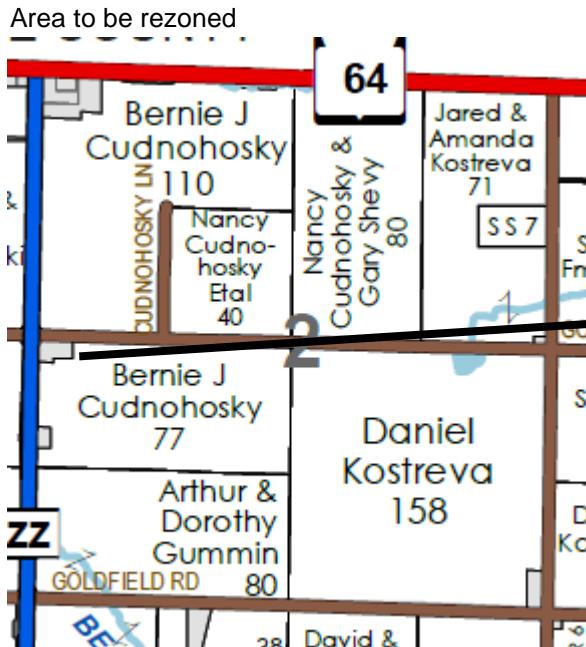
**PROPERTY INFORMATION: Tax Parcel # 008-020202032**

Part of Section 2, T30N, R19E, Town of Brazeau

### Existing Zoning: Agricultural District

## Proposed Zoning: Rural Residential District

PROPERTY OWNER: Bernie Cudnohosky Trust Agreement



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant desires to rezone 2.0 acres to Rural Residential District in order to bring the parcel into compliance to create a residential lot; and

WHEREAS: the acreage is currently being utilized as cropland and woods; and

WHEREAS: the parcel is located along Goldhorn Rd and is in an area planned for low density-low impact residential development; and

WHEREAS: the Town of Brazeau held a board meeting to consider the change in zoning for consistency with their Town Comprehensive Plan and voted to recommend approval; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has recommended approval.

57                   NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
58                   FOLLOWS: Petition: RZ-20250053

59  
60                   Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
61                   be and are hereby repealed as far as any conflict exists.

62  
63                   Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
64                   a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

65  
66                   Section 3: Rezone petition RZ-20250053 is hereby adopted amending the Oconto County Zoning District  
67                   Map, by changing the zoning classification from Agricultural District to Rural Residential District for the  
68                   above noted description.

69  
70                   Section 4: The ordinance shall take effect the day after passage and publication as required by law.

71  
72                   Submitted this 30th day of October, 2025.

73  
74                   By: LAND AND WATER RESOURCES COMMITTEE

75  
76                   Tim Cole, Chair  
77                   Patrick J. Scanlan  
78                   Keith Schneider  
79                   Wayne Kaczrowski  
80                   Mike Beyer  
81                   Dennis Kroll, Alternate  
82                   David Parmentier, Alternate

83  
84  
85                   *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

86  
87                   *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## AMENDATORY ORDINANCE – A2025-10-03

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250049, filed August 21, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Forest District to Rural Residential District on property described as:

**PROPERTY INFORMATION: Tax Parcel # 014-291100212**

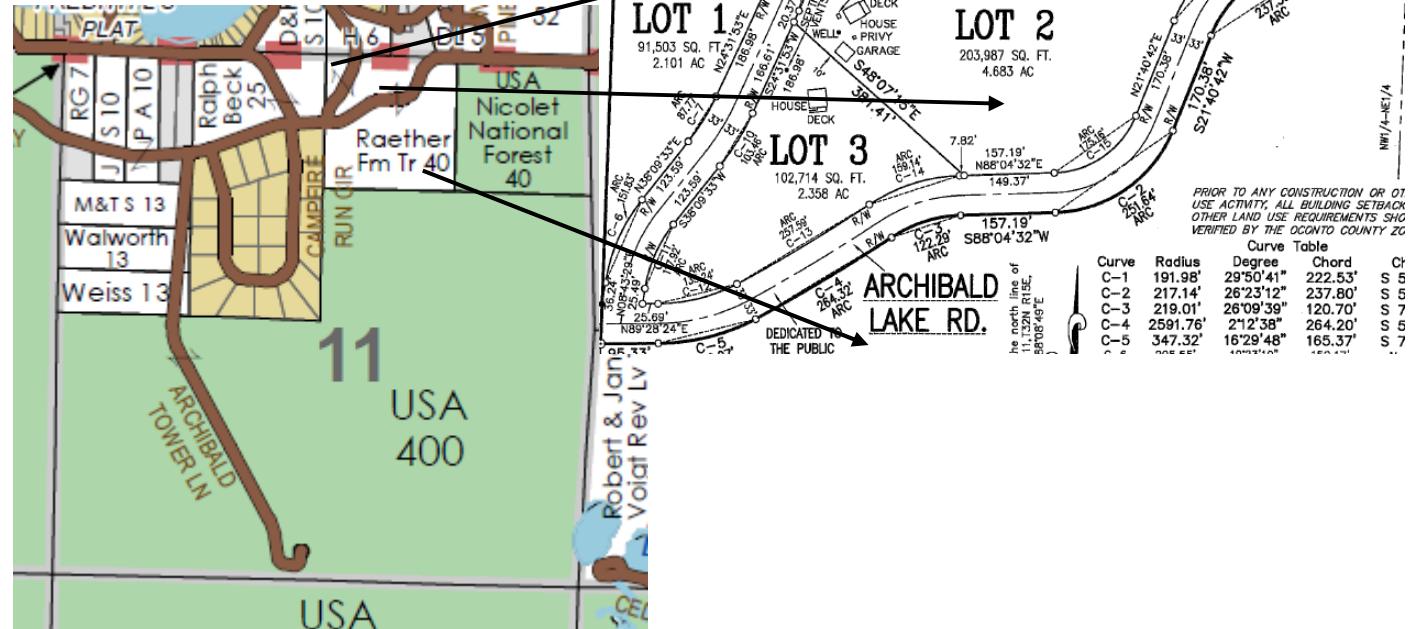
Part of Section 11, T32N, R15E, Town of Doty

## Existing Zoning: Forest District

## Proposed Zoning: Rural Residential District

PROPERTY OWNER: Harvey Raether

## Area to be rezoned



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant desires to rezone 37.5 acres to Rural Residential District in order to bring the parcel into compliance to create three lots and set up remaining lands south of Archibald Lake Rd for future subdividing; and

WHEREAS the acreage is currently being utilized as a residence and vacant woodlands; and

WHEREAS: the parcel is located along Archibald Lake Rd and is in an area planned for residential development; and

WHEREAS: the Town of Doty held a board meeting to consider the change in zoning for consistency with their Town Comprehensive Plan and voted to recommend approval; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for

56 rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has  
57 recommended approval.

58  
59 NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
60 FOLLOWS: Petition: RZ-20250049

61  
62 Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
63 be and are hereby repealed as far as any conflict exists.

64  
65 Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
66 a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

67  
68 Section 3: Rezone petition RZ-20250049 is hereby adopted amending the Oconto County Zoning District  
69 Map, by changing the zoning classification from Forest District to Rural Residential District for the above  
70 noted description.

71  
72 Section 4: The ordinance shall take effect the day after passage and publication as required by law.

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73  
74  
75 Submitted this 30th day of October, 2025.

76  
77 By: LAND AND WATER RESOURCES COMMITTEE

78  
79 Tim Cole, Chair  
80 Patrick J. Scanlan  
81 Keith Schneider  
82 Wayne Kaczrowski  
83 Mike Beyer  
84 Dennis Kroll, Alternate  
85 David Parmentier, Alternate

86  
87  
88 *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

89  
90 *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## AMENDATORY ORDINANCE – A2025-10-04

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250047, filed August 20, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Agricultural District to Rural Residential District on property described as:

**PROPERTY INFORMATION: Tax Parcel # 018-181802742**

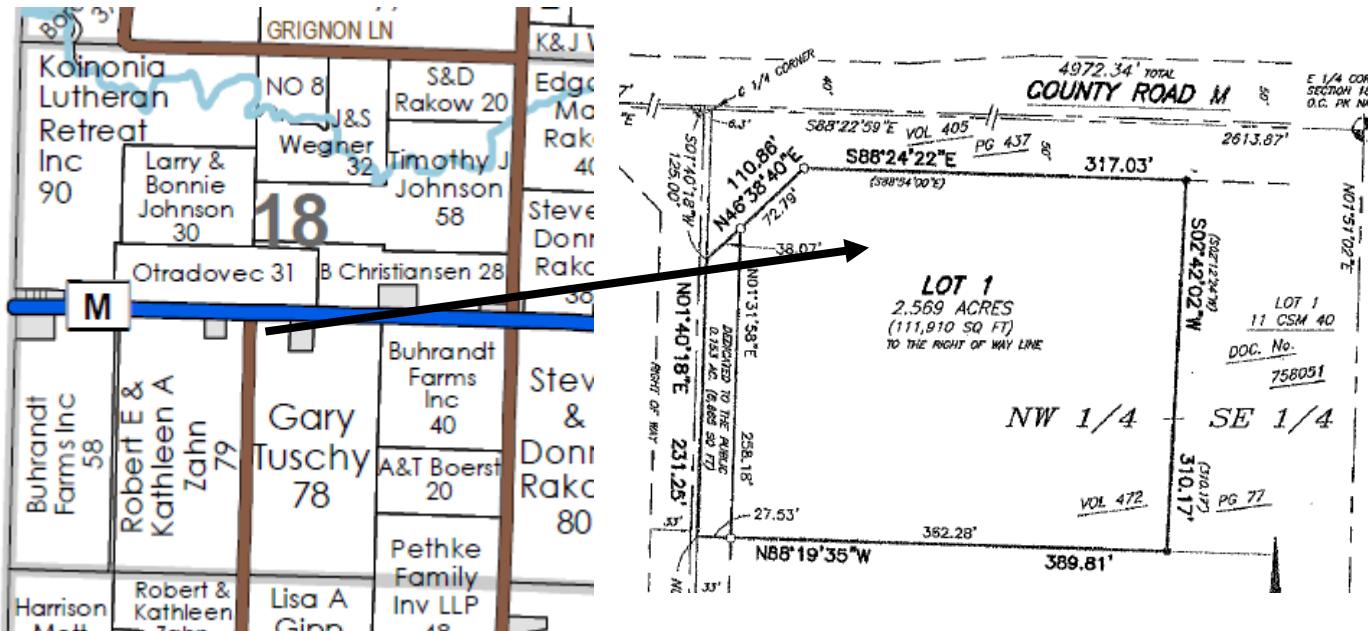
Part of Section 18, T29N, R17E, Town of How

### Existing Zoning: Agricultural District

## Proposed Zoning: Rural Residential District

PROPERTY OWNER: Gary & Cynthia Tuschi

## Area to be rezoned



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant desires to rezone 2.569 acres to Rural Residential District in order to bring the parcel into compliance to create a new lot; and

WHEREAS: the acreage is currently being utilized as a croplands; and

WHEREAS: the parcel is located along County Road M and is in an area planned for low density-low impact residential development; and

WHEREAS: the Town of How held a board meeting to consider the change in zoning for consistency with their Town Comprehensive Plan and voted to recommend approval; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for

56 rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has  
57 recommended approval.

58  
59 NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
60 FOLLOWS: Petition: RZ-20250047

61  
62 Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
63 be and are hereby repealed as far as any conflict exists.

64  
65 Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
66 a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

67  
68 Section 3: Rezone petition RZ-20250047 is hereby adopted amending the Oconto County Zoning District  
69 Map, by changing the zoning classification from Agricultural District to Rural Residential District for the  
70 above noted description.

71  
72 Section 4: The ordinance shall take effect the day after passage and publication as required by law.

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73  
74  
75 Submitted this 30th day of October, 2025.

76  
77 By: LAND AND WATER RESOURCES COMMITTEE

78  
79 Tim Cole, Chair  
80 Patrick J. Scanlan  
81 Keith Schneider  
82 Wayne Kaczrowski  
83 Mike Beyer  
84 Dennis Kroll, Alternate  
85 David Parmentier, Alternate

86  
87  
88 *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

89  
90 *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

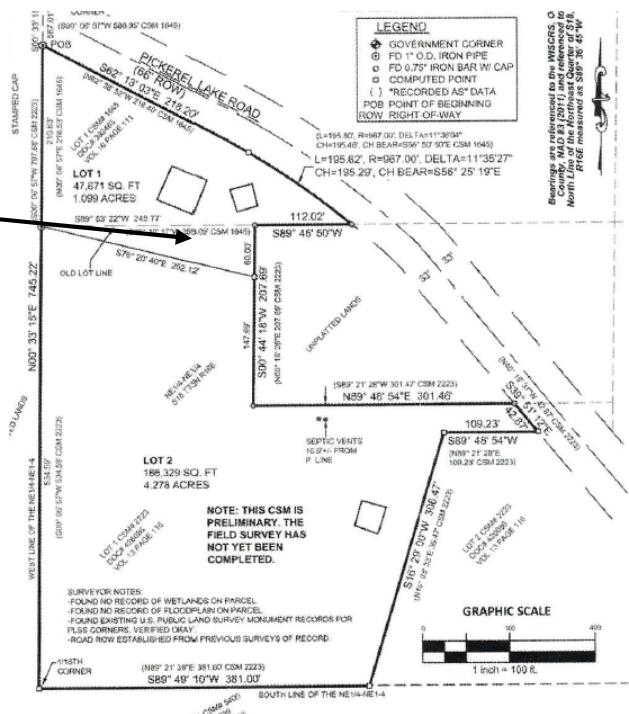
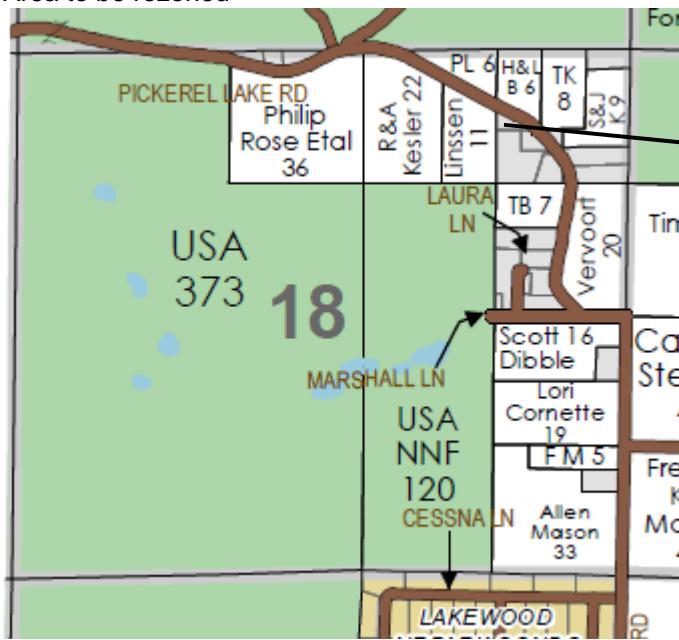
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2  
3  
4  
5 **AMENDATORY ORDINANCE – A2025-10-05**

6 To: The Honorable Chair and Members of the Oconto County Board of Supervisors  
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9 WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-  
10 20250045, filed August 18, 2025, to amend the Oconto County Zoning District Map, and having given notice  
11 thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin  
12 Statutes, and having been informed of the facts pertinent to the changes as follows:  
13  
14

15 To rezone land from Rural Residential District to Residential Single Family District on property described  
16 as:  
17

18 PROPERTY INFORMATION: Tax Parcel # 019-181800311b2 & 019-181800411c1  
19 Part of Section 18, T33N, R16E, Town of Lakewood  
20 Existing Zoning: Rural Residential District  
21 Proposed Zoning: Residential Single Family District  
22 PROPERTY OWNER: Michael & Susan Bessert  
23  
24 Area to be rezoned  
25



41 And being duly advised of the wishes of the people in the area affected as follows:  
42  
43

44 WHEREAS: the applicant desires to rezone 1.099 acres to Residential Single Family District in  
45 order to bring the parcel into compliance to reconfigure lot boundaries between adjacent owners; and  
46

47 WHEREAS: the acreage is currently being utilized as wooded residential use; and  
48

49 WHEREAS: the parcel is located along Pickerel Lake Rd and is in an area planned for residential  
50 development; and  
51

52 WHEREAS: the Town of Lakewood held a board meeting to consider the change in zoning for  
53 consistency with their Town Comprehensive Plan and voted to recommend approval; and  
54

55 WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after  
56 listening to testimony for and against, and after reviewing the application staff report, the standards for  
57

56 rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has  
57 recommended approval.

58  
59 NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
60 FOLLOWS: Petition: RZ-20250045

61  
62 Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
63 be and are hereby repealed as far as any conflict exists.

64  
65 Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
66 a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

67  
68 Section 3: Rezone petition RZ-20250045 is hereby adopted amending the Oconto County Zoning District  
69 Map, by changing the zoning classification from Rural Residential District to Residential Single Family  
70 District for the above noted description.

71  
72 Section 4: The ordinance shall take effect the day after passage and publication as required by law.

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73  
74  
75 Submitted this 30th day of October, 2025.

76  
77 By: LAND AND WATER RESOURCES COMMITTEE

78  
79 Tim Cole, Chair  
80 Patrick J. Scanlan  
81 Keith Schneider  
82 Wayne Kaczrowski  
83 Mike Beyer  
84 Dennis Kroll, Alternate  
85 David Parmentier, Alternate

86  
87  
88 *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

89  
90 *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## AMENDATORY ORDINANCE – A2025-10-06

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250052, filed September 12, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Forest District & Agricultural District to Rural Residential District on property described as:

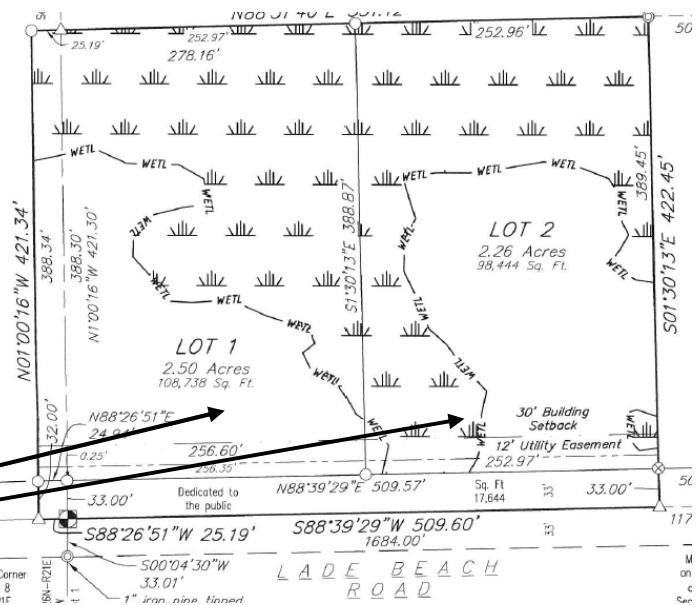
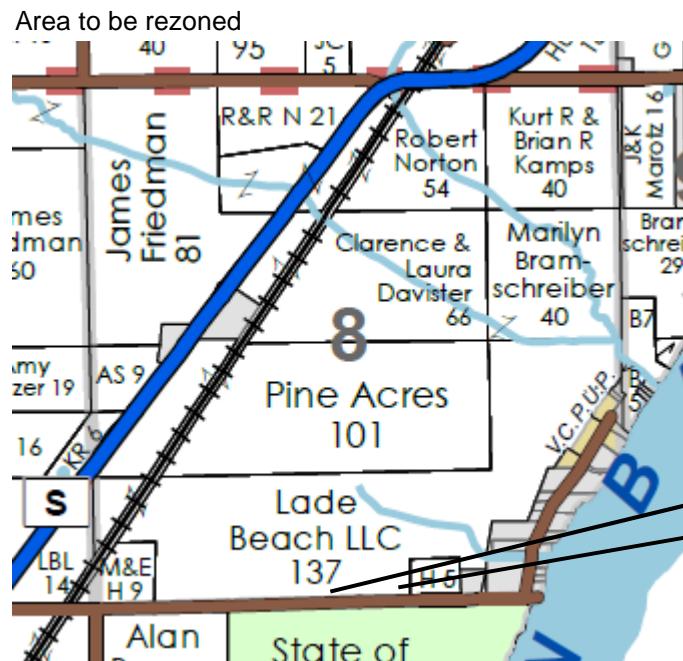
PROPERTY INFORMATION: Tax Parcel # 024-34080342a & 024-340801834

Part of Section 8, T26N, R21E, Town of Little Suamico

## Existing Zoning: Forest District & Agricultural District

## Proposed Zoning: Rural Residential District

PROPERTY OWNER: Lade Beach LLC



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant desires to rezone 4.76 acres to Rural Residential District in order to bring the parcel into compliance for creating two residential lots; and

WHEREAS: the acreage is currently being utilized as a woodlands; and

WHEREAS: the parcel is located along Lade Beach Rd and is in an area planned for low density-low impact residential development; and

WHEREAS: the Town of Little Suamico held a board meeting to consider the change in zoning for consistency with their Town Comprehensive Plan and voted to recommend approval; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for

56 rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has  
57 recommended approval.

58  
59 NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
60 FOLLOWS: Petition: RZ-20250052

61  
62 Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
63 be and are hereby repealed as far as any conflict exists.

64  
65 Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
66 a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

67  
68 Section 3: Rezone petition RZ-20250052 is hereby adopted amending the Oconto County Zoning District  
69 Map, by changing the zoning classification from Forest District & Agricultural District to Rural Residential  
70 District for the above noted description.

71  
72 Section 4: The ordinance shall take effect the day after passage and publication as required by law.

73  
74  
75 Submitted this 30th day of October, 2025.

76  
77 By: LAND AND WATER RESOURCES COMMITTEE

78  
79 Tim Cole, Chair  
80 Patrick J. Scanlan  
81 Keith Schneider  
82 Wayne Kaczrowski  
83 Mike Beyer  
84 Dennis Kroll, Alternate  
85 David Parmentier, Alternate

86  
87 10/  
88 *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*  
89  
90 Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant

## AMENDATORY ORDINANCE – A2025-10-07

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250048, filed August 21, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Agricultural District to Rural Residential District on property described as:

**PROPERTY INFORMATION: Tax Parcel # 026-141401233**

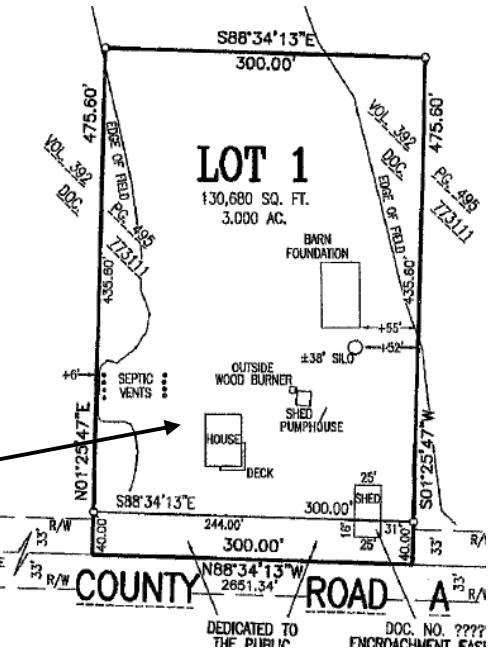
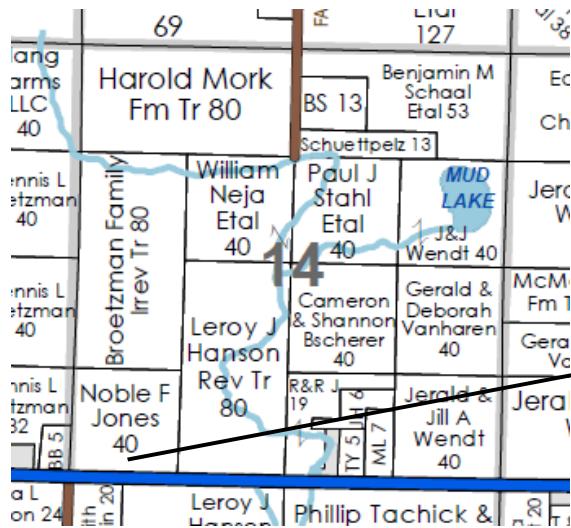
Part of Section 14, T29N, R18E, Town of Maple Valley

## Existing Zoning: Agricultural District

## Proposed Zoning: Rural Residential District

PROPERTY OWNER: Noble Jones

## Area to be rezoned



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant desires to rezone 3.0 acres to Rural Residential District in order to bring the parcel into compliance to split off improvements from 40 acre parcel; and

WHEREAS: the acreage is currently being utilized as a residence; and

WHEREAS: the parcel is located along County Road A and is in an area planned for low density-low impact residential development; and

WHEREAS: the Town of Maple Valley held a board meeting to consider the change in zoning for consistency with their Town Comprehensive Plan and voted to recommend approval; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has recommended approval.

NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: Petition: RZ-20250048

57 Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
58 be and are hereby repealed as far as any conflict exists.

59  
60 Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
61 a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

62  
63 Section 3: Rezone petition RZ-20250048 is hereby adopted amending the Oconto County Zoning District  
64 Map, by changing the zoning classification from Agricultural District to Rural Residential District for the  
65 above noted description.

66  
67 Section 4: The ordinance shall take effect the day after passage and publication as required by law.

68  
69  
70 Submitted this 30th day of October, 2025.

71  
72 By: LAND AND WATER RESOURCES COMMITTEE

73  
74  
75 Tim Cole, Chair  
76 Patrick J. Scanlan  
77 Keith Schneider  
78 Wayne Kaczrowski  
79 Mike Beyer  
80 Dennis Kroll, Alternate  
81 David Parmentier, Alternate

82  
83  
84 *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

85  
86 *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## AMENDATORY ORDINANCE – A2025-10-08

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250050, filed August 29, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Forest w/Conservancy overlay District to Forest District on property described as:

**PROPERTY INFORMATION: Tax Parcel # 030-352903932A**

Part of Section 29, T28N, R22E, Town of Oconto

## Existing Zoning: Forest w/Conservancy overlay District

## Proposed Zoning: Forest District

PROPERTY OWNER: Ross & Tamara Harms Revocable Trust

## Area to be rezoned



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant hired a wetland delineator to accurately locate wetlands on the parcel as noted on the above site plan and;

WHEREAS: the applicant desires to fill 374 square feet of mapped wetlands and remove this area from the Conservancy Overlay District in order to obtain access to uplands west of wetland complex for future development and;

WHEREAS: the acreage affected represents the least impact to existing wetlands and the most desirable location for the wetland crossing between upland areas at the site and;

WHEREAS: the applicant has obtained a WDNR permit (GP-NE-2025-43-02381) approval for fill placement after assessments of all practical alternatives to filling of wetlands were reviewed; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has recommended approval.

57                   NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
58                   FOLLOWS: Petition: RZ-20250050

59  
60                   Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
61                   be and are hereby repealed as far as any conflict exists.

62  
63                   Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
64                   a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

65  
66                   Section 3: Rezone petition RZ-20250050 is hereby adopted amending the Oconto County Wetland  
67                   Inventory Map, by removing the Conservancy Overlay for areas shown in the above noted description and  
68                   defining wetlands as noted on the attached Wetland Delineation Map

69  
70                   Section 4: The ordinance shall take effect the day after passage and publication as required by law.

71  
72                   

---

  
73                   Submitted this 30th day of October, 2025.

74                   By: LAND AND WATER RESOURCES COMMITTEE  
75

76                   Tim Cole, Chair  
77                   Patrick J. Scanlan  
78                   Keith Schneider  
79                   Wayne Kaczrowski  
80                   Mike Beyer  
81                   Dennis Kroll, Alternate  
82                   David Parmentier, Alternate  
83  
84

85  
86                   *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

87                   *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## AMENDATORY ORDINANCE – A2025-10-09

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: The Land & Water Resources Committee, having considered Rezone Petition RZ-20250051, filed September 12, 2025, to amend the Oconto County Zoning District Map, and having given notice thereof as provided by law and having held a public hearing thereon pursuant to S. 59.69(5), Wisconsin Statutes, and having been informed of the facts pertinent to the changes as follows:

To rezone land from Agricultural District to Rural Residential District on property described as:

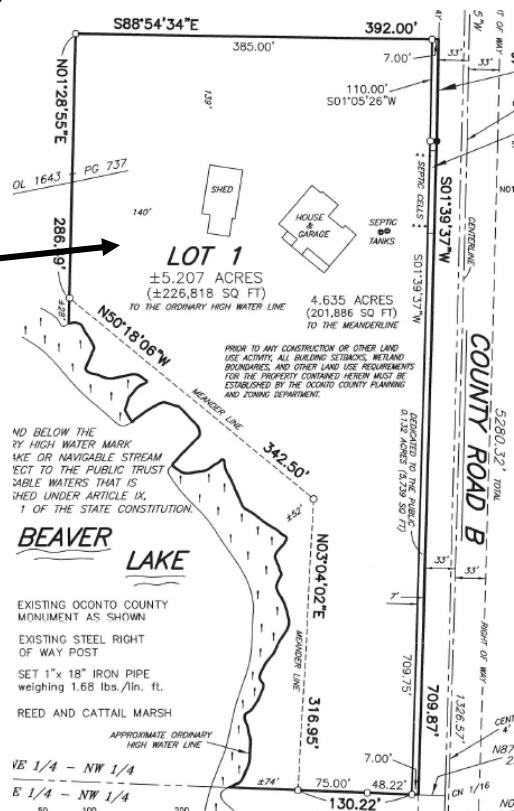
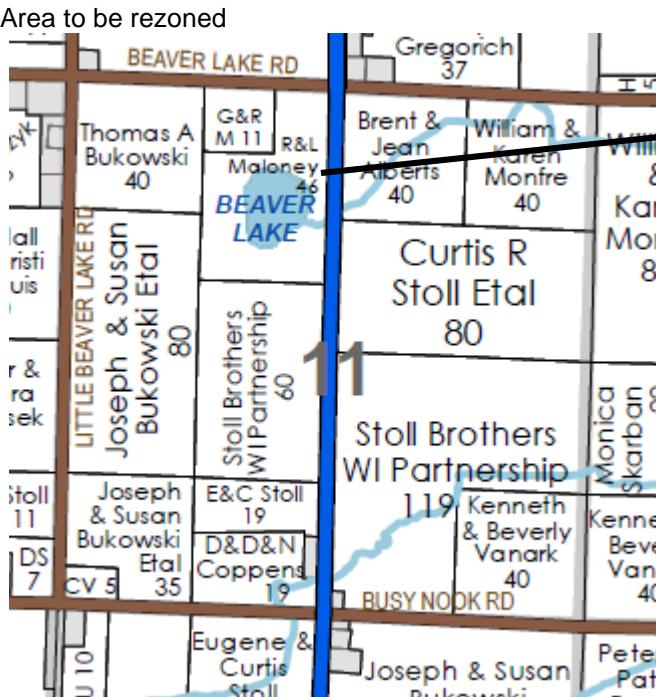
**PROPERTY INFORMATION: Tax Parcel # 032-111100521**

Part of Section 11, T28N, R19E, Town of Oconto Falls

### Existing Zoning: Agricultural District

## Proposed Zoning: Rural Residential District

PROPERTY OWNER: Robert & Laurie Maloney



And being duly advised of the wishes of the people in the area affected as follows:

WHEREAS: the applicant desires to rezone 5.207 acres to Rural Residential District in order to bring the parcel into compliance to separate the home from the remaining farm land; and

WHEREAS: the acreage is currently being utilized as a residence; and

WHEREAS: the parcel is located along County Road B and is in an area planned for low density-low impact residential development; and

WHEREAS: the Town of Oconto Falls held a board meeting to consider the change in zoning for consistency with their Town Comprehensive Plan and voted to recommend approval; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application staff report, the standards for

56 rezoning lands under 14.3315 and consistency with the Oconto County Comprehensive Plan has  
57 recommended approval.

58  
59 NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS  
60 FOLLOWS: Petition: RZ-20250051

61  
62 Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall  
63 be and are hereby repealed as far as any conflict exists.

64  
65 Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by  
66 a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

67  
68 Section 3: Rezone petition RZ-20250051 is hereby adopted amending the Oconto County Zoning District  
69 Map, by changing the zoning classification from Agricultural District to Rural Residential District for the  
70 above noted description.

71  
72 Section 4: The ordinance shall take effect the day after passage and publication as required by law.

---

73  
74  
75 Submitted this 30th day of October, 2025.

76  
77 By: LAND AND WATER RESOURCES COMMITTEE

78  
79 Tim Cole, Chair  
80 Patrick J. Scanlan  
81 Keith Schneider  
82 Wayne Kaczrowski  
83 Mike Beyer  
84 Dennis Kroll, Alternate  
85 David Parmentier, Alternate

86  
87  
88 *Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE*

89  
90 *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## AMENDATORY ORDINANCE – A2025-10-10

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

WHEREAS: the Land & Water Resources Committee, as granted within the Oconto County Zoning Ordinance under section 14.3303 (d) may Petition for Zoning Amendments, desires to rezone areas of parcels on behalf of property owners where an exchange of lands created incidental areas not consistent with the adopted Oconto Co Zoning District Map; and

WHEREAS: the owners of the affected lands have signed a consent agreement to have the county make application on their behalf in order to expedite the exchange of lands between parcel owners as provided on attached documents or bringing an existing parcel into compliance with current zoning; and

WHEREAS: the incidental areas are of such nature that the department and the Land & Water Resources Committee felt it was not prudent to burden each applicant with separate rezone applications and the affected Town with the standard rezone review process involving Town Plan Commission/Town Board Review; and

WHEREAS: while the applicants or County did not meet with each town to consider the change in zoning, the department review for consideration of the consent rezones assured that no additional lots are being created, and that the rezone is to make the zoning consistent throughout the parcel; and

WHEREAS: the Land & Water Resources Committee held a public hearing on 10/13/2025 and after listening to testimony for and against, and after reviewing the application and the standards for rezoning lands under 14.3315 have recommended approval.

NOW THEREFORE, THE OCONTO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: Petition: RZ-20250055

Section 1: Any existing ordinances, codes, resolutions, or portion thereof in conflict with this ordinance shall be and are hereby repealed as far as any conflict exists.

Section 2: If any claims, provisions, or portions of this ordinance are adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected thereby.

Section 3: Rezone petition RZ-20250055 is hereby adopted amending the Oconto County Zoning District Map, by changing the zoning classifications for the incidental areas noted within each parcel attached to this amendatory ordinance.

Section 4: The ordinance shall take effect the day after passage and publication as required by law.

Submitted this 30th day of October, 2025.

By: LAND AND WATER RESOURCES COMMITTEE

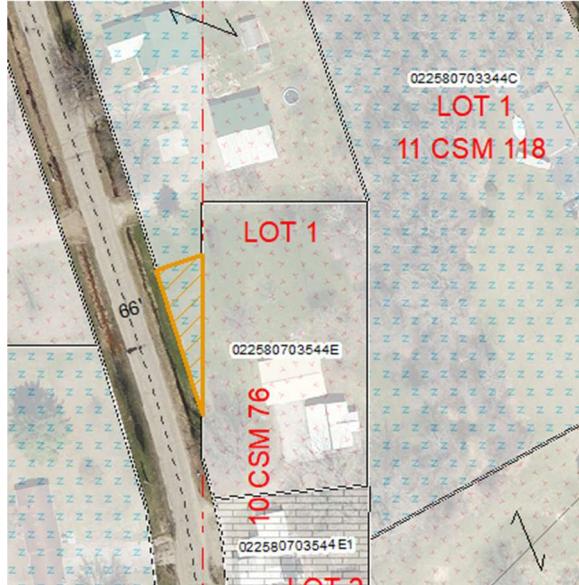
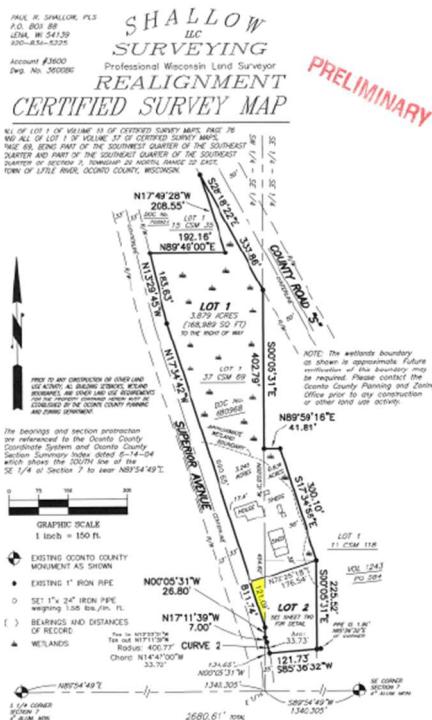
Tim Cole, Chair  
Patrick J. Scanlan  
Keith Schneider  
Wayne Kaczrowski  
Mike Beyer  
Dennis Kroll (alternate)  
David Parmentier (alternate)

Electronically Reviewed by Corporation Counsel on 10/21/25 - BLE

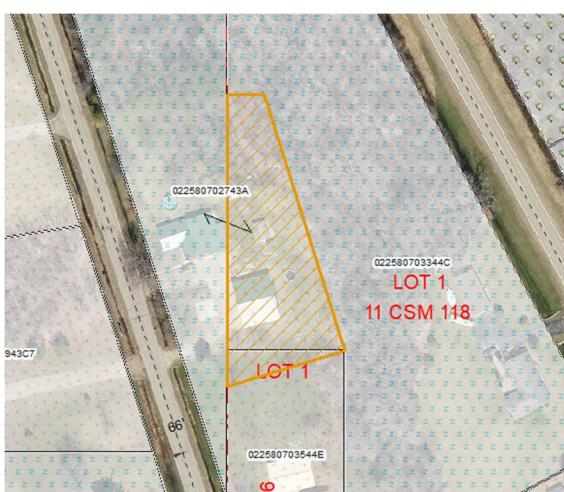
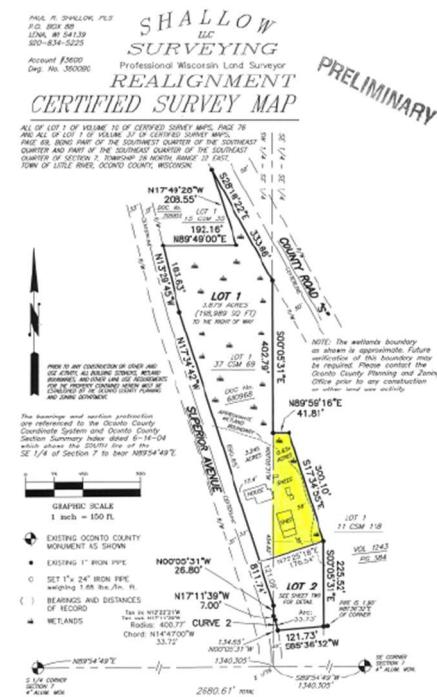
*Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## **Town of Little River**

1. Tax Parcel 022-580703544E, Donna Grauvogl, 6504 Superior Ave., Oconto, WI 54153, rezone from the Rural Residential (RR) district to the Single Family Residential (R-1) district. This area (.05 acres / 2,326 sq. ft) was added to tax parcel 022-580703544E as part of a Realignment CSM. This consent rezone is to make the zoning consistent throughout the parcel. Location of the property is Section 7, T28N, R22E, Town of Little River, 6520 Superior Ave.

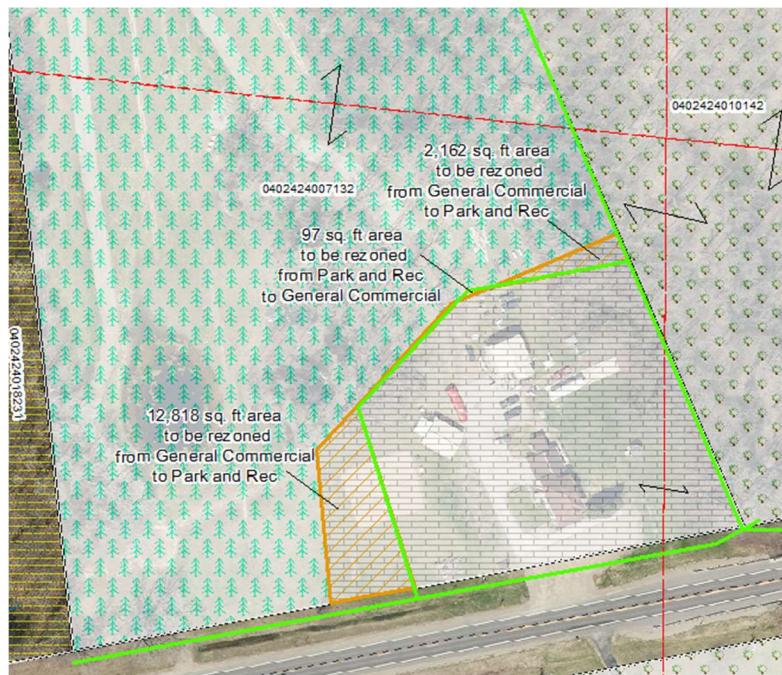


2. Tax Parcel 022-580702743A, Brandon Bourassa, 6536 Superior Ave., Oconto, WI 54153, rezone from the Single Family Residential (R-1) district to the Rural Residential (RR) district. This area (.63 acres / 27,579 sq. ft) was added to tax parcel 022-580702743A as part of a Realignment CSM. This consent rezone is to make the zoning consistent throughout the parcel. Location of the property is Section 7, T28N, R22E, Town of Little River, 6520 Superior Ave.



## **Town of Stiles**

1. Tax Parcels 040-2424007132 and 040-2424007132A, Richard & Deborah Wood, 4998 STH 22, Lena, WI 54139, rezone from the General Commercial (GC) district to the Park and Recreation (PR) district (2,162 sq. ft. and 12,818 sq. ft) and rezone from the Park and Recreation (PR) district to the General Commercial (GC) district (97 sq. ft.). The original parcel (040-2424007132) was zoned both General Commercial and Park and Recreation. CSM # 6094 Doc #776750 separated the tavern and building from the campground. The boundaries of the zoning districts and the CSM were different. This consent rezone is to make the zoning consistent within each parcel. Location of the property is Section 24, T28N, R20E, Town of Stiles, 4998 STH 22.



ORDINANCE – O2025-10-01

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re: Chapter 17 – Traffic Code**

WHEREAS, the Highway Committee has reviewed Chapter 17 – Traffic Code; and

WHEREAS, a recent engineering study on the following segment recommends this speed limit reduction and WisDOT has approved this recommendation.

NOW, THEREFORE, the Oconto County Board of Supervisors does ordain as follows:

**SECTION 1:** Chapter 17.103 of the Traffic Code Ordinance is amended to read as follows:

### 17.103 SPEED LIMITS

(12) COUNTY TRUNK "I"

(A) (iv) 35 miles per hour for all vehicles from Fuller Lane west ~~0.45 miles to South Main Street~~, 1.13 miles to Columbia Street, Oconto Falls.

(B) 45 miles per hour for all vehicles on County Trunk Highway "I" from ~~South Main Street~~, Columbia Street, Oconto Falls to State Highway "22".

**SECTION 2:** This ordinance shall take effect after passage and publication as provided by law.

Submitted this 30th day of October, 2025.

By: HIGHWAY COMMITTEE

David Christianson, Chair  
Elmer Ragen  
David Behrend  
Robert Wolf  
Joel Lavarda

Electronically Reviewed by Corporation Counsel on 10.02.2025 - BLE

*Adopted by an electronic vote:*      *Aves.*      *Navs.*      *Absent.*      *Abstain.*      *Vacant*

ORDINANCE – 02025-10-02

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **Chapter 2 Code of Ordinance County Board Rules**

WHEREAS, the Executive Committee has reviewed Chapter 2 Code of Ordinance County Board Rules and recommends the following amendments.

NOW, THEREFORE, the Oconto County Board of Supervisors does hereby ordain as follows:

SECTION 1: Chapter 2 Code of Ordinance County Board Rules is amended as follows:

**RULES OF THE OCONTO COUNTY  
BOARD OF SUPERVISORS**  
Adopted **SUGGESTED CHANGES**

## 2.103 COUNTY BOARD RULES

Section 2.103 through Section 2.118 of the code shall be collectively known as the "Rules of the Board".

## 2.104 MEETINGS, QUORUM, ROLL CALL

- (a) In addition to those meetings set by statute, the County Board shall meet monthly on the third Thursday after the first Monday, alternate, fourth Thursday after the first Monday, unless adjourned at a previous meeting specified otherwise. The annual meeting shall be the last Thursday of October for the purpose of adopting the budget and conducting any other business permitted by law.
  - (b) If a quorum be not present, the members may adjourn from time to time until there is a quorum. A quorum shall constitute a majority of the members.
  - (c) The Clerk of the Board shall provide a roll call of, and a voting record of, all members of the Board through the use of the electronic voting and roll call system.
  - (d) The Clerk of the County Board may electronically record the audio of the County Board meetings.
  - (e) The County Board Chair may allow the members to attend meetings virtually, by designating a meeting as a "virtual meeting" on the meeting's agenda.
  - (f) Supervisors unable to attend a meeting shall contact the County Clerk's office to notify of the absence.

## 2105 ORGANIZATION MEETING

- (a) At the organization meeting the chair or in the absence thereof, the vice chair of the previous Board shall call the new Board to order. If neither be present, the members present shall choose another member to be the temporary chair, and call the meeting to order.
  - (b) The order of business shall be:
    - (1) Call to Order and Roll Call.
    - (2) Adoption of standing rules and the County Financial Management Policy.

- 56 (3) The chair is relinquished to the County Administrator to run the election and the Clerk will  
57 serve as ballot clerk, election by secret written unidentified ballot for a two-year term in  
58 even numbered years of:  
59  
60 (A) Permanent chair  
61  
62 (B) Permanent vice-chair  
63  
64 (C) Election of the board chair and vice chair shall be as follows:  
65  
66 (i) The election for both positions shall be chaired by the County  
67 Administrator.  
68  
69 (ii) Nominations may be made from the floor nominating oneself or another  
70 supervisor, or a supervisor may indicate interest in the position by  
71 submission of a letter to be read by the clerk.  
72  
73 (iii) No second is required but is allowed to show support.  
74  
75 (iv) Nominating and seconding speeches of no more than two minutes each  
76 are allowed.  
77  
78 (v) A motion to close the nominations is in order after a reasonable amount of  
79 time has been given and no one is seeking the floor; a second is in order;  
80 a two-thirds vote is required to then close the nominations. [There is no  
81 requirement to ask three times for additional nominations.]  
82  
83 (vi) Each candidate for office may address the group with a brief statement  
84 before balloting begins.  
85  
86 (vii) If only one candidate has been nominated, the chair may accept a motion  
87 to close the nominations and cast a unanimous ballot.  
88  
89 (D) Vacancy in the office of Chair/Vice Chair  
90  
91 (i) In the event of vacancy in the office of the Chair of the Board, the Vice  
92 Chair shall become the Chair for the remainder of that term in office.  
93  
94 (ii) In the event of vacancy in the office of the Vice Chair of the Board, the  
95 Chair shall appoint a Vice Chair for the remainder of that term in office,  
96 subject to approval by a majority of the County Board.  
97  
98 (4) Committee appointments:  
99  
100 (A) Appointment for alternating three-year terms to the Health & Human Services  
101 Board of two County Supervisors, appointed by the County Board Chair, and one  
102 Oconto County community member, appointed by the County Administrator, with  
103 confirmation by the Oconto County Board of Supervisors.  
104  
105 (B) Appointment of all other committees by the County Board Chair or County  
106 Administrator, as prescribed by state statute.  
107  
108 (5) Confirmation of committee appointments by the County Board.  
109  
110 (6) Such other business as may legally be brought before the organization meeting in the order  
111 prescribed under Rule IV following "Roll Call".  
112

## 2.106 COMMITTEES

(a) The following committees and board shall be named at the organization meeting

Administration  
Health & Human Services Board  
Highway  
Land & Water Resources  
Property & Technology  
Public Safety

(b) The chair of each of these Committees/Boards shall be a member of the County Board and serve on the Executive Committee.

## 2.107 ORDER OF BUSINESS

The general order of business of Board meetings shall be:

(a) Call to Order and Roll Call

(h) Pledge of Allegiance

### (c) Invocation

**(c)(d) Statement of Mission & Vision**

(d)(e) Presentation of Awards and Recognition

(e) The hearing of petitions, communications and disposition by reference to the appropriate committees by the chair. All written communications for the Board's consideration shall be filed with the County Clerk at least 5 days prior to the County Board Meeting. Written communications filed less than 5 days prior to the regular County Board Meeting shall be read at the next regular County Board Meeting unless authorized by the County Board Chair. Communications that pertain to a specific agenda item shall be read when that agenda item is brought up for consideration. Petitions and communications pertaining to a resolution or ordinance that required the Board to hold a public evidentiary hearing prior to consideration shall be read only if the party submitting the same testified at the required public hearing and only if the information in the communication or petition was presented at the public hearing. Communications that identify a specific item of concern for further consideration by the County Board at a later date may be referred to the appropriate standing committee as a communication consistent with section 2.109(b). The committee will determine what action, if any, should be taken to address the subject of the communication.

(f) Consent Agenda

(1) Removal of Items from Consent Agenda

(2) Approval of Consent Agenda

(a) Regular Agenda

### (1) Change in Sequence

## (2) Removal of Items

(3) Approval of Regular Agenda

(b) Approval of Previous Meeting Proceedings

- 170  
171 (i) Consideration of committee and departmental reports including those not previously submitted to  
172 the Board by mail.  
173  
174 (j) Resolutions or ordinances postponed to a date certain.  
175  
176 (k) Consideration of resolutions or ordinances previously submitted to the Board members by mail.  
177  
178 (l) Consideration of resolutions or ordinances not previously submitted to the Board members by mail  
179 in accordance with open meeting laws.  
180  
181 (m) Announcements/General Information (No Action to be Taken).  
182  
183 (n) Adjournment.  
184

185 **2.108 MINUTES**

186  
187 The County Clerk shall keep the minutes of the County Board meetings.

188  
189 **2.109 PRESERVING ORDER**

- 190  
191 (a) The chair shall preserve order and decide questions of order subject to appeal of the Board, and  
192 shall vote on all questions, except on appeals from the Chair's own decisions.  
193  
194 (b) The chair without calling for a vote shall refer all matters (except reports and resolutions or  
195 ordinances) that come before the Board to the appropriate committee, unless otherwise ordered by  
196 the Board.

197  
198 **2.110 VOTING**

- 199  
200 (a) Elections shall be by ballot for:  
201  
202 (1) Elections of Chair and Vice Chair.  
203  
204 (b) Voting on all other matters shall be by ayes and nays through the use of electronic voting and roll  
205 call system. Unless otherwise provided by statute, ordinance or rule, majorities (1/2) and  
206 supermajorities (2/3 or 3/4 ) are calculated on the basis of the number of votes cast.  
207  
208 (c) Abstentions:  
209  
210 (1) Members shall abstain from voting on any matter in which the member has a conflict of  
211 interest. Conflict of interest is defined as a situation in which a member is in a position to  
212 derive personal benefit (usually economic) from actions or decisions made in their official  
213 capacity.  
214  
215 (2) Members may abstain from voting for any other reason; however, in accordance with  
216 subsection (b) above, an abstention will not be counted as a vote cast and therefore will  
217 have no effect on the calculation of a majority or a supermajority.  
218  
219 (d) When the vote on any question is a tie, it shall be deemed to have been lost. Any member voting  
220 on either side of the question may move to reconsider the question by a 2/3 vote, but such motion  
221 shall be made and acted on the same County Board day, and shall not thereafter be made. When  
222 a question has once been determined, any member voting with the majority may move to reconsider  
223 the question by a 2/3 vote, but such motion shall be made and acted on the same County Board  
224 Day and shall not thereafter be made.  
225

- 226 (e) The Board may consider questions defeated at a prior Board meeting under the following  
227 circumstances:  
228 (1) The Board suspends its Rules to consider the question, or  
229 (2) Six months has expired from the date the question was defeated; or  
230 (3) New evidence is presented to the Board which could not have been or was not through  
231 excusable error or neglect presented to the Board at the meeting where the question was  
232 defeated. The person or committee sponsoring the question has the burden of establishing  
233 that the evidence is new and that it could not or was not through excusable error or neglect  
234 presented to the Board at the meeting where the question was defeated.  
235  
236 (f) No vote shall be taken on any orally presented motion or resolution or ordinance until the clerk has  
237 written it out in full and read it back to the Board, so as to give the Board a clear statement and the  
238 proceedings a correct record.  
239  
240 (g) No motion shall be debated or put to vote unless it has been seconded.  
241  
242 (h) After a motion shall be stated by the chair, it shall be deemed in possession of the Board, but it may  
243 be withdrawn at any time before amendment or decision by the sponsoring committee. If withdrawn,  
244 it shall not be entered upon the minutes.  
245  
246 (i) When a motion is under debate no motion shall be received except to amend, to lay on the table,  
247 to postpone indefinitely, to postpone to a day certain or adjourn.  
248  
249 (j) If the question before the board contains several points, any one member may have it divided upon  
250 verbal request to the Chair.  
251  
252 (k) In all cases when an order, resolution or ordinance or motion shall be entered on the minutes of the  
253 Board, the name of the member moving the same and the second shall be entered on the minutes.  
254  
255 (l) All questions, except privileged questions, shall be put in the order in which they are moved, unless  
256 otherwise directed by the Board.  
257  
258 (m) When a motion to close debate or to call for the previous question is made, those supervisors who  
259 have requested to be recognized prior to said motions being made by depressing his or her call  
260 light, will be allowed to address the Board. The Chair shall not recognize any other Board members  
261 subsequent to the motions of closing debate or calling for the previous question being made. The  
262 motion to close debate or to call for the previous question requires a second, is debatable, and  
263 must pass by a 2/3 vote of members present.  
264  
265 (n) Committee or departmental reports shall or shall not become a part of the official printed  
266 proceedings of the Board at the discretion of the chair and County Clerk.  
267  
268 2.111 **ADDRESSING THE BOARD**  
269  
270 (a) Whenever any member desires to speak to the Board, that member shall first inform the chair  
271 through the electronic voting and roll call system. The member who shall address the chair first,  
272 shall speak first. That person shall confine remarks to the subject and not deal in personalities.  
273 When called to order that person shall not be allowed to proceed without permission of the chair.  
274  
275 (b) When anyone not a member desires to address the Board, permission to do so must be asked by  
276 a board member, and pertain to an agenda item. Such person may address the Board with a time  
277 limit not to exceed three minutes. Such person may not participate in the debate thereafter, but may  
278 respond to questions from board members concerning agenda items. Persons desiring to address  
279 the Board regarding a resolution or ordinance that required the Board to hold a public evidentiary  
280 hearing prior to consideration may only address the Board if he or she testifies at the required public  
281 hearing.  
282

**Commented [KP1]:** Request the last line be struck or rewritten to follow Roberts of Order. Motion to call the question is debatable and requires % vote.

283 hearing and only if the information presented to the Board is the same as what was presented at  
284 the public hearing.

285  
286  
287 **2.112 RESOLUTIONS AND ORDINANCES**

- 288 (a) Resolutions or Ordinances sponsored by committees or individual members shall be in writing and  
289 filed with the clerk prior to the next meeting of the board. The clerk shall provide copies to the  
290 members for their information and consideration prior to the meeting. Resolutions or ordinances  
291 not previously submitted to the clerk shall be referred to an appropriate committee by the chair. The  
292 chair with the assistance of the clerk shall prepare the Agenda of all business to come before each  
293 board meeting and distribute same together with other materials as directed in the forepart of this  
294 paragraph. Late arriving resolutions may be placed on the agenda at the discretion of the Chair.  
295  
296 (b) Any resolutions or ordinances presented for consideration at any meeting must bear the names of  
297 the members offering the same, or if by a committee, the name of that committee. However, the  
298 maximum number of names on any resolution or ordinance shall not exceed the number of  
299 members on any two given committees.  
300  
301 (c) When a resolution or ordinance is taken up and is under consideration, the main question shall be  
302 "Shall the recommendations of the committee be adopted by the Board?" and unless specific  
303 amendments are offered in the usual parliamentary form, discussion shall be limited to adoption or  
304 rejection of the resolution or ordinance.  
305  
306 (d) No account or claim against the county shall be audited and reported by any committee unless it is  
307 itemized, duly verified and filed with the clerk of the Board in the manner prescribed by law.  
308  
309 (e) All bills against the county must be filed with the County Clerk on or before the first Monday of the  
310 month.  
311

312  
313 **2.113 EMPLOYEE MATTERS**

- 314 (a) The County Board shall by resolution establish the hours during which the county offices, except  
315 the courts, shall be open to the public.  
316  
317 (b) Salaries and wages of all county personnel shall be determined by the county board as provided in  
318 Section 59.22 of Wisconsin Statutes after consideration and recommendation by the committee  
319 which has this assigned duty.  
320  
321 (c) County employees shall be responsible to the County Administrator, in consultation with employees'  
322 respective home committee, who subject to the provisions of paragraph sub. (a) and sub. (b) above  
323 have the authority to determine required work and working conditions for employees overseen by  
324 the committee. The County Administrator shall be responsible for selection, hire and discharge of  
325 employees, after consultation with employees' home committee and Oconto County Human  
326 Resources Director.  
327  
328 (1) The Administration Committee for all employees in the offices of Corporation Counsel,  
329 County Clerk, County Treasurer, Finance Department, Human Resources Department and  
330 Veteran Service.  
331  
332 (2) The Executive Committee for all employees in the office of County Administrator.  
333  
334 (3) Health & Human Services Board for all employees under their supervision and New View  
335 Industries.  
336  
337 (4) The Highway Committee for all office and other employees under their supervision.  
338  
339

- (5) Land & Water Resource Committee for all employees in the offices of Forest, Parks & Recreation, Land & Water Conservation, Land Information Systems, Planning & Zoning/Solid Waste, Register of Deeds, and UW Extension.

(6) The Property & Technology Committee for all employees in the offices of Technology Services and Maintenance and care of county buildings and property under their jurisdiction.

(7) The Public Safety Committee for all employees in the offices of Child Support, Circuit Court, Clerk of Courts, District Attorney, Emergency Management, Family Court Commissioner, Medical Examiner, Register in Probate, and Sheriff.

## 2.114 ALTERATION OF RULES

No rules of the Board shall be suspended, altered, or amended without the consent of two-thirds of the members present.

## 2.115 ROBERTS RULES OF ORDER

In all parliamentary questions raised during a session of the board, and which are not covered specifically by the foregoing rules, Roberts Rules of Order, Newly Revised shall act as a guideline.

## 2.116 GOVERNING RULES

These rules, and all amendments and additions thereto which may hereafter be made, shall govern the Board until altered or repealed.

## 2.117 COMPENSATION

## **2.117 COMPENSATION**

- (a) The amount of compensation, for Supervisors to be next elected, shall be fixed at the Annual Meeting (in odd numbered years) of the Board by a two-thirds vote of all its members. Compensation for Supervisors may be defined as per diems and/or salary to be paid to Supervisors in accordance with the County Financial Management Policy.
  - (b) The Compensation of all other elected officials shall be fixed by the Board prior to the first day to circulate nomination papers for their respective offices.

## 2.118 BUDGET GUIDANCE

- (a) Administration Committee shall provide guidance and recommendations to County Board in June or July.
  - (b) County Administrator and Finance Director will provide budget worksheets to departments in July or August.

- 396 (c) Departments and Committees will develop budget proposal for County Administrator review in  
397 August and September.  
398 (d) County Administrator budget review with Committees in August and September. County  
399 Administrator shall provide a report at the September County Board regarding the status of the  
400 budget requests for the following year.  
401  
402 (e) County Administrator shall meet with the Administration Committee in September and October to  
403 review. County Administrator final budget development in September or October.  
404  
405 (f) Action on the County Budget will be only when the County Board is in session. No motion will be in  
406 order to adjust the Budget during Budget Hearing.  
407  
408 **2.119 DUTIES AND COMPENSATION OF COUNTY BOARD CHAIR**  
409  
410 (a) The County Board Chair shall perform the duties of the office as set forth in 59.12, Wisconsin  
411 Statutes, and shall serve as Chair of the Administration and Executive Committees.  
412  
413 (b) The Vice Chair shall have the duties and responsibilities as set forth in Sec. 59.12(2), Wis. Stats.  
414  
415 (c) In the absence of the Chair, the County Board Vice Chair shall perform the duties of the office of  
416 the chair as set forth in 59.12, Wisconsin Statutes.  
417  
418 (d) The County Board Vice Chair shall serve on the Administration Committee and may be appointed  
419 to serve on an additional standing committee.  
420  
421 (e) The County Board Chair shall serve as an ex-officio member of all committees, commissions, and  
422 boards. The Chair's role as an ex-officio member shall be recognized when necessary to form a  
423 quorum while in attendance at meetings.  
424  
425 (f) The County Board Supervisors shall receive an annual salary. The amount is to be set by the  
426 County Board at an annual meeting. The County Board Chair and Vice Chair salary shall be  
427 considered as compensation for attending various events, seminars, banquets, ceremonies,  
428 conventions, and meetings not covered under sections below. With exception of the Chair,  
429 Supervisors, including the Vice-Chair, as stated in 2.119(d), shall receive per diems for attending  
430 standing and non-standing committee meetings to which they are appointed.  
431  
432 (g) In addition to the annual salary, the Supervisors of the County Board shall be entitled to the per  
433 diem and mileage as allowed to members of the board as set forth in the County Financial  
434 Management Policy.  
435  
436 (h) All County Board Supervisors will be allowed to attend the WCA conferences and district meetings  
437 with expenses paid.  
438  
439 (i) With the exception of the Chair and Vice-Chair, a Non-Standing Committee meeting per diem shall  
440 be paid for conferences and district meetings.  
441  
442 **2.120 DUTIES OF ALL COMMITTEES**  
443  
444 (a) All committee/board meetings will be in compliance with Wisconsin's Open Meeting Law. All  
445 committees shall furnish the County Clerk with a copy of the full Agenda with all supporting  
446 documentation for their committee meeting for posting prior to the meetings. If a quorum is not  
447 present, members will adjourn. Members present are entitled to per diem and expenses. All  
448 committees/boards of the County Board shall keep a typewritten record of their meetings, including  
449 dates, attendance, matters considered and their action thereon in a Committee file in the office of  
450 the County Clerk and posted to the county website, [www.ocontocountywi.gov/o-econte.wi.us](http://www.ocontocountywi.gov/o-econte.wi.us),  
451 within ten (10) days of such meeting. Minutes shall include copies of bids/specifications and any  
452 other pertinent information. The County Clerk, or designee, shall record the minutes of all meetings.

- 453 (b) The following committees/board are designated standing committees of the board: Administration,  
454 Executive, Health & Human Services Board, Highway, Land & Water Resources, Property &  
455 Technology, and Public Safety. All other committees will be considered non-standing committees.  
456
- 457 (c) Audit all claims and accounts referred to them by the County Clerk.  
458
- 459 (d) Any committee that has the assigned duty of purchasing supplies, services and equipment for a  
460 department, an office or a group of offices, may name the Department Head or the County  
461 Administrator as their Purchasing Agent to such extent that seems to them to be most practical.  
462 Said Purchasing Agent shall use a uniform system of purchase orders to achieve maximum  
463 efficiency.  
464
- 465 (e) Board members or committees who desire to present resolutions to the County Board for  
466 expenditure of money in excess of any of the committees' or departments' current budget, shall first  
467 consult with the Administration Committee and the County Administrator.  
468
- 469 (f) All Committees shall refer to Section 2.113, paragraph (c), which lists specified responsibilities.  
470
- 471 (g) All Committee members shall file their Committee per diem and expense bills with the County Clerk  
472 by the first Monday of each calendar month.  
473
- 474 (g) Non-standing Committees of the County Board shall continue to function until their respective duties  
475 are performed.  
476
- 477 (h) To make reports and recommendations to the Board when in their judgment it is necessary, or if  
478 the Chair and the Board request them to do so.  
479
- 480 (i) To recommend to Administration Committee the establishment of new personnel positions with  
481 salary/wages.  
482
- 483 (j) To request County Board approval of hiring any additional personnel to an already existing position,  
484 except in emergency situations and/or when the position is fully state and/or federally funded.  
485
- 486 (k) To submit all requests for transfer of appropriations between budgeted items of an individual county  
487 office or department to the Administration Committee for review under Sec. 2.25(2).  
488
- 489 (l) To consult with the Property & Technology Committee on any project that will result in any electrical  
490 or plumbing changes, building modifications, additional space needs, building maintenance,  
491 communications systems or other related issues on a building under the control of the Property &  
492 Technology Committee.  
493
- 494 (m) Each standing committee shall submit a written annual report from each of their responsible  
495 departments to the County Board at the April board meeting. Each departmental report shall include  
496 financial, statistical and programmatic results of the preceding fiscal year.  
497
- 498 (n) All departments shall submit to the County Administrator, along with their annual budget requests,  
499 a report which indicates the department's program goals for the next budgetary year. The report  
500 shall also include an updated Mission Statement and Program Description.  
501
- 502 (o) To consult with the Administration Committee on any policy, procedure or issue that may result in  
503 any changes to wages, fringes, compensation or working conditions for employees as those issues  
504 may need to be negotiated with the unions.  
505
- 506 (p) To meet at such intervals as are deemed necessary to properly carry out its functions and  
507 responsibilities.  
508

- 509 (q) All non-member County Board supervisors who attend committee meetings shall be recognized by  
510 the Chair of the committee, if they wish to speak.  
511  
512 (r) All non-member County Board supervisors who attend committee meetings may remain in  
513 attendance during closed portions of the committee meeting, if they so choose.  
514

515 **2.121 ADMINISTRATION COMMITTEE**

- 516  
517 This Committee shall consist of four (4) members of the County Board, the County Board Chair, and the  
518 County Board Vice Chair. Its duties shall be:  
519  
520 (a) To supervise the finances of the County in general, arrange temporary loans and approve  
521 investment of idle funds.  
522  
523 (b) To cause to be conducted, an annual audit of the County's financial statements in accordance with  
524 Auditing standards generally accepted in the United States and as required by OMB Circular A-133  
525 "Audits of States and Local Governments".  
526  
527 (c) To transfer funds as authorized by Sec. 65.90(5)(b), Wisconsin Statutes.  
528  
529 (d) To audit per diem vouchers.  
530  
531 (e) To audit all current claims and accounts against the County and the dog license fund (except where  
532 the Statutes of Wisconsin provide for settlement of such claims and accounts by other committees  
533 or offices). To approve and authorize payment of same pursuant to Sec. 59.52 (12)(a), Wis. Stats.  
534  
535 (f) To consult with the offices of County Clerk, County Treasurer, Corporation Counsel, Veterans  
536 Service, Human Resources, and Finance Director in matters pertaining to such offices.  
537  
538 (g) To consult with the County Administrator in the matter of adequate liability, property damage, fire  
539 and casualty, health, dental and life insurance coverage and bonds of all types deemed necessary,  
540 and to authorize the purchase of same in any manner, most advantageous to the County. (Sec.  
541 59.52(11) Wis. Stats.).  
542  
543 (h) To be familiar with and have knowledge of the property appraisal service which covers all personal  
544 property and real estate owned by the County.  
545  
546 (i) To act on all county library tax exemptions requests referred to the committee by the county board.  
547  
548 (j) To administer resolutions and ordinances relating to the classifications and compensation of  
549 employees and as the need arises recommend to the County Board changes and revisions of same.  
550  
551 (k) To recommend to the County Board not later than its September meeting the salaries or wages of  
552 all County employees and appointed county officers whose jobs or positions are listed in the  
553 Resolutions and Ordinances.  
554  
555 (l) To recommend changes in the salaries of elected County Officers to the County Board in  
556 accordance with the Sec. 59.22 Wisconsin Statutes.  
557  
558 (m) To recommend changes in the per diem of County Board Supervisors and supplemental salary of  
559 Board Chair at the annual meeting preceding the next supervisory election in accordance with Sec.  
560 59.03(3)(F) Wis. Statutes.  
561  
562 (n) To make an annual report to the County Board at its March meeting listing the annual compensation  
563 and fringe benefits of all full time county employees and officers.  
564

- 565 (o) To recommend desired changes in county office hours, employee vacations, sick leaves, other  
566 fringe benefits and policies relating thereto to the County Board, subject to provisions of the union  
567 working agreement where applicable.
- 568 (p) To negotiate the renewal of all union contracts and submit their recommendation to the County  
569 Board for approval.
- 570 (q) To meet at such intervals as deemed necessary to properly carry out its functions and  
571 responsibilities.
- 572 (r) To recommend approval or denial to the County Board, by resolution, the establishment of all new  
573 personnel positions with salary/wages/fringes,
- 574 (s) Act as the only county agency to formally negotiate labor contracts and other labor related matters  
575 directly with union representatives.
- 576 (t) To coordinate and oversee the agreement between Oconto County and the Oconto County  
577 Economic Development Corporation.
- 578 (u) To be responsible for all matters pertaining to Illegal Tax matters.

579 **2.122 EXECUTIVE COMMITTEE**

580 This committee shall consist of the six (6) chairs of the County Board Standing Committees, or designee(s),  
581 and oversee the County Administration department. Its duties shall be:

- 582 (a) To act in place of the Oconto County Board when a County emergency declaration is declared and  
583 it is not feasible to convene a County Board meeting.
- 584 (b) To evaluate the performance of the County Administrator.
- 585 (c) To conduct redistricting every ten (10) years or as allowed by law.
- 586 (d) To recommend the changes or amendments to the standing rules of the Board which may become  
587 necessary and desirable from time to time and to do so at the March meeting of the Board.
- 588 (e) To recommend the appointment of a County Administrator; if and when a vacancy occurs.
- 589 (f) To meet the 2<sup>nd</sup> Tuesday in March following the 1<sup>st</sup> Monday and at such intervals as deemed  
590 necessary to properly carry out its function and responsibilities.

591 **2.123 HEALTH & HUMAN SERVICES BOARD**

592 The Health & Human Services Board shall consist of nine (9) persons of recognized ability and  
593 demonstrated interest in health & human services. Six (6) of the County Health & Human Services Board  
594 members shall be members of the County Board of Supervisors and appointed by the County Board Chair.  
595 The remaining three (3) members shall be consumers of services or citizens-at-large to be appointed by  
596 the County Administrator. No public or private provider of services may be appointed to the County Health  
597 & Human Services Board.

598 The duties of the County Health & Human Services Board shall be:

- 599 (a) Appoint committees consisting of residents of the county to advise the County Health & Human  
600 Services Board as it deems necessary.
- 601 (b) Recommend program priorities and policies, identify unmet service needs and prepare short-term  
602 and long-term plans and budgets for meeting such priorities and needs.

622 (c) Prepare, with the assistance of the County Health & Human Services Director, a proposed budget  
623 for submission to the county administrator, a final budget for submission in accordance with Wis.  
624 Stats. Sec. 46.031 (1) for authorized services, a final budget for submission to the department of  
625 workforce development in accordance with Wis. Stats. Sec. 49.325 for authorized services, and a  
626 final budget for submission to the department of corrections in accordance with Wis. Stats. Sec.  
627 301.031 for authorized juvenile delinquency-related services.

628 (d) Advise the County Health & Human Services Director regarding purchasing and providing services  
629 and the selection of purchase of service vendors, and make recommendations to the county  
630 administrator regarding modifications in such purchasing, providing and selection.

631 (e) Develop County Health & Human Services Board operating procedures.

632 (f) Comply with state requirements.

633 (g) Assist in arranging cooperative working agreements with persons providing health, education,  
634 vocational or welfare services related to services provided under this section.

635 (h) Consult and advise with the County Administrator on matters pertaining to Commission on Aging.

#### 636 **2.124 HIGHWAY COMMITTEE**

637 This committee shall consist of five (5) members of the County Board Sec. 83.015(1)(c). Its duties and  
638 powers shall be:

639 (a) To be a policy-making body determining the broad outlines and principles governing administration  
640 and the county highway commissioner shall have the administrative powers and duties prescribed  
641 for the county highway committee including:

642 (1) Purchasing and selling county road machinery as authorized by the county board.

643 (2) Determining whether each piece of county aid construction shall be let by contract or shall  
644 be done by labor.

645 (3) Entering into contracts in the name of the county.

646 (4) Making necessary arrangements for the proper prosecution of the construction and  
647 maintenance of highways provided for by the county board.

648 (5) Entering private lands with their employees to remove weeds and brush and erect or  
649 remove fences that are necessary to keep highways open for travel during the winter.

650 (6) Directing the expenditure of highway maintenance funds received from the state or  
651 provided by county tax.

652 (7) All other powers and duties identified in WI State Stats. §83.015 (2)(b).

653 (b) To submit, as part of the annual report, their plans and estimated costs for construction and  
654 blacktopping of county trunk highways for the ensuing year at the April meeting of said Board.

#### 655 **2.125 LAND & WATER RESOURCES COMMITTEE**

656 This committee shall consist of six (6) members. The composition of which shall be five (5) members of the  
657 county board and two (2) alternate County Board members to serve, with full power, only when a member  
658 is unable to vote because of a conflict of interest or when a member is absent, and one (1) member who  
659 engages in an agricultural use, as defined under s. 91.01(2)(a)1. To 7. with powers limited to matters  
660 pertaining to Land & Water Conservation. The alternate shall serve if the chair authorizes that the alternate

679 serve. The chair of the committee shall be notified of the need for an alternate at a reasonable time in  
680 advance. Alternate shall have the authority to vote on all matters and be paid the same per diem and  
681 mileage as other members regardless of length of hearing or meeting. The Committee shall oversee the  
682 Forest, Parks & Recreation, Land & Water Conservation, Land Information Systems, Planning and  
683 Zoning/Solid Waste, Register of Deeds, and UW Extension in accordance with Sec. 59.56 (3)(b) and Sec.  
684 92.06(1)(b)2, Wis. Stats. The committee shall be responsible for policy direction for county land and water  
685 resources management. The committee shall provide policy direction and coordination for the Land and  
686 Water Resources department. Additionally, the committee is responsible for:  
687

- 688 (a) Adopting policies and procedures to provide for the effective provision of services to the public.  
689
- 690 (b) Directing the Department Heads to implement these policies and procedures.  
691
- 692 (c) Approving all division budgets and the Administrative Support Division budget.  
693
- 694 (d) Recommending County Board Resolutions/Ordinances pertaining to general policy and annual  
695 reports.  
696
- 697 (e) Developing policies and procedures in regard to the Administrative Support Division.  
698
- 699 (f) To consult with the Zoning/Solid Waste and land use control departments in matters pertaining to  
700 said departments.  
701
- 702 (g) Planning and Zoning. As set forth in Sec. 59.69, Wis. Stats. The Zoning Administrator shall also  
703 make an annual report on all their activities.  
704
- 705 (h) Solid Waste. As set forth in Chapter 15, Solid Waste Management of this ordinance. It shall also  
706 have the responsibility for the conduct of the Oconto County Recycling Programs.  
707
- 708 (i) To consult with the Forest, Parks & Recreation Department, the Land Information Systems Division  
709 and the Land Records office in matters pertaining to said departments.  
710
- 711 (j) To be responsible for the administration, use or disposition of County lands and parks, buildings  
712 and facilities located thereon, except those specifically assigned to some other committee.  
713
- 714 (k) To consult and advise with the Department of Natural Resources, similar federal and local agencies  
715 on cooperative programs and projects such as: parks, recreation areas, fish and game propagation  
716 and conservation, lake and stream improvement and dams. Supervise all such projects undertaken  
717 jointly or separately.  
718
- 719 (l) To have the Land and Forest Agent make an annual report on all their activities.  
720
- 721 (m) To appoint professionally qualified persons to the cooperative extension service staff in cooperation  
722 with College of Agriculture Sec. 59.56 (3).  
723
- 724 (n) To have general supervision of all County Extension Services, consult and advise with the  
725 Extension Agents, and approve a yearly program of work.  
726
- 727 (o) Consult and advise with the County Board Chair on matters pertaining to County Youth Fair.  
728
- 729 (p) To purchase by bid, contract or otherwise, all supplies and equipment necessary for the operation  
730 of its division in such manner which appears to serve the best interests in the County.  
731

732 **2.126 PROPERTY & TECHNOLOGY COMMITTEE**

733  
734 This committee shall consist of five (5) members of the County Board. Its duties shall be:  
735

- 736 (a) To supervise the general maintenance, care and repair of the courthouse complex, jail building and  
737 grounds, and provide assistance for the Material Recovery Facility and Beyer Home property.  
738  
739 (b) To purchase all furniture for the Courthouse complex and jail based upon the recommendation and  
740 quotes from the requesting committee.  
741  
742 (c) To make recommendations to the County Board of any changes in space needs (construction or  
743 remodeling) of the Courthouse complex and jail and to allocate the efficient utilization of available  
744 office space in the Courthouse complex to the various departments and agencies.  
745  
746 (d) To consult with the Technology Services Department in matters pertaining to said department.  
747  
748 (e) Work with Technology Services Director to recognize and prioritize the Technology needs to Oconto  
749 County departments.  
750  
751 (f) Review and approve technology related resolutions, ordinances, and policies submitted on behalf  
752 of the Technology services Department.  
753  
754 (g) Review and make recommendation to County Board of major budgeted purchases per County  
755 Board rules.  
756

757 **2.127 PUBLIC SAFETY COMMITTEE**

758 This committee shall consist of five (5) members of the County Board. Its duties shall be:

- 760  
761 (a) Its powers and duties shall be as set forth in Sec. 323.14 of the Wisconsin Statutes. Per  
762 323.14(1)(a)(3) the Chair of the county board shall designate the chair of the committee.  
763  
764 (b) To consult with the Sheriff on all matters pertaining to the Sheriff's Office.  
765  
766 (c) To consult and advise in all matters pertaining to the Courts, Clerk of Courts, District Attorney,  
767 Family Court Commissioner, Court Commissioner, Family Mediation Director, Sheriff's Office, Child  
768 Support Agency and Emergency Management.  
769  
770 (d) To purchase all equipment for the Sheriff's Office in any manner which serves the best interests of  
771 the county and authorize the purchase of operational supplies, except as provided for in the County  
772 Financial Management Policy.  
773  
774 (e) The Public Safety Committee shall be responsible for controlling and directing all expenditures from  
775 the Jail Assessment Fund, pursuant to §302.46(2).

776 **2.128 BOARD OF ADJUSTMENTS (Non-standing)**

777 In accordance with §59.694, Wis. Stats., a local board of adjustments shall be created and composed of  
778 members as specified in Oconto County Code of Ordinances Chapter 14. In the event any meeting of the  
779 Board of Adjustment exceeds five (5) hours, members in attendance shall be entitled to 2.0 per diem for  
780 that meeting.

781 **2.129 JOINT SOLID WASTE (MAR-OCO) COMMITTEE (Non-standing)**

- 782 (a) There shall be appointed a Joint Solid Waste MAR-OCO Committee, consisting of six (6) members.  
783 Three members shall be appointed by Marinette County at the April County Board meeting for a  
784 term of two years. Three members shall be appointed by Oconto County at the April County Board  
785 meeting for a term of two years. In the event a vacancy is created due to resignation, sickness,  
786 death, etc., the County shall appoint a member to complete the unexpired term. Any member may  
787 be removed by a 2/3 vote of the appointing Board. Members shall be compensated per their  
788  
789  
790  
791

respective County Board rules. The Joint Solid Waste MAR-OCO Committee shall, at their first meeting after April, annually elect from its members a Chair, Vice Chair, and Secretary.

- (b) The Joint Solid Waste MAR-OCO Committee shall adopt rules for conduct of their business. Roberts Rules of Order shall apply to conduct meetings. All statutory provisions pertaining to Open Meetings and Records shall be complied with. Each County shall be responsible for the development, implementation and enforcement of solid waste plans or ordinances pertaining to collection, transportation, resource recovery and recycling of solid waste within their respective County.
  - (c) Both Counties jointly shall operate the MAR-OCO Landfill complying with all provisions of the approved plans for same and hereinafter, any directive or requirement of the Department of Natural Resources. To this end, the Committee shall: employ the necessary personnel to properly operate said landfill. Establish a personnel management plan pertaining to wages, hours, benefits and working conditions. The Committee may develop such plan with either or both Counties. Acquire the necessary equipment for operation and maintenance of the landfill. Enter into contracts where necessary for engineering, consultation, construction, operation and maintenance of the landfill. Enter into agreement with either or both County Highway Departments for use of equipment and facilities for the construction of the landfill and related work. Develop, adopt and enforce an ordinance pertaining to disposal at the MAR-OCO Landfill, and provide forfeitures and penalties for violations.
  - (d) Both Counties jointly shall be responsible for the management of the MAR-OCO Landfill. To this end, the Committee shall: Establish an accounting system; enter into an agreement with either or both counties to utilize existing accounting and computer operations; designate accounting personnel; and establish auditing procedures. Appropriate funds for construction, operations and maintenance by bonding, loans or levy taxes via both County Boards. Establish a tipping fee to be charged (per ton) for disposal within the landfill. Establish and set aside funds for long-term landfill care and future operations. Accept funds derived from any State and Federal grant or assistance program.
  - (e) Both Counties jointly shall be responsible for the management of the MAR-OCO Landfill. To this end, the Committee shall: Honor all existing contracts for their terms. May enter into renewal or new contracts pertaining to waste disposal within the landfill. This agreement shall be approved by each County Board of Supervisors. Amendments shall be in writing and subject to the same approval.
  - (f) By acceptance of this agreement, Marinette and Oconto Counties jointly accept full responsibility for the MAR-OCO Landfill inclusive of all financial and legal liabilities.

## 2.130 LOCAL EMERGENCY PLANNING COMMITTEE (Non-standing)

- (a) In accordance with §59.54(8), Wis. Stats., a local emergency planning committee shall be created and composed of members as specific in 42 USC 11001(c) and appointed annually in December by the County Board.
  - (b) The Committee shall have all of the powers and duties established for such committees under 42 USC 11000 to 11050 and under §§ 323.60 and 323.61, Wis. Statutes.

## 2.131 VETERANS SERVICE COMMISSION (Non-standing)

- (a) The Veterans Service Commission shall consist of at least 3 residents of the County who are veterans initially appointed by the County Board Chair for staggered 3-year terms and thereafter the expiration of the terms of those first appointed shall annually on or before the 2nd Monday in December of each year appoint a member of the Commission for the term of 3 years.
  - (b) The Veterans Service Commission shall have the powers and duties established for such commissions under §45.81, Wis. Statutes.

849 **2.132 CORPORATION COUNSEL**

- 850  
851 (a) To be responsible for supervision of overall administration of the Oconto County Code of General  
852 Ordinances.  
853  
854 (b) Shall provide legal advice and opinion on County issues to the County Board, Committees, or  
855 Department Heads. Shall review all contracts for Oconto County.  
856  
857 (c) Represents the Department of Health & Human Services in Chapter 48, 51 and 55 matters; and in  
858 Chapter 254, Environmental Health Matters.  
859  
860 (d) Represents the Child Support Agency in all Paternity, Support and Maintenance matters.  
861  
862 (e) Represents the Zoning Department in all Zoning Code violation matters.  
863  
864 (f) Represents the Treasurer's office in all Delinquent Tax/Land Sale matters.  
865

866 **2.133 EMERGENCIES**

867  
868 In emergency situations where immediate action is required in the interests of Oconto County, the County  
869 Executive Committee may take such emergency actions. A complete report will be provided to the County  
870 Board at their next meeting following the emergency action.

871  
872 SECTION 2: This ordinance shall take effect after passage and publication as provided by law.

873  
874 Submitted this 30th day of October, 2025.

875  
876 By: EXECUTIVE COMMITTEE

877  
878 Alan Sleeter, Chair  
879 Thomas Bitters  
880 David Christianson  
881 Tim Cole  
882 Guy Gooding  
883 Dennis Kroll  
884  
885

886 *Electronically Reviewed by Corporation Counsel on 10.21.2025 – BLE*

887  
888 *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

## **RESOLUTION – R2025-10-01**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re: Approval of 2026 Part Time Non-Union Wage Schedule**

WHEREAS, each year, the County needs to set pay rates for part time non-union positions that are not set in the General Employee Pay System; and

WHEREAS, the Administration Committee recommends the attached pay level ranges for those specific part time positions effective January 4, 2026; and

WHEREAS, the rates were maintained "as is" for 2026 with the exception of the Highway Dept (Truck Driver 26,000 GVW+) position, which was increased based on the McGrath Wage study recommendations recently approved. Fiscal impact is minimal for this increase.

THEREFORE, BE IT RESOLVED, THAT THE Oconto County Board of Supervisors hereby adopts the part time non-union wage schedule for part time non-union Personnel of Oconto County as recommended by the Administration Committee per the attachment, effective January 4, 2026.

Submitted this 30th day of October, 2025.

By: ADMINISTRATION COMMITTEE

Alan Sleeter, Chair  
Dennis Kroll  
Carol Heise  
John Matravers  
Char Meier  
Theresa Willems

Electronically Reviewed by Corporation Counsel on 10.09.2025 - BLE

35 Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant

# PART-TIME NON UNION WAGE SCHEDULE 2026

<b>2026</b>			
<b>GROUP I (Part-time Salaried or per call)</b>			
Deputy Zoning Administrators		See Zoning Piece Rate	
Deputy Director Emergency Management (PT)		<b>\$35 per month</b>	
On Call - Professional		<b>\$335 per week</b>	
On Call - Non Professional		<b>\$235 per week</b>	
On Call - Holiday Extra Per Day		<b>\$50 per day</b>	
		<b>2026</b>	<b>2026</b>
<b>GROUP II - (Part-time Hourly)</b>			
		<b>Min</b>	<b>Max</b>
Courts - Bailiff		\$14.00	\$18.00
General - Common Labor		\$16.00	\$20.00
General - Office Help		\$16.00	\$20.00
Hwy Dept-Summer Help (All Others)		\$16.00	\$20.00
Land Conservation - Assistant		\$16.00	\$20.00
Land Information - Mapping Technician		\$16.00	\$20.00
Zoning - Deputy Zoning Administrator		\$16.00	\$20.00
F & P - Forestry & Park Intern		\$16.00	\$20.00
Hwy Dept - (Truck Driver 26,000 GVW +)		\$27.00	\$33.00
Land Information - Surveyor Assistant		\$16.00	\$20.00

# INVOICE

## 2026 PAY SCHEDULE FOR OCONTO COUNTY DEPUTY ZONING ADMINISTRATORS rev 8-24

STATEMENT OF WAGES INCURRED FOR OCONTO COUNTY IN THE MONTH OF  
20\_\_\_\_\_

FROM: \_\_\_\_\_

TOWN(S) OF \_\_\_\_\_

Hrs/Item equiv.	NUMBER	TOTAL COST	Avg
-Principal structure permits issued <i>(No shoreland or floodplain permits)</i>	_____ x \$15.00 =	\$_____	0.75
-Accessory structure permits issued <i>(No shoreland or floodplain permits)</i>	_____ x \$10.00 =	\$_____	0.5
-Site inspections completed for permits issued	_____ x \$15.00 =	\$_____	0.75
-Phone calls where general info was provided <i>(Documentation must be provided of whom talked to and subject matter for each call)</i>	_____ x \$6.60 =	\$_____	0.33
-Citizen complaints of code violations <i>(A complaint &amp; inspection report form must be turned in for each complaint)</i>	_____ x \$15.00 =	\$_____	0.75
-Violation inspections <i>(Reported from the Zoning Office)</i>	_____ x \$15.00 =	\$_____	0.75
-Posting public hearing notices	_____ x \$15.00 =	\$_____	0.75
-County public hearings attended	_____ x \$20.00 =	\$_____	1.0
-Town meetings attended <i>(Each needs approval of Zoning Administrator)</i>	_____ x \$20.00 =	\$_____	1.0
-Other _____			
<b>TOTAL</b>		\$_____	

I, the undersigned, claim that the above is true and correct, and no portion of same has been paid.

Signed by: \_\_\_\_\_

**INVOICES MUST BE SUBMITTED FOR PAYMENT NO MORE THAN 90 DAYS AFTER INCURRING EXPENSES.**

**RESOLUTION – R2025-10-02**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **Resolution Establishing a Line of Succession in the Absence of the Oconto County Health Officer**

WHEREAS, Wis. Stats. §46.23 (5m)(a)-(g) and §251.04(1)-(8) establish that the Health and Human Services Board shall have all the powers and duties ascribed to it, as well as any other related statutes, codes, administrative rules, and local ordinances. Consistent with the duties of a Health and Human Services Board appointed under Wis. Stats. §46.23(4)(b)(2) and Wis. Stats. §323.54, this resolution establishes a Line of Succession in the Absence of the Public Health Officer during a time of public health emergency; and

WHEREAS, the Oconto County Health and Human Services Board recommends that, in the absence of the Oconto County Health Officer, that the line of succession shall be as follows: First, the County's Public Health Nurse A, then, in the event the County's Public Health Nurse A is unable to act, the County's Public Health Nurse B shall act. In the event the County's Public Health Nurse B is unable to act, the County's Public Health Nurse C shall act. This line of succession appointment, made by the County Board Chair, requires confirmation by a simple majority vote of the County Board.

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board Chair hereby recommends approval of the following line of succession in the absence of the Oconto County Health Officer: Public Health Nurse A, then Public Health Nurse B, then Public Health Nurse C.

Submitted this 30th day of October, 2025.

By: HEALTH AND HUMAN SERVICES BOARD

Thomas Bitters, Chair  
Jolene Barkhaus  
Bart Schindel  
Stephanie Holman  
Tracy A. Winkler  
David VanZeeland  
Karl Ballestad  
Kathy Gohr  
Julie Graef

Electronically Reviewed by Corporation Counsel on 09.22.2025 – BLE

*Adopted by an electronic vote:*      *Aves.*      *Navs.*      *Absent.*      *Abstain.*      *Vacant.*



920.834.7000  
920.834.6889  
ocph.info  
501 Park Ave.  
Oconto, WI 54153

Date: 09/16/2025

Re: Line of Succession in the Absence of the Health Officer

Public Health Nurse A: Amy Longsine BSN, RN

Public Health Nurse B: Carolyn Klosterman BSN, RN

Public Health Nurse C: Mary Rosner, BSW/BSN, RN



**RESOLUTION – R2025-10-03**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re: Approval of Septic Encroachment Easement Agreement**

WHEREAS, Robert P. & Laurie J. Maloney, are the owners of certain real property located in the Town of Oconto Falls, Oconto County, WI, with tax parcel # 032-111100521, identified on Exhibit A, hereto attached, as the parcel upon which the "Septic Cells" are located; and

WHEREAS, Oconto County is the owner of the right-of-way of County Highway B, located in the Town of Oconto Falls, Oconto County, WI, as identified on Exhibit A, hereto attached; and

WHEREAS, the property owners and Oconto County acknowledge that septic cells on the parcel encroach the County Highway B right-of-way depicted on Exhibit A; and

WHEREAS, the Oconto County Highway Committee recommends approval of an easement agreement with the property owners, to permit the septic cells to continue to encroach the County Highway B right-of-way.

NOW, THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby approves the attached Septic Encroachment Easement Agreement with Robert P. & Laurie J. Maloney, as described therein.

Submitted this 30th day of October, 2025.

By: HIGHWAY COMMITTEE

Dave Christianson, Chair  
Elmer Ragen  
David Behrend  
Robert Wolf  
Joel Lavarda

Electronically Reviewed by Corporation Counsel on 09.23.2025- BLE

Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant

## SEPTIC ENCROACHMENT EASEMENT AGREEMENT

THIS SEPTIC ENCROACHMENT EASEMENT AGREEMENT (the Agreement) is between OCONTO COUNTY, a municipal corporation, (County) and ROBERT P & LAURIE J MALONEY, husband and wife, as survivorship marital property (Property Owners).

### RECITALS

Property owners are the owners of certain real property located in the Town of Oconto Falls, Oconto County, WI, tax parcel #032-111100521, identified on Exhibit A, hereto attached, as the parcel upon which the "Septic Cells" are located.

County is the owner of the right-of-way of County Highway B, located in the Town of Oconto Falls, Oconto County, WI, as identified on Exhibit A, hereto attached.

Property Owners and County acknowledge that septic cells on Property Owner's land encroaches County Highway B right-of-way depicted on Exhibit A, hereto attached.

County is willing to grant an easement to Property Owners over a portion of the County Highway B right-of-way, described below, to permit the septic cells to continue to encroach County Highway B right-of-way:

*Part of the Northeast quarter of the Northwest quarter of Section 11, Township 28 North, Range 19 East, Town of Oconto Falls, Oconto County, Wisconsin described as follows:*

*Commencing at the North quarter corner of said Section 11; Thence South 01 degrees 28 minutes 55 seconds West, a distance of 628.16 ft.; Thence North 85 degrees 19 minutes 04 seconds West, a distance of 26.86 ft. to the POINT OF BEGINNING; Thence South 01 degrees 39 minutes 37 seconds West, a distance of 90.00 ft.; Thence North 85 degrees 19 minutes 04 seconds West, a distance of 7.01 ft.; Thence North 01 degrees 39 minutes 37 seconds East, a distance of 90.00 ft.; Thence South 85 degrees 19 minutes 04 seconds East, a distance of 7.01 ft. to the POINT OF BEGINNING.*

For good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree, as follows:

1. County grants a non-exclusive easement to Property Owners and Property Owners successors and assigns, as owner of County Highway B right-of-way, for Property Owners septic cells to continue to encroach upon said right-of-way, as described above and depicted on Exhibit A, hereto attached.
2. Property owners shall indemnify and hold County, its officers, agents and employees harmless from all liability, suits, actions, claim, costs, damages and expenses of every kind and description, including court costs and legal fees, for claims of any character, including liability and expenses in connection with loss of life, personal injury, or damage to property, brought because of any injuries or damages received or sustained by any person, persons or property on account of or arising out of the use of the County Highway B right-of-way by Property Owners or its agents, contractors, subcontractors, invitees, or employees.
3. Property owners shall at all times maintain in effect during the term of this Easement Agreement a policy of general liability insurance naming the County as additional insured, to insure against injury to property, person or loss of life arising out of Property Owners use, occupancy, or maintenance of the Easement Property with limits of \$1,000,000 per occurrence.

Recording Area

Name and Return Address

Oconto County Land & Water Resources

4. All of the terms and conditions in this Agreement, including the benefits and burdens shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the Property Owners and the County and their respective successors and assigns. The Easement granted under paragraph 1. of this Agreement is an easement appurtenant to Property Owners parcel upon which the "Septic Cells" are located and may not be transferred separately from, or severed from, title to the parcel to which it is appurtenant.

5. This easement shall terminate at such time in the future, if ever, that the septic cells which now encroach the County Highway B right-of-way are removed as an encroachment and all rights granted hereunder shall be extinguished and shall not be renewed under any circumstances.

6. The Agreement shall be construed in accordance with the laws of the State of Wisconsin. Any dispute arising from the terms of this Agreement shall be venued in Oconto County Circuit Court.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

---

Alan Sleeter, Chairman of the Oconto County Board of Supervisors

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

---

Notary Public, Oconto County, WI

My commission: \_\_\_\_\_

---

Robert P Maloney, Property Owner

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

---

Notary Public, \_\_\_\_\_, WI

My commission: \_\_\_\_\_

---

Kim Pytleski, Oconto County Clerk

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

---

Notary Public, Oconto County, WI

My commission: \_\_\_\_\_

---

Laurie J Maloney, Property Owner

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

---

Notary Public, Oconto County, WI

My commission: \_\_\_\_\_

**THIS DOCUMENT DRAFTED BY:**

Attorney Beth Ellingson  
Corporation Counsel, Oconto County, WI  
WI SBN: 1031458

PAUL R. SHALLOW, PLS  
P.O. BOX 88  
LENA, WI 54139  
920-834-5225

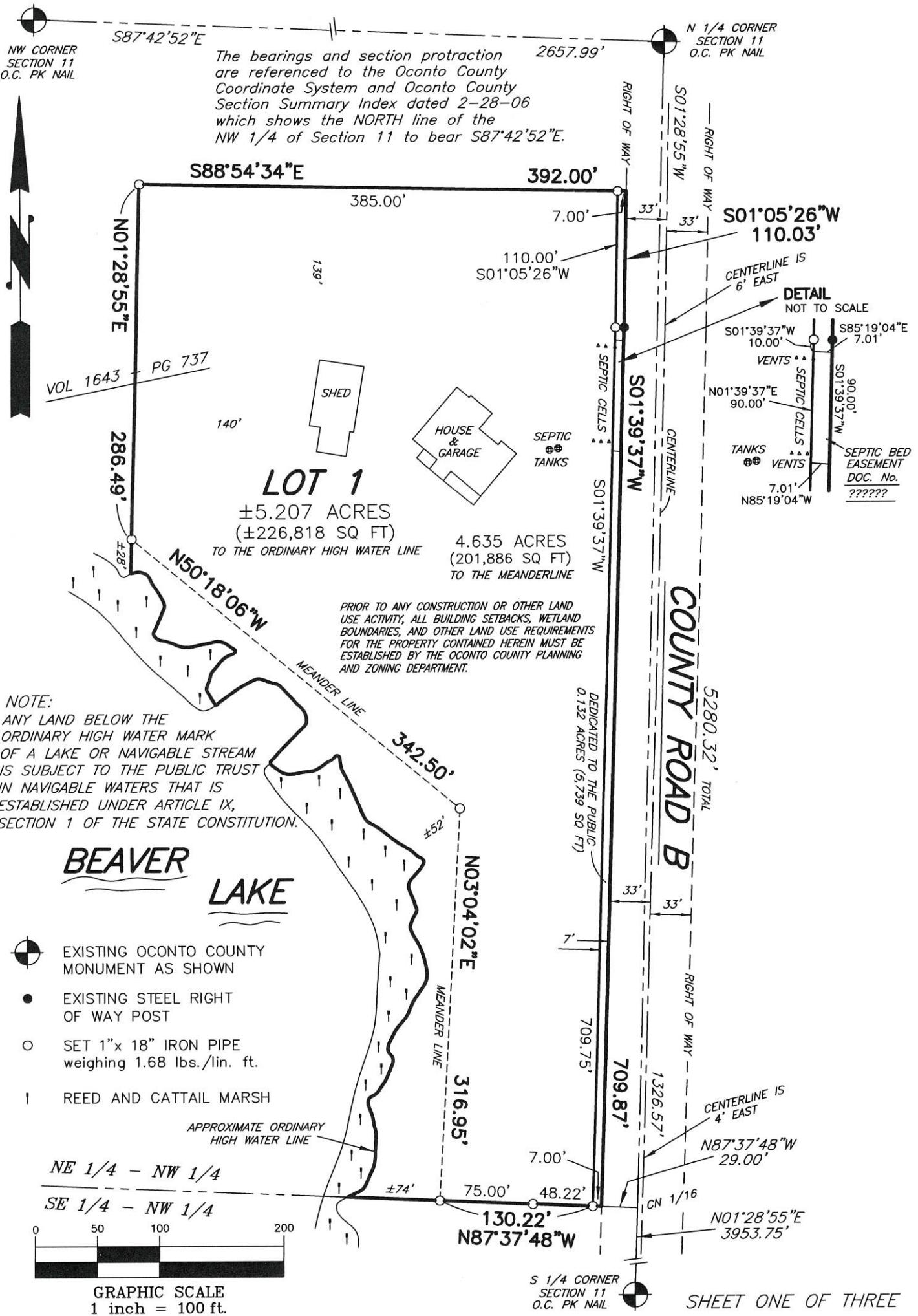
# SHALLOW LLC SURVEYING

Account #3603 Professional Wisconsin Land Surveyor  
Dwg. No. 3603MALONEY

# *CERTIFIED SURVEY MAP*

## PRELIMINARY

PART OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF  
SECTION 11, TOWNSHIP 28 NORTH, RANGE 19 EAST, TOWN OF  
OCONTO FALLS, OCONTO COUNTY, WISCONSIN.



**RESOLUTION – R2025-10-04**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re: Forestry Revitalization Act**

WHEREAS, certain state legislators from northern Wisconsin are introducing bill language which would create the Wisconsin Forestry Revitalization Act, authorizing incentives for aviation biofuel manufacturing, which has a skyrocketing demand in Europe; and

WHEREAS, this legislation provides incentives for the construction of an approximate \$1.5 billion sustainable aviation fuel (SAF) plant in Hayward, Wisconsin by enumerating \$60 million as a WEDC Enterprise Zone Tax Credit and \$150 million of state bonding repaid through the Forestry Segregated Account; and

WHEREAS, the mill facility is intended to be fueled by forest products, 80% of which originate from Wisconsin, which will also likely increase demand for sustainably grown products from county forests statewide, and many other suppliers, while creating an estimated 150 additional jobs in the region.

THEREFORE BE IT RESOLVED, that the Oconto County Board of Supervisors hereby support the legislation supporting the development and construction of a sustainable aviation fuel plant at Hayward; and

BE IT FURTHER RESOLVED, that this resolution, and a letter of support, will be sent to local state legislators, bill sponsors and co-sponsors, and the office of the Governor of Wisconsin.

#### **FISCAL IMPACT: None**

Submitted this 30th day of October 2025.

By: LAND AND WATER RESOURCES COMMITTEE

Tim Cole, Chair  
Patrick J. Scanlan  
Keith Schneider  
Wayne Kaczrowski  
Mike Beyer

Electronically Reviewed by Corporation Counsel on 10.02.2025 - BLE

*Adopted by an electronic vote:* Ayes. Nays. Absent. Abstain. Vacant



State of Wisconsin  
2025 - 2026 LEGISLATURE

LRB-3813/1  
MDE/EKL/EHS:skw&cdc

## 2025 BILL

1     AN ACT **to amend** 20.866 (1) (u), 25.29 (1) (a), 71.05 (6) (a) 15., 71.21 (4) (a),  
2                   71.26 (2) (a) 4., 71.34 (1k) (g) and 71.45 (2) (a) 10.; **to create** 20.370 (7) (cj),  
3                   20.866 (2) (tj), 23.44, 71.07 (3v), 71.10 (4) (em), 71.28 (3v), 71.30 (3) (am), 71.47  
4                   (3v), 71.49 (1) (am) and 238.394 of the statutes; **relating to:** a tax credit for  
5                   aviation biofuel manufacturing, authorizing the state to contract public debt  
6                   for an aviation biofuel project grant, and making an appropriation.

---

*Analysis by the Legislative Reference Bureau*

This bill creates certain incentives for activities related to the manufacturing of aviation biofuel and authorizes the state to contract public debt to fund a grant for an aviation biofuel project.

***Aviation biofuel manufacturing zone and related tax credit***

Under the bill, the Wisconsin Economic Development Corporation is authorized to create one aviation biofuel manufacturing zone for an aviation biofuel project. In the bill, as the term relates to the aviation biofuel manufacturing zone and the related tax credit, "biofuel" means fuel created by synthesizing organic matter derived from wood, at least 80 percent of which, as measured by aggregate volume over a 5-year period, has been sourced in this state. An "aviation biofuel project" is defined in the bill as economic activity related to manufacturing biofuel

**BILL**

in this state, a majority of which is aviation biofuel, for which the person conducting the activity commits to expend a total of not less than \$1,500,000,000.

Under the bill, WEDC may certify businesses to claim income and franchise tax credits if the business engages in an aviation biofuel project in an aviation biofuel manufacturing zone. If the amount of the credit for which the business is eligible exceeds its tax liability, the bill allows the business to carry forward the unused amount to offset tax liability in future tax years, until the business is able to use the entire amount. The total amount of all tax credits WEDC may certify under the bill is \$60,000,000. WEDC may, no later than five years after a year in which WEDC certifies a business for tax credits, seek repayment of tax credits for failure to comply with an agreement entered into with WEDC. WEDC must revoke a certification to claim tax credits if a certified business does any of the following:

1. Supplies false or misleading information to obtain tax credits.
2. Leaves an aviation biofuel manufacturing zone to conduct substantially the same business outside of the aviation biofuel manufacturing zone.
3. Ceases operations in an aviation biofuel manufacturing zone and does not renew operation of the business or a similar business in the aviation biofuel manufacturing zone within 12 months of the cessation of operations.

A business certified for tax credits under the bill must submit quarterly reports to WEDC and the legislature that include information about the business's workforce impact.

***Aviation biofuel grant***

Under the bill, the legislature finds and determines that the manufacturing of aviation biofuels in this state is essential to maintain and grow the forest products industry in this state and to create jobs; that supporting the growth of the aviation biofuels industry is a statewide responsibility of statewide dimension; and that it is in the public interest, and it is the public policy of this state, to assist with the construction of an aviation biofuel manufacturing project in this state.

The bill requires the state to contract public debt in the amount of \$150,000,000 for the purpose of awarding a grant in fiscal year 2025-26, subject to certain conditions, to fund the aviation biofuel project in the aviation biofuel manufacturing zone. The conditions on the grant are that the grantee agrees to use the facility constructed with the grant only for the purpose of manufacturing aviation biofuels until the latest maturity date of the bonds issued to contract public debt for the grant; the grantee agrees that, of the biomass it uses to produce aviation biofuels at any facility constructed with the grant, 80 percent, as measured by aggregate volume over a 5-year period, will be sourced in this state; and the grantee agrees to make an investment of not less than \$1,500,000,000 in economic activities related to manufacturing aviation biofuel in this state within five years. If the grantee violates any of these conditions, the bill requires the grantee to pay DNR the amount of the grant awarded. Under the bill, any such amounts paid to DNR accrue to the conservation fund and are appropriated, along with moneys from the forestry account of the conservation fund, to repay the principal and interest incurred in financing the grant.

Under the bill, the requirement to use a grant-funded facility for aviation

biofuel manufacturing is not violated if the grantee uses the facility to manufacture biofuels other than aviation biofuel as long as a majority of the biofuel manufactured at all of the facilities constructed with the grant is aviation biofuel.

For further information see the state fiscal estimate, which will be printed as an appendix to this bill.

---

***The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:***

1           **SECTION 1.** 20.370 (7) (cj) of the statutes is created to read:

2           20.370 (7) (cj) *Principal repayment and interest - aviation biofuel*  
3           *manufacturing project.* From the conservation fund, from the moneys received by  
4           the department for forestry activities and from any payments made to the  
5           department under s. 23.44 (3), a sum sufficient to reimburse s. 20.866 (1) (u) for the  
6           payment of principal and interest costs incurred in financing the grant for the  
7           aviation biofuel manufacturing project under s. 20.866 (2) (tj).

8           **SECTION 2.** 20.866 (1) (u) of the statutes, as affected by 2025 Wisconsin Act  
9           15, is amended to read:

10           20.866 (1) (u) *Principal repayment and interest.* A sum sufficient from  
11           moneys appropriated under sub. (2) (zp) and ss. 20.115 (2) (d) and (7) (b) and (s),  
12           20.190 (1) (c), (d), (i), and (j), 20.225 (1) (c) and (i), 20.245 (1) (e) and (j), 20.250 (1) (c)  
13           and (e), 20.255 (1) (d), 20.285 (1) (d), (gj), and (je), 20.320 (1) (c) and (t) and (2) (c),  
14           20.370 (7) (aa), (ad), (ag), (aq), (ar), (at), (au), (bq), (br), (cb), (cc), (cd), (cg), (cj), (cq),  
15           (cr), (cs), (ct), (ea), (eq), and (er), 20.395 (6) (af), (aq), (ar), and (au), 20.410 (1) (e),  
16           (ec), and (ko) and (3) (e) and (fm), 20.435 (2) (ee), 20.465 (1) (d), 20.485 (1) (f) and  
17           (go) and (4) (qm), 20.505 (4) (es), (et), (ha), and (hb) and (5) (c), (g), and (kc), 20.855  
18           (8) (a), and 20.867 (1) (a) and (b) and (3) (a), (b), (bb), (bc), (bd), (be), (bf), (bg), (bh),

1 (bj), (bL), (bm), (bn), (bo), (bq), (br), (bt), (bu), (bv), (bw), (bx), (cb), (cd), (cf), (ch), (cj),  
2 (cq), (cr), (cs), (cv), (cw), (cx), (cy), (cz), (g), (h), (i), (kd), and (q) for the payment of  
3 principal, interest, premium due, if any, and payment due, if any, under an  
4 agreement or ancillary arrangement entered into under s. 18.06 (8) (a) relating to  
5 any public debt contracted under subchs. I and IV of ch. 18.

6 **SECTION 3.** 20.866 (2) (tj) of the statutes is created to read:

7 20.866 (2) (tj) *Natural resources; aviation biofuel project.* From the capital  
8 improvement fund, a sum sufficient for the department of natural resources to  
9 award the grant under s. 23.44. The state may contract public debt in an amount  
10 not to exceed \$150,000,000 for this purpose.

11 **SECTION 4.** 23.44 of the statutes is created to read:

12 **23.44 Grant for aviation biofuel manufacturing project.** (1) In this  
13 section:

14 (a) "Aviation biofuel" means biofuel used as aviation fuel.

15 (b) "Aviation biofuel project" has the meaning given in s. 238.394 (1) (b).

16 (c) "Biofuel" means liquid or gaseous fuel used in transportation and created  
17 by synthesizing biomass.

18 (d) "Biomass" means biological material derived from wood or woody plant  
19 materials.

20 (2) In fiscal year 2025-26, the department shall obligate \$150,000,000 from  
21 the appropriation under s. 20.866 (2) (tj) to award as a grant to fund the aviation  
22 biofuel project in the aviation biofuel manufacturing zone described under s.  
23 238.394.

**BILL**

1                   (3) The department shall award the grant under sub. (2) subject to all of the  
2 following conditions:

3                   (a) 1. Subject to subd. 2., the grantee shall agree to use any facility  
4 constructed with the grant awarded under this section for the purpose of aviation  
5 biofuel manufacturing. Subject to subd. 2., if the facility is used for a purpose other  
6 than aviation biofuel manufacturing before the latest maturity date of the bonds  
7 issued to contract public debt under s. 20.866 (2) (tj), the grantee shall pay to the  
8 department, in a manner prescribed by the department, the amount of the grant  
9 awarded to the grantee under this section. The building commission shall report  
10 the latest maturity date of the bonds issued to contract public debt under s. 20.866  
11 (2) (tj) to the legislative reference bureau and the legislative reference bureau shall  
12 publish the date in the Wisconsin administrative register under s. 35.93 (2).

13                   2. The use of a facility constructed with the grant awarded under this section  
14 for the purpose of manufacturing biofuels other than aviation biofuel does not  
15 violate the requirements under subd. 1. if a majority of the biofuel manufactured at  
16 all of the facilities constructed with the grant is aviation biofuel.

17                   (b) The grantee shall agree that, of the biomass it uses to produce biofuel at  
18 any facility constructed with the grant awarded under this section, 80 percent, as  
19 measured by aggregate volume over a 5-year period, will be sourced in this state. If  
20 the grantee produces biofuel at that facility and more than 20 percent of the  
21 biomass it uses is sourced outside this state, the grantee shall pay to the  
22 department, in a manner prescribed by the department, the amount of the grant  
23 awarded to the grantee under this section.

24                   (c) The grantee shall agree in writing to make an investment of not less than

**BILL**

1       \$1,500,000,000 in economic activities related to manufacturing aviation biofuel in  
2       this state by the first day of the month beginning 5 years after the effective date of  
3       this paragraph .... [LRB inserts date]. If the grantee does not make that amount in  
4       investments in this state by the date specified in this paragraph, the grantee shall  
5       pay to the department, in a manner prescribed by the department, the amount of  
6       the grant awarded to the grantee under this section.

7           **(4)** The legislature finds and determines that the manufacturing of aviation  
8       biofuel in this state is essential to maintain and grow the forest products industry  
9       in this state and to create jobs, and that supporting the growth of the aviation  
10       biofuel industry is a statewide responsibility of statewide dimension. It is therefore  
11       in the public interest, and it is the public policy of this state, to assist with the  
12       construction of an aviation biofuel manufacturing project in this state.

13           **SECTION 5.** 25.29 (1) (a) of the statutes is amended to read:

14           **25.29 (1) (a)** Except as provided in ss. 25.293 and 25.295, all moneys accruing  
15       to the state for or in behalf of the department under chs. 26, 27, 28, 29, 169, and  
16       350, subchs. I and VI of ch. 77 and ss. 23.09 to 23.31, 23.325, 23.33, 23.335, except  
17       as provided in s. 25.40 (1) (bt), 23.35 to 23.42, 23.44 (3), 23.50 to 23.99, 30.50 to  
18       30.55, 71.10 (5), 71.30 (10), and 90.21, including grants received from the federal  
19       government or any of its agencies except as otherwise provided by law.

20           **SECTION 6.** 71.05 (6) (a) 15. of the statutes, as affected by 2025 Wisconsin Act  
21       15, is amended to read:

22           **71.05 (6) (a) 15.** The amount of the credits computed under s. 71.07 (2dm),  
23       (2dx), (2dy), (3g), (3h), (3n), (3q), (3s), (3t), (3v), (3w), (3wm), (3y), (4k), (4n), (5f),  
24       (5h), (5i), (5j), (5k), (5r), (5rm), (6n), and (10) and not passed through by a

1 partnership, limited liability company, or tax-option corporation that has added  
2 that amount to the partnership's, company's, or tax-option corporation's income  
3 under s. 71.21 (4) or 71.34 (1k) (g).

4 **SECTION 7.** 71.07 (3v) of the statutes is created to read:

5 **71.07 (3v) AVIATION BIOFUEL MANUFACTURING ZONE CREDIT.** (a) *Definitions.*

6 In this subsection:

7 1. "Aviation biofuel manufacturing zone" means a zone designated under s.  
8 238.394 (2).

9 2. "Claimant" means a person who is certified to claim tax benefits under s.  
10 238.394 (3) and who files a claim under this subsection.

11 (b) *Filing claims.* For taxable years beginning after December 31, 2025,  
12 subject to the limitations provided in this subsection and s. 238.394, a claimant may  
13 claim as a credit against the tax imposed under s. 71.02, up to the amount of the  
14 tax, the amount certified to the claimant under s. 238.394 (3) for the taxable year.

15 (c) *Limitations.* 1. Partnerships, limited liability companies, and tax-option  
16 corporations may not claim the credit under this subsection, but the eligibility for,  
17 and the amount of, the credit are based on their payment of the amount described  
18 under par. (b). A partnership, limited liability company, or tax-option corporation  
19 shall compute the amount of credit that each of its partners, members, or  
20 shareholders may claim and shall provide that information to each of them.  
21 Partners, members of limited liability companies, and shareholders of tax-option  
22 corporations may claim the credit in proportion to their ownership interests.

23 2. No credit may be allowed under this subsection unless the claimant

1 includes with the claimant's return a copy of the claimant's certification for tax  
2 benefits under s. 238.394 (3).

3       3. No claimant may claim a credit under this subsection if the basis for which  
4 the credit is claimed is also the basis for which another credit is claimed under this  
5 subchapter.

6       (d) *Administration.* 1. Section 71.28 (4) (g) and (h), as it applies to the credit  
7 under s. 71.28 (4), applies to the credit under this subsection.

8       2. If a credit computed under this subsection is not entirely offset against the  
9 taxes otherwise due, the unused balance may be carried forward and credited  
10 against taxes otherwise due to any following taxable year to the extent the credit is  
11 not offset by those taxes in the intervening years.

12       **SECTION 8.** 71.10 (4) (em) of the statutes is created to read:

13       **71.10 (4) (em)** Aviation biofuel manufacturing zone credit under s. 71.07 (3v).

14       **SECTION 9.** 71.21 (4) (a) of the statutes, as affected by 2025 Wisconsin Act 15,  
15 is amended to read:

16       **71.21 (4) (a)** The amount of the credits computed by a partnership under s.  
17 71.07 (2dm), (2dx), (2dy), (3g), (3h), (3n), (3q), (3s), (3t), (3v), (3w), (3wm), (3y), (4k),  
18 (4n), (5f), (5g), (5h), (5i), (5j), (5k), (5r), (5rm), (6n), and (10) and passed through to  
19 partners shall be added to the partnership's income.

20       **SECTION 10.** 71.26 (2) (a) 4. of the statutes, as affected by 2025 Wisconsin Act  
21 15, is amended to read:

22       **71.26 (2) (a) 4.** Plus the amount of the credit computed under s. 71.28 (1dm),  
23 (1dx), (1dy), (3g), (3h), (3n), (3q), (3t), (3v), (3w), (3wm), (3y), (5f), (5g), (5h), (5i), (5j),  
24 (5k), (5r), (5rm), (6n), and (10) and not passed through by a partnership, limited

1 liability company, or tax-option corporation that has added that amount to the  
2 partnership's, limited liability company's, or tax-option corporation's income under  
3 s. 71.21 (4) or 71.34 (1k) (g).

4 **SECTION 11.** 71.28 (3v) of the statutes is created to read:

5 **71.28 (3v) AVIATION BIOFUEL MANUFACTURING ZONE CREDIT.** (a) *Definitions.*

6 In this subsection:

7 1. "Aviation biofuel manufacturing zone" means a zone designated under s.  
8 238.394 (2).

9 2. "Claimant" means a person who is certified to claim tax benefits under s.  
10 238.394 (3) and who files a claim under this subsection.

11 (b) *Filing claims.* For taxable years beginning after December 31, 2025,  
12 subject to the limitations provided in this subsection and s. 238.394, a claimant may  
13 claim as a credit against the tax imposed under s. 71.23, up to the amount of the  
14 tax, the amount certified to the claimant under s. 238.394 (3) for the taxable year.

15 (c) *Limitations.* 1. Partnerships, limited liability companies, and tax-option  
16 corporations may not claim the credit under this subsection, but the eligibility for,  
17 and the amount of, the credit are based on their payment of the amount described  
18 under par. (b). A partnership, limited liability company, or tax-option corporation  
19 shall compute the amount of credit that each of its partners, members, or  
20 shareholders may claim and shall provide that information to each of them.  
21 Partners, members of limited liability companies, and shareholders of tax-option  
22 corporations may claim the credit in proportion to their ownership interests.

23 2. No credit may be allowed under this subsection unless the claimant

1 includes with the claimant's return a copy of the claimant's certification for tax  
2 benefits under s. 238.394 (3).

3       3. No claimant may claim a credit under this subsection if the basis for which  
4 the credit is claimed is also the basis for which another credit is claimed under this  
5 subchapter.

6       (d) *Administration.* 1. Subsection (4) (g) and (h), as it applies to the credit  
7 under sub. (4), applies to the credit under this subsection.

8       2. If a credit computed under this subsection is not entirely offset against the  
9 taxes otherwise due, the unused balance may be carried forward and credited  
10 against taxes otherwise due to any following taxable year to the extent the credit is  
11 not offset by those taxes in the intervening years.

12       **SECTION 12.** 71.30 (3) (am) of the statutes is created to read:

13       **71.30 (3) (am)** Aviation biofuel manufacturing zone credit under s. 71.28 (3v).

14       **SECTION 13.** 71.34 (1k) (g) of the statutes, as affected by 2025 Wisconsin Act  
15 is amended to read:

16       **71.34 (1k) (g)** An addition shall be made for credits computed by a tax-option  
17 corporation under s. 71.28 (1dm), (1dx), (1dy), (3), (3g), (3h), (3n), (3q), (3t), (3v),  
18 (3w), (3wm), (3y), (4), (5), (5f), (5g), (5h), (5i), (5j), (5k), (5r), (5rm), (6n), and (10) and  
19 passed through to shareholders.

20       **SECTION 14.** 71.45 (2) (a) 10. of the statutes, as affected by 2025 Wisconsin  
21 Act 15, is amended to read:

22       **71.45 (2) (a) 10.** By adding to federal taxable income the amount of credit  
23 computed under s. 71.47 (1dm) to (1dy), (3g), (3h), (3n), (3q), (3v), (3w), (3y), (5f),  
24 (5g), (5h), (5i), (5j), (5k), (5r), (5rm), (6n), and (10) and not passed through by a

1 partnership, limited liability company, or tax-option corporation that has added  
2 that amount to the partnership's, limited liability company's, or tax-option  
3 corporation's income under s. 71.21 (4) or 71.34 (1k) (g) and the amount of credit  
4 computed under s. 71.47 (3), (3t), (4), (4m), and (5).

5 **SECTION 15.** 71.47 (3v) of the statutes is created to read:

6 **71.47 (3v) AVIATION BIOFUEL MANUFACTURING ZONE CREDIT.** (a) *Definitions.*

7 In this subsection:

8 1. "Aviation biofuel manufacturing zone" means a zone designated under s.  
9 238.394 (2).

10 2. "Claimant" means a person who is certified to claim tax benefits under s.  
11 238.394 (3) and who files a claim under this subsection.

12 (b) *Filing claims.* For taxable years beginning after December 31, 2025,  
13 subject to the limitations provided in this subsection and s. 238.394, a claimant may  
14 claim as a credit against the tax imposed under s. 71.43, up to the amount of the  
15 tax, the amount certified to the claimant under s. 238.394 (3) for the taxable year.

16 (c) *Limitations.* 1. Partnerships, limited liability companies, and tax-option  
17 corporations may not claim the credit under this subsection, but the eligibility for,  
18 and the amount of, the credit are based on their payment of the amount described  
19 under par. (b). A partnership, limited liability company, or tax-option corporation  
20 shall compute the amount of credit that each of its partners, members, or  
21 shareholders may claim and shall provide that information to each of them.  
22 Partners, members of limited liability companies, and shareholders of tax-option  
23 corporations may claim the credit in proportion to their ownership interests.

24 2. No credit may be allowed under this subsection unless the claimant

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1 includes with the claimant's return a copy of the claimant's certification for tax  
2 benefits under s. 238.394 (3).

3       3. No claimant may claim a credit under this subsection if the basis for which  
4 the credit is claimed is also the basis for which another credit is claimed under this  
5 subchapter.

6       (d) *Administration.* 1. Section 71.28 (4) (g) and (h), as it applies to the credit  
7 under s. 71.28 (4), applies to the credit under this subsection.

8       2. If a credit computed under this subsection is not entirely offset against the  
9 taxes otherwise due, the unused balance may be carried forward and credited  
10 against taxes otherwise due to any following taxable year to the extent the credit is  
11 not offset by those taxes in the intervening years.

12       **SECTION 16.** 71.49 (1) (am) of the statutes is created to read:

13       **71.49 (1) (am)** Aviation biofuel manufacturing zone credit under s. 71.47 (3v).

14       **SECTION 17.** 238.394 of the statutes is created to read:

15       **238.394 Aviation biofuel manufacturing zone.** (1) **DEFINITIONS.** In this  
16 section:

17       (a) "Aviation biofuel" means biofuel used as aviation fuel.

18       (b) "Aviation biofuel project" means economic activity related to  
19 manufacturing biofuel in this state, a majority of which is aviation biofuel, for  
20 which the person conducting the activity commits to expend a total of not less than  
21 \$1,500,000,000.

22       (c) "Biofuel" means fuel created by synthesizing organic matter derived from  
23 wood, at least 80 percent of which, as measured by aggregate volume over a 5-year  
24 period, has been sourced in this state.

## BILL

(d) "Tax benefits" means the income and franchise tax credits under ss. 71.07 (3v), 71.28 (3v), and 71.47 (3v).

12 (4) LIMITATIONS ON TAX BENEFITS. The corporation may not issue  
13 certifications under sub. (3) for tax benefits that total more than \$60,000,000.

- 16            1. Supplies false or misleading information to obtain tax benefits.
  - 17            2. Leaves the aviation biofuel manufacturing zone designated under sub. (2)
  - 18            to conduct substantially the same business outside the aviation biofuel
  - 19            manufacturing zone.
  - 20            3. Ceases operations, including construction and planning, in the aviation
  - 21            biofuel manufacturing zone designated under sub. (2) and does not renew operation
  - 22            of the business or a similar business in the aviation biofuel manufacturing zone
  - 23            within 12 months of the cessation of operations.
  - 24            4. Fails to comply with the requirements under sub. (6).

**BILL**

1                   (b) The corporation may, not later than 5 years after a year in which the  
2 corporation certifies a business for tax benefits under sub. (3), require the business  
3 to repay any tax benefits the business claims for the year in which the business  
4 failed to comply with an agreement entered into with the corporation.

5                   (c) The corporation shall determine the maximum amount of the tax benefits  
6 that a certified business may claim and shall notify the department of revenue of  
7 this amount.

8                   (d) The board shall verify, under s. 238.03 (2) (e), the information submitted to  
9 the corporation by a business for the purpose of claiming tax benefits.

10                  (e) The corporation shall adopt policies and procedures to administer this  
11 section.

12                  **(6) REPORTING REQUIREMENTS.** Beginning not later than 30 days after the  
13 end of the quarter during which a business is certified for tax benefits under sub.  
14 (3), and no later than 30 days after the end of each quarter during which the  
15 business is certified for tax benefits under sub. (3), the business shall submit a  
16 progress report to the corporation and to the chief clerk of each house of the  
17 legislature that includes all of the following:

18                  (a) Any efforts of the business, including the efforts of the business's  
19 contractors, to recruit residents of this state to employment opportunities created  
20 by the aviation biofuel project.

21                  (b) Any efforts of the business to collaborate with apprenticeship programs  
22 registered by the department of workforce development.

23                  (c) The number of residents of this state and individuals outside this state

**BILL****SECTION 17**

1 that are employed within the aviation biofuel manufacturing zone in the aviation  
2 biofuel project.

3 **(END)**

## Wisconsin Forestry Revitalization Bill

### 1. Facility in Hayward

- a. This facility would be a state-of-the-art flagship biorefinery in Hayward, WI that will produce sustainable aviation fuel and naphtha from CORSIA (Carbon Offsetting and Reduction Scheme for International Aviation)-qualified woody biomass
  - i. At this point in time, the US is not required to use SAF fuel, but Europe is another story
  - ii. EU regulations require aviation fuel suppliers to supply minimum blend amounts of SAF with conventional aviation fuel at:
    1. 2% in 2025 (1.2 million tons, approx. 38.1 million gallons)
    2. 20% in 2035 (13.6 million tons, approx. 431.9 million gallons)
    3. 70% in 2050 (43.4 million tons, approx. 1,378.2 million gallons)
  - iii. CORSIA-qualified woody biomass includes: bark, branches, cutter shavings, tree tops, slash (woody debris from logging), forestry processing residue
- b. A 20-year feedstock supply agreement for the plant has been secured, ensuring operational stability and cost predictability. By utilizing the idle supply of wood, it aims to rebuild Wisconsin's timber.
- c. This project will create approximately 150 jobs, and annually will plan to convert 880,000 tons of wood residue (~440,000 cords) into 48 million gallons of SAF and naphtha. This plant is expected to generate \$1.2 billion in revenue and \$727 million in EBITDA (Earnings Before Interest, Taxes, Depreciation, and Amortization) at full productivity in year 3 of operations. Full load production could begin in 2029.
  - i. As of September 2024, there are three SAF facilities operating in the US that have production capacities of 10 million gallons per year or more. ([https://www.congress.gov/crs\\_external\\_products/IF/PDF/IF12847/IF12847.6.pdf](https://www.congress.gov/crs_external_products/IF/PDF/IF12847/IF12847.6.pdf))
- d. There has been a guarantee that 80% of the wood used at their facility will be from Wisconsin.
- e. Funding for this Facility:
  - i. The company is preparing to raise its project capital of ~\$1.5-1.7 billion to fund construction and startup of the plant.
  - ii. They are requesting state support for this project totaling \$210 million

### 2. Forestry Supporting Forestry Legislation.

- a. Proposed funding:
  - i. Hayward facility- \$60 million in WEDC Enterprise Tax Credits, and \$150 million in state bonding through the Forestry Account
    1. 20 year bond repayment, ~\$12 million annually
  - ii. Clawbacks/protections will be included for this project, tied to completion of projects, use of Wisconsin timber, and company investment in the project:
    1. 80% of the biomass used to produce biofuel must be sourced from Wisconsin

2. The grantee shall agree in writing to investing no less than \$1.5 billion in economic activities (build) within 5 years
  3. The facility must be used for the purpose of producing aviation biofuel until at least the latest maturity date of the bond
    - a. The facility will have some leeway to produce a minor amount of biofuel that isn't SAF, but it still must fall under the 80% biomass from WI requirement
- iii. Hayward facility will also include pre-conditions for using Wisconsin companies and personnel for construction of the site
3. Forestry Industry:
    - a. The timber industry has seen a reduction over the last several years in the amount of wood that is harvested and processed, especially due to the closing of the WI Rapids Paper Mill in July of 2020
      - i. This mill alone represented about 25% of total pulpwood processing capacity in WI
    - b. In 2020 (before the closure of the mill) just over 1.2 million cords were harvested. This has dropped significantly, as in 2024 harvest levels were down to 839 thousand cords harvested.
    - c. The forest products industry ranked 13th and 2nd in terms of the number of employees and industry output in the state, respectfully, providing over 126,000 jobs tied to forest products and creating a total economic contribution of \$42 billion.
      - i. DNR 2025 report, based on 2022 data:  
<https://dnr.wisconsin.gov/topic/forestbusinesses/factsheets>
4. Our Forests
    - a. There are approximately 17 million acres of forest land in WI
    - b. The timber industry helps to maintain healthy forests because they prune trees to enable the overall canopy to thrive
      - i. Much like weeding a garden, thinning of forests through removal of certain trees can allow for other trees to grow and prosper with less competition for nutrients and sunlight, allowing for a healthier forest
    - c. "The logging and forest products industry is comparable to the practices of the Native Americans and their controlled burns to manage the woodlands... [these actions help] keep the forests healthy and regenerate forests, allowing them to grow into older age" (Ron Eckstein, Chair of Public Lands and Forestry for Wisconsin's Green Fire)

**(Draft Proceedings, not approved by Board)**  
**PROCEEDINGS – SEPTEMBER 18, 2025**  
**OCONTO COUNTY BOARD OF SUPERVISORS' MEETING**

**1. Call to Order and Roll Call**

County Board Chair, Al Sleeter, called the meeting to order at 9:00 a.m. the County Board Room #3041, located at the Oconto County Courthouse, 301 Washington St., Oconto, WI by stating "This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least 24 hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the office of the County Clerk." Deputy County Clerk, Kathy Goldschmidt, recorded the attendance, with 24 members present: Supervisors Bartels, Beyer, Bitters, Christianson, Cole, Gooding, Heise, Kobylarczyk, Kroll, Lavarda, Matravers, Meier, Ondik, Parmentier, Pillsbury, Ragen, Scanlan, Schindel, Schneider, Sleeter, Winkler, Wittkopf, Wolf, Van Zeeland; 7 absent: Barkhaus, Behrend, Dhuey, Holman, Kaczrowski, Schreiber, Willems.

**2. Pledge of Allegiance**

**3. Invocation** was given by Supervisor Matravers.

**4. Statement of Oconto County Mission and Vision**

Richard Heath, County Administrator, recited the Oconto County Mission and Vision statement.

**5. Presentation of Awards and Recognition – None.**

**6. Presentation of Communications and Petition – None.**

**7. Consent Agenda**

**7.1. Removal of Items from Consent Agenda – None.**

**7.2. Approval of Consent Agenda**

7.2.1. A2025-09-01 Zoning Change – Town of How (Firgens) – L&W Resources Com. (2)

7.2.2. A2025-09-02 Zoning Change – Town of Stiles (Spaulding) – L&W Resources Com. (4)

7.2.3. A2025-09-03 Zoning Change – Town of Underhill (St. Nicks Pines 11 LLC) – L&W Resources Com. (6)

7.2.4. R2025-09-01 Approval of a Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid – Administration Com. (8)

7.2.5. R2025-09-02 Approval of Birth to Three Special Education Teacher/Service Coordinator Position – Health and Human Services Board (14)

7.2.6. R2025-09-03 Approval of WIC Coordinator Position – Health and Human Services Board (22)

7.2.7. R2025-09-04 Approve Building Encroachment Easement Agreement – Highway Com. (30)

7.2.8. Appointments Aging Advisory Council – County Administrator

Motion by Scanlan/Cole to approve the consent agenda as presented. The motion to approve carried by a unanimous electronic vote.

**8. Regular Agenda**

**8.1. Change in Sequence – None.**

**8.2. Removal of Items – None.**

**8.3. Approval of Regular Agenda**

Motion by Heise/Wolf to approve agenda as presented. The motion was voted on and carried.

**9. Approval of Previous Meeting Proceedings**

Motion by Van Zeeland/Matravers to approve the proceedings from the August 21, 2025, and August 28, 2025, meetings. The motion was voted on and carried.

**10. Committee and Departmental Reports**

**10.1. Report – Bay Lake Regional Planning Commission**

Sydney Swan, Assistant Director Bay Lake Regional Planning Commission, presented the Bay Lake Regional Planning report.

**10.2. Report – Health & Human Services Board Update**

Scott Shackleford, Health & Human Services Director, presented the Health and Human Services Board update. Discussion followed.

**10.3. Report – Opioid Abatement Ad-Hoc Steering Committee Update**

Richard Heath, County Administrator, presented the Opioid Abatement Ad-Hoc Steering Committee update.

**10.4. Report – Highway Facilities Update**

Richard Heath, County Administrator, presented the Highway Facilities update. Discussion followed.

**10.5. Report – Human Resources Employee Update**

Shelly Schultz, Human Resources Director, presented the Human Resource update. Discussion followed.

**10.6. Report – TEDCOR (Tourism & Economic Development Corporation of the Oconto Region)**

Jayme Sellen, TEDCOR Director, presented the Tourism & Economic Development Corporation of the Oconto Region report.

**10.7. Report – 2026 Budget Update**

Richard Heath, County Administrator, presented the 2026 Budget update.

**11. R2025-09-05 Approve County Sales Tax – County Highway Road Improvement Projects – Admin. Com. & Highway Com.**

Motion by Lavarda/Wolf to adopt R2025-09-05 Approve County Sales Tax – County Highway Road Improvement Projects. Following an explanation by Richard Heath, County Administrator, the motion to adopt carried by a unanimous electronic vote.

**12. R2025-09-06 Approval of Health & Dental Insurance Renewal Rates and Oconto County Sheriff Deputies Association (OCSDA) Plan Designation for Employees for 2026 – Administration Com.**

Motion by Heise/Kroll to adopt R2025-09-06 Approval of Health & Dental Insurance Renewal Rates and Oconto County Sheriff Deputies Association (OCSDA) Plan Designation for Employees for 2026. Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

**13. R2025-09-07 Continuation of County Recreation Committee and Funding for Projects – Administration Com.**

Motion by Van Zeeland/Meier to adopt R2025-09-07 Continuation of County Recreation Committee and Funding for Projects. Following an explanation by Richard Heath, County Administrator, and discussion, the motion to adopt carried by an electronic vote 21 ayes, 3 nays (Beyer, Heise, Ondik).

**14. R2025-09-08 Approval of Pay Grade Change for Administrative Assistant II Position – L&W Resources Com. & Administration Com.**

Motion by Lavarda/Cole to adopt R2025-09-08 Approval of Pay Grade Change for Administrative Assistant II. Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

**15. R2025-09-09 Replacement of Carpet in Building C – 2<sup>nd</sup> & 3<sup>rd</sup> Floor Offices – Property & Technology Com.**

Motion by Gooding/Schindel to adopt R2025-09-09 Replacement of Carpet in Building C – 2<sup>nd</sup> & 3<sup>rd</sup> Floor Offices. Following an explanation by Scott Krueger, Maintenance Engineer, the motion to adopt carried by a unanimous electronic vote.

**16. R2025-09-10 Approval of Administrative Specialist Position for Sheriff's Office – Public Safety Com. & Admin. Com.**

Motion by Kroll/Christianson to adopt R2025-09-10 Approval of Administrative Specialist Position for Sheriff's Office. Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

**17. R2025-09-11 Approval of Converting Emergency Management Program Assistant Part-Time Position to a Full-Time Account Specialist Position – Public Safety Com. & Administrative Com.**

Motion by Ondik/Matravers to adopt R2025-09-11 Approval of Converting Emergency Management Program Assistant Part-Time Position to a Full-Time Account Specialist Position. Following an explanation by Shelly Schultz, Human Resource Director, and discussion, the motion to adopt carried by a unanimous electronic vote.

**18. R2025-09-12 Approval of Lieutenant Position for Sheriff's Office (1) – Public Safety Com. & Administration Com.**

Motion by Parmentier/Van Zeeland to adopt R2025-09-12 Approval of Lieutenant Position for Sheriff's Office (1). Following an explanation by Shelly Schultz, Human Resource Director, and Chad Angus, Chief Deputy, and discussion, the motion to adopt carried by a unanimous electronic vote.

**19. R2025-09-13 Approval of Lieutenant Position for Sheriff's Office (2) – Public Safety Com. & Administration Com.**

Motion by Ondik/Wittkopf to adopt R2025-09-13 Approval of Lieutenant Position for Sheriff's Office (2). Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

**20. R2025-09-14 County Conservation Aids – L&W Resources Committee**

Motion by Lavarda/Beyer to adopt R2025-09-14 County Conservation Aids. Following an explanation by Chris Firgens, Forest and Park Administrator, the motion to adopt carried by a unanimous electronic vote.

**21. Announcements/General Information (No Action to be taken)**

- County board members were asked to RSVP for the Friday, October 3, 2025 County Board Industry Tour.
- Chair Sleeter announced the Town of Morgan is holding an information meeting with Fox Solar on Tuesday, October 7, 2025, at the town hall at 6:00 p.m. and encouraged County Board Supervisors to attend.
- WCA Conference registration and tax-exempt forms are on your desk. Contact Kim on Friday with any questions.

**22. Adjournment**

Chair Sleeter declared the meeting adjourned at 10:55 a.m.

The next meeting of the Oconto County Board of Supervisors will be held October 30, 2025.

Proceedings of County Board meeting may be viewed in its entirety at [www.ocontocountywi.gov](http://www.ocontocountywi.gov)

Kathy Goldschmidt, Deputy County Clerk

# Employee Update

**September 2025**

## Retirements/Resignations/Terminations

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment/Yrs.</u>
Elora Blum	HHS-PH	Environ Health	09/05	\$29.15	1 Year
Heather Blum	HHS-PH	Health Strategist	09/05	\$34.18	5 Years
Isaiah Schoen	HWY	Operator II	09/18	\$25.58	2 Years
Abby Elbe	Sheriff	C.O	09/16	\$23.17	2 Months

## Promotions/Transfers/Re-Hired

NONE

## New Hires

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Brook Kriescher	Treasurer	Account Tech	09/02	\$23.74	
Amy Wise	Sheriff	Dispatch	09/08	\$25.38	

## Current External Recruitments

<u>Dept.</u>	<u>Position</u>	<u>Date Apps Due</u>	<u>Advertised Wage</u>	<u>Comment</u>
Sheriff Office	Dispatch	Ongoing	\$23.17	
HHS	CLTS Case Mgr	09/26	\$28.50	Interviewing
HWY	Operator III	Ongoing	\$28.01	Posted new wage
Sheriff Office	Deputy	Ongoing	\$29.23	
HHS	Admin-Part time	10/24	\$21.75	Open due to promotion
Sheriff Office	C.O- Female	Ongoing	\$24.88	

**RESOLUTION – R2025-10-05**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re:      Approve County Board Compensation for the 2026-2028 Term**

WHEREAS, the first day to circulate papers for the 2026-2028 County Board term is December 1, 2025; and

WHEREAS, compensation for Supervisors may be fixed at the Annual Meeting of the Board per the Rules of the Oconto County Board of Supervisors Sec. 2.117(a); and

WHEREAS, no fringes or other compensation will be paid unless mandated by law; and

WHEREAS, there is no fiscal impact to the 2025 budget; and

WHEREAS, the Executive Committee recommends to the County Board the rates listed below.

Yearly Salary      Per Diem

County Board Chair	\$15,000.00	None
County Board Vice Chair	\$5,400.00	\$125/Standing Committee Meeting \$75/Non-Standing Committee Meeting
County Board Member	\$3,000.00	\$125/Standing Committee Meeting \$75/Non-Standing Committee Meeting

THEREFORE BE IT RESOLVED THAT, the Oconto County Board of Supervisors hereby adopts the above recommendation of the Executive Committee.

Submitted this 30th day of October, 2025.

BY: EXECUTIVE COMMITTEE

Alan Sleeter, Chair  
Thomas Bitters  
David Christianson  
Tim Cole  
Guy Gooding  
Dennis Kroll

Electronically Reviewed by Corporation Counsel on 09.22.2025 - BLE

46 Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant

**RESOLUTION – R2025-10-06**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **Adopting the Oconto County Budget for the Fiscal Year January 1, 2026 thru December 31, 2026 and Establishing a Tax Levy for said Fiscal Year**

WHEREAS, the budget for the operations and capital improvements of Oconto County Wisconsin for the fiscal year 2026 has been compiled, reviewed and recommended to the Oconto County Board of Supervisors by the Administration Committee; and

WHEREAS, the required Notice of Public Hearing has been published in accordance with Sec. 65.90(3), Wis. Stats. and a public hearing on the 2026 Proposed Oconto County Budget has been held; and

WHEREAS, the 2026 fiscal impact is \$55,940,515 funded from various revenue sources, mainly the property tax.

NOW, THEREFORE, BE IT RESOLVED by the Oconto County Board of Supervisors that the 2026 Proposed Budget for Oconto County Wisconsin, a copy of which is on file in the office of the County Clerk, be adopted as a detailed line item budget, and that a county tax levy of \$20,535,216, a library tax levy of \$589,843 per sec. 43.12 Wis. Stats., a county bridge aid levy of \$45,456 per sec. 82.08(2), Wis. Stats., and a county debt levy of \$1,273,500 per Sec 67.12(12)(cc), Wis. Stats. (totaling \$22,444,015) be and hereby is levied as the 2026 County Tax per Sec. 70.62(1), Wis. Stats.

Submitted this 30th day of October, 2025.

By: ADMINISTRATION COMMITTEE

Alan Sleeter, Chair  
Dennis Kroll  
Carol Heise  
John Matravers  
Char Meier  
Theresa Willems

Electronically Reviewed by Corporation Counsel on 10.07.2025 - BLE

Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant

**RESOLUTION – R2025-10-07**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re: Approval of 2026 Capital Improvement Plan**

WHEREAS, each year as part of the budget process, Oconto County prepares a multi-year Capital Improvement Plan; and

WHEREAS, the Administration Committee has reviewed, discussed and recommends approval of the attached 2026 Capital Improvement Plan; and

WHEREAS, the total fiscal impact for 2026 is \$5,365,020 funded from various revenue sources, including \$3,443,062 of county sales tax funding.

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby adopts the attached 2026 Capital Improvement Plan.

Submitted this 30th day of October, 2025.

By: ADMINISTRATION COMMITTEE

Alan Sleeter, Chair  
Dennis Kroll  
Carol Heise  
John Matravers  
Char Meier  
Theresa Willems

Electronically Reviewed by Corporation Counsel on 10.07.2025 - BLE

Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant

**RESOLUTION – R2025-10-08**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

Re: **Approve Attolles Law Firm Engagement Agreement**

WHEREAS, the Town of Morgan, Oconto County, Wisconsin, is the site of a proposed Fox Solar, LLC solar array and battery storage facility that is pending approval by the Wisconsin Public Service Commission; and

WHEREAS, Oconto County Board of Supervisors acknowledges that aspects of the construction, operations and ongoing maintenance, including decommissioning of this project may impact numerous county systems and infrastructure outside of the Town of Morgan; and

WHEREAS, the approval process for renewable energy facilities and subsequent development agreement negotiations are a specialized area of law and are very time consuming. Oconto County Corporation Counsel's current responsibilities and caseload do not allow that office to devote the time and focus necessary for these important specialized issues; and

WHEREAS, Attolles Law Firm has worked with and advised a number of Wisconsin counties that have similar large utility projects; including advising counties during the PSC approval process and negotiating favorable joint development agreements; and

WHEREAS, the Administration Committee has discussed and recommends retaining the Attolles Law Firm for legal services related to the Fox Solar LLC project in Morgan, Oconto County, Wisconsin; and

WHEREAS, the fiscal impact is unknown at this time. In the past, Attolles Law Firm has successfully negotiated reimbursement of all of the legal fees incurred by the municipalities and counties in the preparation of their development agreements and other legal consultation related to these matters from the solar firms.

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors does hereby approves the **Attolles** Law Firm Engagement Agreement.

Submitted this 30th day of October, 2025.

By: ADMINISTRATION COMMITTEE

Alan Sleeter, Chair  
Dennis Kroll  
Carol Heise  
John Matravers  
Char Meier  
Theresa Willems

Electronically Reviewed by Corporation Counsel on 10/14/2025 -BLE

49      *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

**RESOLUTION – R2025-10-09**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re: Approval of Opioid Remediation Funded Initiatives**

WHEREAS, Oconto County is receiving settlement funds through 2038 from manufacturers, distributors and retailers to resolve litigation related to the opioid crisis; and

WHEREAS, the Oconto County Board of Supervisors approved the establishment of an Ad-Hoc Opioid Abatement Steering Committee with the passage of Resolution R2023-05-06 with the responsibility to review and fund varies initiatives to address the opioid crisis; and

WHEREAS, a committee representing county government, elected officials, school districts, area hospitals, non-profit organizations, and public safety have been meeting monthly to review applications from public and non-profit entities that are intended to address one of the approved uses of the remediation funds: treatment, prevention, education, support, and training; and

WHEREAS, the committee has reviewed these projects through an application process and has recommended funding these projects to address the opioid use and its associated issues in Oconto County; and

WHEREAS, the committee is requesting approval of the following initiatives over \$25,000 that require County Board approval:

- Male Changing Course AODA Program at the Oconto County Jail \$27,468
  - Health and Human Services Community Services Program \$45,000
  - Female Changing Course AODA Program at the Oconto County Jail \$52,000
  - Sheriff's Office Flock Safety Cameras (5-year agreement for six cameras) \$90,000

NOW, THEREFORE, BE IT RESOLVED, The County Board of Supervisors hereby approves the funding of these initiatives utilizing Opioid Settlement funds collected from opioid manufacturers, distributors and retailers with a total financial impact of \$214,468; and

BE IT FURTHER RESOLVED, The Oconto County Board of Supervisors authorizes the payment of \$214,468 from the Opioid Remediation funds for these initiatives.

Submitted this 30th day of October, 2025.

By: ADMINISTRATION COMMITTEE

Alan Sleeter, Chair  
Dennis Kroll  
Carol Heise  
John Matravers  
Char Meier  
Theresa Willems

Electronically Reviewed by Corporation Counsel on 10.07.2025 - BLE

*Adopted by an electronic vote:*      *Aves.*      *Nays.*      *Absent.*      *Abstain.*      *Vacant.*

**RESOLUTION – R2025-10-10**

To: The Honorable Chair and Members of the Oconto County Board of Supervisors

**Re: Support of State Investment for Income Maintenance Administration**

WHEREAS, the federal budget reconciliation package enacted in July of 2025, makes changes to the SNAP (FoodShare) program that would reduce federal costs and significantly impact county-administered services; and

WHEREAS, these changes extend SNAP work requirements to individuals up to age 64, lower the child age threshold for parent exemptions, and eliminate waivers for areas with high unemployment, thereby increasing referrals to the FoodShare Employment and Training (FSET) program and workload for county human service departments; and

WHEREAS, the legislation requires states to contribute a minimum of 5% toward the cost of SNAP benefits if their error rate is 6% or higher, facing penalty funding of between 5% and 15% of total SNAP costs; and

WHEREAS, Wisconsin's current SNAP payment error rate is 4.47%, but without additional investment in eligibility and administrative systems, heightened workloads could push the state above the 6% threshold, triggering significant penalties; and

WHEREAS, if Wisconsin's error rate reaches 6% on or after October 1, 2027, the state's 5% cost share would be approximately \$69 million annually, with potential penalty payments increasing the state's financial burden – costs that could ultimately cascade down to counties; and

WHEREAS, the SNAP administrative match rate for Income Maintenance (IM) activities has been reduced from the previous 50% federal/ 50% state-local to 25% federal / 75% state local, substantially reducing federal revenue available to counties to administer SNAP; and

WHEREAS, the reduction in administrative funds could lead to a reduction in IM staff, which could result in an increased payment error rate; and

WHEREAS, county IM administrative costs are approximately \$123 million annually, with SNAP – related workload accounting for about \$49 million of those costs; and

WHEREAS, the new administrative match rate results in an estimated \$17 million annual loss in SNAP administrative funding to counties; and

WHEREAS, these federal cuts result from shifting the benefit and administrative costs to states and counties (reducing resources available for local administration), tightening work requirements (increasing county workload), and penalizing minor payment errors (resulting in more cost to the states); and

WHEREAS, counties operate under state-imposed property tax levy limits, restricting their ability to offset such funding losses without additional state or federal relief; and

WHEREAS, the fiscal impact to Oconto County in quarter 4, 2026 is estimated to be \$56,766 in financial loss. Fiscal impact for year 2027 is estimated to be between \$227,064 and \$236,146 to Oconto County in financial loss.

NOW, THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors urges the State of Wisconsin to provide funding to offset the county fiscal impact caused by the enacted federal SNAP changes, and to work with counties to ensure adequate resources for the administration of FoodShare and related programs; and

57                   BE IT FURTHER RESOLVED that the Oconto County Clerk is hereby authorized and directed to  
58 send a copy of this Resolution to the Governor of the State of Wisconsin, Wisconsin State Legislators with  
59 a constituency within Oconto County, the Wisconsin Counties Association, and the Wisconsin County  
60 Human Service Association

61  
62                   Submitted this 30th day of October, 2025.

63  
64                   By: HEALTH AND HUMAN SERVICES BOARD

65                   Thomas Bitters, Chair  
66                   Jolene Barkhaus  
67                   Bart Schindel  
68                   Stephanie Holman  
69                   Tracy A. Winkler  
70                   David VanZeeland  
71                   Karl Ballestad  
72                   Kathy Gohr  
73                   Julie Graef  
74

75  
76                   *Electronically Reviewed by Corporation Counsel on 09.23.2025 – BLE*

77  
78                   *Adopted by an electronic vote: \_\_\_\_\_ Ayes, \_\_\_\_\_ Nays, \_\_\_\_\_ Absent, \_\_\_\_\_ Abstain, \_\_\_\_\_ Vacant*

OCONTO COUNTY BOARD OF SUPERVISORS  
RESOLUTION NO. [2025-\_\_]

**A RESOLUTION TO ENACT AN ORDINANCE  
REQUIRING RENEWABLE ENERGY  
COMPANIES TO OBTAIN COUNTY BOARD  
APPROVAL FOR INFRASTRUCTURE  
DEVELOPMENT AND MAINTENANCE**

WHEREAS, the Oconto County Board of Supervisors acknowledges the growing interest in renewable energy projects—such as wind farms, solar arrays, battery storage, and transmission facilities—being proposed or developed within Oconto County; and

WHEREAS, the County Board supports renewable energy efforts when undertaken in a manner that is transparent, environmentally responsible, and consistent with county land use policies and rural community values; and

WHEREAS, the County Board finds it necessary to exercise appropriate oversight and regulatory control over renewable energy infrastructure development to protect agricultural land, natural resources, property values, rural character, and the health and safety of county residents; and

WHEREAS, it is in the public interest to require county-level approval for all significant phases of renewable energy infrastructure development and maintenance to ensure compliance with applicable zoning ordinances, environmental standards, and the will of the citizens of Oconto County;

NOW, THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby adopts the following ordinance:

**OCONTO COUNTY ORDINANCE NO. [2025-\_\_]**

# **Renewable Energy Infrastructure Oversight Ordinance**

## **SECTION 1: TITLE**

This ordinance shall be known as the Oconto County Renewable Energy Infrastructure Oversight Ordinance.

## **SECTION 2: PURPOSE**

The purpose of this ordinance is to require all renewable energy developers and operators to obtain prior approval from the Oconto County Board of Supervisors before undertaking any step of infrastructure development or major maintenance, in order to protect public interests and ensure alignment with county regulations.

## **SECTION 3: DEFINITIONS**

- **Renewable Energy Company:** Any individual, business, corporation, partnership, LLC, cooperative, or other legal entity engaged in the production, storage, or transmission of energy derived from renewable sources including, but not limited to, solar, wind, hydro, biomass, and geothermal.
- **Infrastructure:** All physical components used in the development and operation of renewable energy systems, including but not limited to turbines, panels, inverters, substations, battery units, transmission lines, access roads, and support structures.

- Major Maintenance: Any substantial repair, upgrade, replacement, or expansion activity that alters the function, appearance, capacity, or location of existing renewable energy infrastructure.

## **SECTION 4: COUNTY BOARD APPROVAL REQUIRED**

A. No renewable energy project may proceed in Oconto County without express, written approval by the Oconto County Board of Supervisors.

B. Approval shall be required at each of the following phases:

1. Preliminary site studies, surveys, or soil testing.
2. Infrastructure layout, siting, and design.
3. Construction or installation of infrastructure.

4. Major maintenance, upgrades, or decommissioning activities.

C. Project developers must submit a formal application to the Oconto County Planning & Zoning Office, including detailed plans, environmental impact assessments, and community notification records. The Planning & Zoning Committee shall conduct a review and forward its recommendation to the County Board for final approval.

D. At least one public hearing shall be held before the County Board prior to any approval.

## **SECTION 5: ENFORCEMENT AND PENALTIES**

A. Failure to comply with this ordinance shall constitute a violation subject to:

- Civil forfeiture of not less than \$500 per day per violation,
- Immediate cease-and-desist orders,
- Revocation of any local permits or permissions previously granted.

B. Each day a violation continues shall be considered a separate offense.

C. The Oconto County Corporation Counsel may initiate legal proceedings to enforce this ordinance.

## **SECTION 6: SEVERABILITY**

If any part of this ordinance is found to be invalid or unenforceable by a court of law, the remainder shall remain in full force and effect.

## **SECTION 7: EFFECTIVE DATE**

This ordinance shall take effect upon adoption by the Oconto County Board of Supervisors and publication as required by law.

ADOPTED THIS \_\_\_\_ day of \_\_\_\_\_, 2025, by the Oconto County Board of Supervisors.

SIGNED:

Chairperson, Oconto County Board

Oconto County Clerk

## MEMORANDUM

To: Al Sleeter, Chair, Oconto County Board of Supervisors

From: Beth Ellingson, JD (Oconto County Corporation Counsel)

Date: 09/03/2025

Re: Proposed Resolution to Enact Ordinance Requiring Renewable Energy Companies to Obtain County Board Approval for Infrastructure Development and Maintenance submitted by Supervisor Barkhaus

Chair Sleeter: The Oconto County Board of Supervisors cannot lawfully enact an ordinance requiring renewable energy companies to obtain county board approval. As you know, counties are limited to “statutory administrative home rule authority.” In other words, counties may only act as set forth in the Wisconsin Statutes and Constitution. There is no state statute that allows a County Board to require renewable energy companies to obtain County Board Approvals. In fact, the legislature specifically grants the county Board of Adjustment the authority to “grant special exceptions and variances for renewable energy resource systems.” Wis. Stats. Sec. 59.694(7)(d) states that the powers and duties of the Board of Adjustment include the following:

59.694(7)(d) To grant special exceptions and variances for renewable energy resource systems. If the board denies an application for a special exception or variance for such a system, the board shall provide a written statement of its reasons for denying the application. ”

The proposed resolution and ordinance is contrary to state law and should not be enacted by our County Board.

Nevertheless, our existing ordinances achieve essentially the same purposes as those set forth in the proposed Resolution. For example, the proposed resolution sets forth the following purposes:

*“...supports renewable energy efforts when undertaken in a manner that is transparent, environmentally responsible and consistent with county land use policies and rural community values...”*

*“...exercise appropriate oversight and regulatory control over renewable energy infrastructure development to protect agricultural land, natural resources, property values, rural character and the health and safety of county residents...”*

*“it is in the public interest to require county-level approval for all significant phases of renewable energy infrastructure development and maintenance to ensure compliance with applicable zoning ordinances, environmental standards and the will of the citizens of Oconto County...”*

These purposes above are encompassed Oconto County Code of Ordinances (“OCCO”) Sec.

14.2:

“It is the intent and purpose of this ordinance:

- (a) To further the orderly use of land and the conservation of natural resources; and
- (b) To conserve the value of land and buildings in Oconto County; and
- (c) To provide for the enhancement and protection of the surface and ground waters of Oconto County; and
- (d) To fix standards to which buildings and structures shall conform; and
- (e) To regulate and restrict lot coverage and population density; and
- (f) To provide protection against fire, explosion, noxious fumes and other hazards in the interest of the public health, safety, comfort and general welfare; and
- (g) To protect agriculture, residential, business and manufacturing uses from harmful or detrimental encroachment by incompatible uses, and to ensure that land allocated to a zoning district shall not be usurped by other inappropriate uses; and
- (h) To control the location of unavoidable nuisance producing uses; and
- (i) To provide for adequate light, air, sanitation and drainage; and
- (j) To promote the safety and efficiency of streets and highways; and
- (k) To facilitate the powers and duties of the administrative bodies as provided hereinafter; and
- (l) To define the powers and duties of the administrative bodies as provided hereinafter; and
- (m) To prescribe penalties for the violation of provisions of the ordinance or any amendments thereto. “

Furthermore, OCCO 14.421 include specific provisions regarding regulation of utilities/renewable energy, as follows:

“OCCO CH. 14.421

This section applies to:

- (1) Electrical power generation facilities serving more than merely the site on which they are located; and

- (2) Electrical transmission facilities; and
- (3) Natural gas storage and transmission facilities; and
- (4) Telephone lines and related facilities; and
- (5) Telegraph lines and related facilities; and
- (6) Cable T.V. lines and related facilities; and
- (7) Public water and sewer lines and related facilities. (added 12-17-98)
  - (a) Utility distribution systems (lines transmission facilities and the like...)
  - (b) Distribution systems that connect geographically diverse areas, rather than serving immediate neighborhoods, require a zoning permit to be established. Applications shall be made to the zoning administrator who shall determine whether the proposed facility presents any significant problems for existing land uses or allowed by zoning. If a finding of potential problems is made, the applicant shall be referred to the Board of Adjustment as a conditional use applicant. The board shall apply a standard and set conditions to assure minimal interference with allowable land uses as a result of the proposed utility installation.
  - (c) Power generating facilities are conditional uses in all districts. The board shall apply the standards of section 14.421© in reviewing applications. (amended Ord. 3066-15)
  - (d) Utility uses authorized by the Wisconsin Public Services Commission under section 196.491(3), Wisconsin Statutes are exempt from county zoning to the extent provided for in the law."

Finally, I am attaching 3 pages from our Conditional Use Permit process. It is quite extensive, and includes 1 public hearing, as well as town plan commission review and town board review for suggested conditions. The Board of Adjustment considers town input as a part of the approval process. Under the circumstances, I believe that our existing ordinances and Conditional Use Permit process already accomplish, legally, the goals contemplated in the proposed resolution/ordinance.

# Oconto County

## Planning & Zoning

### Conditional Use Permit Application Packet

#### This packet includes:

- *Checklist*
- *Guidance for Conditional Use Permit Applicants*
- *Town Recommendation Form*
- *Conditional Use Application*
- *Conditional Use Standards and Diagram of Plans*
- *Conditional Use Guide*
- *Town Contact and Meeting Information*
- *Oconto County Board of Adjustment Public Hearing and Business Meeting Dates*

#### Checklist for submitting your Conditional Use Permit Application:

- Consult with Planning & Zoning Staff regarding your proposal  
*(The Plan Commission will complete applicable portions of the "Town Recommendation Form". Town recommendation is not required for floodplain, conservancy, and certain shoreland matters. This will be determined during your consult with Planning & Zoning Staff.)*
- Complete all applicable sections of Town Recommendation Form and Conditional Use Application
- Attend Town Plan Commission Meeting  
*(The Town Board will complete applicable portions of the "Town Recommendation Form".)*
- Attend Town Board Meeting  
*(The Town Board will complete applicable portions of the "Town Recommendation Form".)*
- Submit to the Oconto County Planning & Zoning Office
  - Complete Application
  - Detailed explanation and plans showing the location of the proposed area of use. Plans must be drawn to scale showing all dimensions necessary to determine compliance with standards. (i.e. parking spaces, driveway area, building size(s), building heights(s), and setbacks from all property lines)
  - Town Recommendation Form
  - \$475.00 Application fee – “After the Fact” fee is triple
  - Complete applications must be received by the Oconto County Planning & Zoning Office by the application deadline *(refer to the “Oconto County Board of Adjustment Public Hearing and Business Meeting Dates” included in this packet)* in order to be processed for the following month’s public hearing docket. If more than 10 applications are received, the last ones received may be moved to the next month. Please note that incomplete applications will not be processed. Refer to **“Conditional Use Guide”** included in this packet for additional information.
- Attend On-Site and Public Hearing
- If Conditional Use Permit is granted, consult with county staff regarding any additional permit requirements.



**OFFICE OF  
PLANNING AND ZONING**  
A Division of  
Land & Water Resources Department

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Dear Oconto County Conditional Use Permit Applicant,

Thank you for working with Oconto County Planning & Zoning staff regarding your development proposal. Zoning is a system of land use regulation that controls the physical development of land. It is a legal mechanism by which Oconto County is able to regulate use of property for the sake of protecting the public health, safety and general welfare. Lands throughout Oconto County are mapped into different zoning districts with the primary purpose of promoting compatible land uses while separating incompatible uses. Decisions regarding how land is zoned are determined, in part, by consistency with the Oconto County 20-Year Comprehensive Plan, which lays out broad policies to implement a shared vision for the future, and adopted town plans. Each zoning district has permitted uses and conditional uses. Your development proposal has been determined to require a conditional use permit.

The following steps are also outlined in the conditional use permit packet with a document titled "Conditional Use Permit Guide".

After discussing your development proposal with county staff, your next steps will involve meeting with the town Plan Commission and Town Board. In the conditional use packet you will find a document titled "Town Contact and Meeting Information", which will provide you with contacts, meeting dates and times, as well as required materials for the meeting. Both the plan commission and town board will need to sign the "Town Recommendation Form" that is also part of this conditional use packet.

Once you have met with the town and the town recommendation form has been signed your next step is submitting the completed conditional use application which also must include a detailed explanation and plans showing the location of the proposed area of use with dimensions, signed town recommendation form, and application fee with the Oconto County Planning & Zoning Office. In the conditional use packet you will find a document titled "Oconto County Board of Adjustment Public Hearing and Business Meeting Dates", which will provide you with rezone application deadlines as well as public hearing dates. Once the complete conditional use application is submitted and scheduled for an upcoming public hearing date you will be notified of the date and specific time for the onsite and subsequent public hearing.

At the public hearing the Oconto County Board of Adjustment (BOA) will review your application and take public comment. As part of the public hearing the Board of Adjustment will conduct an on-site inspection prior to the hearing. You must attend both the on-site inspection and the public hearing. If you cannot attend the on-site inspection and the public hearing, or if you wish to have someone act on your behalf, for example a surveyor, a real estate agent or a potential purchaser of the property, you may assign agent status to that individual by filling out the agent section of the conditional use permit application and by having the agent, as well as yourself, sign the application. The agent must then attend both the on-site inspection and public hearing. The Board of Adjustment will make a formal decision regarding the conditional use permit application after listening to all testimony, reviewing the staff report, and other applicable evidence.

If you have any questions please contact the Oconto County Planning and Zoning Office at 920.834.6827.

# TOWN RECOMMENDATION FORM

## For Oconto County Conditional Use Application

### OWNER INFORMATION

Property Owner:

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State & Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

Additional Property Owner: (if Applicable)

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State & Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

Agent: (The property owner may appoint an agent to speak on their behalf. If appointing an agent please provide agent information.)

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State & Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

### PROPERTY INFORMATION

Parcel #(s): \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

Location (Gov. Lot \_\_\_\_\_ or \_\_\_\_\_ ¼, \_\_\_\_\_ ¼), Section \_\_\_\_\_, T \_\_\_\_\_ N, R \_\_\_\_\_ E, Town of \_\_\_\_\_

Physical Address \_\_\_\_\_ Size of Parcel \_\_\_\_\_

Current Zoning District: (check all that apply)

<input type="checkbox"/> Residential Single Family (R-1)	<input type="checkbox"/> Park and Recreation (PR)	<input type="checkbox"/> Large Scale Agricultural (LA)	<input type="checkbox"/> Light Industrial (LI)
<input type="checkbox"/> Residential Multiple Family (R-2)	<input type="checkbox"/> Forest (F)	<input type="checkbox"/> Restricted Commercial (RC)	<input type="checkbox"/> Industrial (I)
<input type="checkbox"/> Mobile Home Park (R-3)	<input type="checkbox"/> Rural Residential (RR)	<input type="checkbox"/> General Commercial (GC)	<input type="checkbox"/> Other _____
<input type="checkbox"/> Community Service	<input type="checkbox"/> Agricultural (A)	<input type="checkbox"/> Neighborhood Commercial (NC)	

### CONDITIONAL USE INFORMATION

Conditional Use requested per Oconto County Zoning Ordinance section \_\_\_\_\_.

The Board of Adjustment may make the granting of an application for a conditional use permit contingent upon certain conditions and standards. District specific standards may apply in addition to the following:

- The period of time in which all or part of the use may be permitted
- Setbacks and yard dimensions
- Specified sewage disposal and water supply facilities
- Landscaping and planting screens
- Sureties
- Deed Restrictions
- Location of Structures, docks, piers, or signs
- Location and amount of parking facilities
- Type of Construction
- Type of Shore Cover
- The obtaining of other permits required by the State of Wisconsin, Federal Government Agencies, and other County requirements based upon other ordinances, as conditions that must be met before issuance of said permit.

### - THE FOLLOWING QUESTIONS SHALL BE ANSWERED BY THE PROPERTY OWNER/AGENT -

What will the proposed use(s) of the parcel be if the conditional use permit is approved?

Is there potential for the proposed use(s) to create conflict with existing uses in the area?

**- THE FOLLOWING QUESTIONS SHALL BE ANSWERED BY THE TOWN -**

Are there adequate public facilities to serve the proposed land use?  Yes  No

Explain:

Are the burdens on the local government for providing services for this proposal reasonable?  Yes  No

Explain:

Does the proposal agree with the Town Vision Statement as found in the Town Comprehensive Plan?  Yes  No

Explain:

Does the proposal agree with the Town Goals, Objectives & Development Strategies as found in the Town Comprehensive Plan?  Yes  No

(Please give detailed information including page numbers from the comprehensive plan supporting the recommendation)

Explain:

If applicable, please list any recommended conditions for the Oconto County Board of Adjustment to consider.

(Please attach any additional comments, minutes, or information further supporting the recommendation.)

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**Town Plan Commission**

Recommends Approval  Recommends Denial

Date: \_\_\_\_\_

Plan Commission Chairperson

**Town Board**

Recommends Approval  Recommends Denial

Date: \_\_\_\_\_

Town Clerk

# OCONTO COUNTY CONDITIONAL USE PERMIT APPLICATION

## OWNER INFORMATION

**Property Owner:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State & Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

**Additional Property Owner: (if Applicable)**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State & Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

**Agent:** (The property owner may appoint an agent to speak on their behalf. If appointing an agent please provide agent information.)

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State & Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

## PROPERTY INFORMATION

Parcel #(s): \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_

Location (Gov. Lot \_\_\_\_\_ or \_\_\_\_\_ ¼, \_\_\_\_\_ ¼), Section \_\_\_\_\_, T \_\_\_\_\_ N, R \_\_\_\_\_ E, Town of \_\_\_\_\_

Physical Address \_\_\_\_\_ Size of Parcel \_\_\_\_\_

Current Zoning District: (check all that apply)

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Residential Single Family (R-1)   | <input type="checkbox"/> Park and Recreation (PR) | <input type="checkbox"/> Large Scale Agricultural (LA) | <input type="checkbox"/> Light Industrial (LI) |
| <input type="checkbox"/> Residential Multiple Family (R-2) | <input type="checkbox"/> Forest (F)               | <input type="checkbox"/> Restricted Commercial (RC)    | <input type="checkbox"/> Industrial (I)        |
| <input type="checkbox"/> Mobile Home Park (R-3)            | <input type="checkbox"/> Rural Residential (RR)   | <input type="checkbox"/> General Commercial (GC)       | <input type="checkbox"/> Other _____           |
| <input type="checkbox"/> Community Service                 | <input type="checkbox"/> Agricultural (A)         | <input type="checkbox"/> Neighborhood Commercial (NC)  |  |

## CONDITIONAL USE INFORMATION

**Conditional Use requested per Oconto County Zoning Ordinance section** \_\_\_\_\_.

**Proposed use?** (State exactly what use is intended for the property. Include general standards and diagram of plans. Refer to "Conditional Use Standards and Diagram of Plans" included in the Conditional Use Permit Application Packet.)

Are there current non-conforming structures and/or uses on the property?  Yes  No (If "Yes" please describe below)

Are you aware of previous variance or conditional use applications?  Yes  No (If "Yes" please describe below)

**Please note that incomplete applications will not be processed. A complete conditional use permit application will include the following:**

- ✓ **Signed Conditional Use Permit Application**
- ✓ **Signed Town Recommendation Form** (Not required for floodplain, conservancy, and certain shoreland matters.)
- ✓ **Detailed explanation and plans showing the location of the proposed area of use. Plans must be drawn to scale showing all dimensions necessary to determine compliance with standards.** (i.e. parking spaces, driveway areas, buildings sizes(s), building height(s), and setbacks from all property lines)
- ✓ **\$475.00 application fee** (Payable to: Oconto County Planning & Zoning) – "After the Fact" fee is a triple fee.

**I certify that all information provided in this application is true and accurate:**

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

Submit with other required conditional use application materials to: Oconto County Planning & Zoning – 301 Washington St – Oconto WI 54153

# CONDITIONAL USE STANDARDS AND DIAGRAM OF PLANS

**GENERAL STANDARDS:** General performance standards and specific design standards for approval of a conditional use are provided for each zoning district. Below are general standards that the Board of Adjustment Committee will address in review of an application for a conditional use. These conditions include, but are not limited to, specifications of:

1. Minimum parcel size
2. Parking availability
3. Minimum setbacks
4. All state approvals required for public buildings and/or made part of the zoning permit
5. Attractiveness or physical appearance
6. Ingress / Egress
7. Maintenance
8. Safety of nearby roads
9. Traffic
10. Waste management
11. Erosion control standards
12. The period of time in which all or part of the use may be permitted
13. Landscaping and planting screens
14. Operational controls
15. Deed restrictions
16. Location of structures, docks, piers, or signs
17. Type of construction
18. The obtaining of other permits required by the State of Wisconsin, Federal Government Agencies, and any other Oconto County Ordinances as a condition of the conditional use permit, must be completed prior to the issuance of the Conditional Use Permit.

Please include information in the application on these general standards as they would apply. An applicant must demonstrate that the proposed project complies with the standards noted for the appropriate zoning district. The decision to grant or deny a conditional use permit is discretionary. (i.e. permit may be denied if the project cannot be tailored to a site without significant harm to ordinance standards and objectives)

Where the zoning district contains no standards unique to that district or use, the following standards shall apply:

1. That granting of a conditional use will not violate the spirit or intent of the zoning ordinance.
2. That the use allowed would not be contrary to the public health, safety, general welfare, or which would be substantially adverse to property values in the neighborhood affected.
3. That the use shall not constitute a nuisance by reason of noise, dust, smoke, odor, or other similar factors.

**Diagram of Plans:** In most applications a diagram of plans must be submitted. This diagram must provide sufficient detail for review of the standards that may apply to the application. This may include locations of existing or proposed buildings, accommodations for parking areas, proximity to navigable waters, floodplain delineation, contour lines for review of excavations and erosion control measures, detailed cross sections, etc...

Although it may not be necessary in all applications, a survey by a registered land surveyor is recommended for showing detail. Detailed proposals assist the Board of Adjustment in the review of the conditional use application. **As noted above, the applicant must demonstrate that the proposed use complies with the standards noted for the zoning district.**

All applications must be received by the Oconto County Planning and Zoning Office prior to the application deadline in order to be scheduled for an upcoming public hearing. Please note that incomplete applications will not be processed. Once the complete application has been processed, you will be notified of the date and time that the Board of Adjustment will conduct an onsite of the property and time and location of the public hearing. You or your agent are required to attend both the onsite and the public hearing.

**Please note that postponement / rescheduling of an onsite and/or public hearing due to the applicants error in submittal or failing to attend the onsite and/or public hearing will be charged a rescheduling fee.**

# Steps to applying for a Conditional Use Permit Guide

*Note: Certain uses are of such nature or their effects are dependent upon specific circumstances as to make impractical the determination in advance of where and when and under what conditions they should be permitted. Conditional uses are land uses listed as such in each zoning district as found in the Oconto County zoning ordinance. Pursuing a conditional use permit in Oconto County requires prior review and recommendation from the town in which the proposal is located. This local recommendation will be considered by the Oconto County Board of Adjustment when deciding on the application for conditional use permit. The steps to pursuing a conditional use permit are as follows:*

## **Step 1**

Consult with Oconto County Planning & Zoning staff regarding your proposal to ensure compliance with the Oconto County Zoning Ordinance.



## **Step 2**

Contact the town in which the parcel is located. (Refer to "Town Contact and Meeting Information" included in the rezone application packet which includes town contact information, meeting dates, meeting times, locations and required materials.)

## **Step 3**

Attend the town Plan Commission meeting. (The town Plan Commission will review your conditional use permit proposal to determine if it is consistent with the town 20-Year Comprehensive Plan and then make a recommendation to the Town Board. The town plan commission will need to complete applicable parts of the "Town Recommendation Form".)



## **Step 4**

Attend the Town Board Meeting. (The Town Board will review and make a recommendation on your conditional use permit proposal. The town plan board will need to complete applicable parts of the "Town Recommendation Form".)

## **Step 5**

Submit the complete conditional use permit application with the Oconto County Planning & Zoning office by the application deadline. Incomplete applications will not be processed. (Refer to "County Conditional Use Application Key Dates" included in the application packet for monthly application deadlines.) Note: Conditional Use hearings are usually scheduled toward the end of following month. Scheduling may be affected by the meeting date and/or number of applications submitted. Once the application has been processed and added to an upcoming Board of Adjustment agenda (Step 6), the applicant will be notified of the date and time of the public hearing.



## **Step 6**

The Oconto County Board of Adjustment will conduct an onsite of the property and then hold a public hearing. You and/or your agent will need to attend both the onsite and the public hearing. The Board of Adjustment will then either recommend approval, approval with conditions, or disapproval of the application for a conditional use permit. The Board of Adjustment decision is final. Any decision of the Board is appealable for 30 days from the date shown on the decision and order signed by the Board.

Consult with Oconto County Planning & Zoning Staff	Town Plan Commission	Town Board	Application filed with Oconto County Planning & Zoning Office	Oconto County Board of Adjustments	30 day appeal period
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# Town Contact and Meeting Information

Township	Town Contact Person to be placed on Plan Commission Agenda (Have required materials prepared to be placed on the plan commission agenda.)	Town Plan Commission Meeting Date (Proposals where the applicant and/or agent is not in attendance may delay action by the Plan Commission until a subsequent monthly meeting.)	Town Contact Person to be placed on Town Board Agenda	Town Board Meeting Date (Proposals where the applicant and/or agent is not in attendance may delay action by the Town Board until a subsequent monthly meeting.)	Required Materials for Town Review				Town Meeting Location
					Location Map & Zoning Map (# of Copies)	Preliminary Survey When Applicable (# of Copies)	Petition to Rezone Application (# of Copies)	Application Fee	
Abrams	<b>Sue Gubbel</b> (Plan Commission Secretary) Phone: 920.826.2299 Ext. 3 or 920.826.7111 Contact <b>prior to the last Friday of the month</b>	2nd Tuesday of the month	<b>Jean Hansen</b> (Town Clerk) Phone: 920.826.2299 Ext. 1 Email: townofabrams@bayland.net jhamom@bayland.net	3rd Tuesday of the month	7	7	7	No Fee	Abrams Town Hall 5877 Main Street Abrams, WI 54101
Bagley	<b>Alan Sleeter</b> (Town Clerk) Phone: 920.590.0198 (Leave Message) Email: townofbagley@granitewave.com	14 days from the date the Town Clerk is notified	<b>Alan Sleeter</b> (Town Clerk) Phone: 920.590.0198 (Leave Message) Email: townofbagley@granitewave.com	2nd Monday of the month	7	7	7	No Fee	Bagley Town Hall 9812 County Highway Z Pound, WI 54161
Brazeau	<b>Brooke Kriescher</b> (Town Clerk) Phone: 920.897.3855 Email: clerk@townofbrazeauwi.gov Contact <b>prior to the last Wednesday of the month</b>	2nd Wednesday of the month	<b>Brooke Kriescher</b> (Town Clerk) Phone: 920.897.3855 Email: clerk@townofbrazeauwi.gov	3rd Tuesday of the month	5	5	1	\$50	Brazeau Town Hall 10892 Parkway Road Pound, WI 54161
Breed	<b>Kristen Telford</b> (Town Clerk) Phone: 920.590.1338 Email: clerk@townofbreed.wi.gov Contact <b>prior to the 1st of the month</b>	2nd Tuesday of the month	<b>Kristen Telford</b> (Town Clerk) Phone: 920.590.1338 Email: clerk@townofbreed.wi.gov	2nd Tuesday of the month	8	8	8	\$25	Breed Town Hall 11185 State Highway 32 Suring, WI 54174
Chase	<b>Town of Chase</b> Phone: 920.822.1560 Email: townofchase@netnet.net Contact <b>prior to the last Monday of the month</b>	1st Wednesday after the 1st Monday of the month	<b>Town of Chase</b> Phone: 920.822.1560 Email: townofchase@netnet.net	2nd Monday of the month	8	8	8	Varies (Refer to town website)	Chase Town Hall 8481 County Road S Pulaski, WI 54162
Doty	<b>Cheryl Field</b> (Town Clerk) Phone: 715.276.7554 Cell: 414.526.7339 Email: townofdoty@gmail.com Contact <b>prior to the 8th day of the month</b> .	Meet on as needed basis	<b>Cheryl Field</b> (Town Clerk) Phone: 715.276.7554 Cell: 414.526.7339 Email: townofdoty@gmail.com	2nd Tuesday of the month	7	7	7	No Fee	Doty Town Hall 14899 County Road T Mountain, WI 54149
Gillett	<b>Scott Wolfe</b> (Plan Commission Chair) Phone: 920.598.0192	3rd Monday of the month as needed	<b>Renee Carlson</b> (Town Clerk) Phone: 920.819.7475 Email: gillettownclerk@gmail.com	3rd Monday	2	2	1	No Fee	Gillett Town Hall 10908 Town Hall Road P.O. Box 605 Gillett, WI 54124
How	<b>Bruce Hischke</b> (Plan Commission Chair) Phone: 920.590.0223 Contact <b>prior to the 1st of the month</b>	1st Monday of the month	<b>Becky Dickson</b> (Town Clerk) Phone: 920.590.0029 Email: townofhow@yahoo.com Contact <b>prior to the 1st of the month</b>	1st Monday of the month (after the plan commission meeting)	9	9	6	No Fee	How Town Hall 12896 State Highway 32 Suring, WI 54174
Lakewood	<b>Tim Barthel</b> (Plan Commission Secretary) Phone: 715.276.3579 (Option 4) Email: Tbarthel@townoflakewood.com Contact <b>prior to the 1st of the month</b>	2nd Monday of the month	<b>Michelle Moczynski</b> (Town Clerk) Phone: 715.276.3579 Email: mmoczynski@townoflakewood.com Contact <b>prior to the 1st of the month</b>	2nd Monday of the month (after the plan commission meeting)	7	7	7	\$25	Lakewood Admin Building 17181 Twin Pines Road P.O. Box 40 Lakewood, WI 54138
Lena	<b>Tony Fetterly</b> (Plan Commission Chair) Phone: 920.829.6077 Contact <b>14 days prior to the meeting date</b>	1st Wednesday of the month	<b>Dawn Van Ark</b> (Town Clerk) Phone: 715.281.4672 Email: lenatownclerk@gmail.com	3rd Thursday of the month	5	5	5	No Fee	Lena Town Hall 6087 Goatsville Rd. Lena, WI 54139
Little River	<b>Amy Peterson</b> (Town Clerk) Phone: 920.834.3617 Email: clerk@townoffittleriver.wi.gov Contact <b>prior to the 1st of the month</b>	3rd Wednesday of the month (Note: Plan Commission members may conduct an onsite of the property when deemed necessary prior to the plan commission meeting.)	<b>Amy Peterson</b> (Town Clerk) Phone: 920.834.3617 Email: clerk@townoffittleriver.wi.gov	3rd Wednesday of the month (after the plan commission meeting)	8	8	8	\$125	Little River Town Hall 3627 County Road A Oconto, WI 54153

*Note: The location and zoning maps can be created using the Oconto County online mapping site (SOLO) <http://oc17maps.co.oconto.wi.us/SOLO> or for assistance in creating these maps contact Oconto County Planning & Zoning staff at either of the Oconto County Planning & Zoning Office locations.*

# Town Contact and Meeting Information

Township	Town Contact Person to be placed on Plan Commission Agenda <i>(Have required materials prepared to be placed on the plan commission agenda.)</i>	Town Plan Commission Meeting Date <i>(Proposals where the applicant and/or agent is not in attendance may delay action by the Plan Commission until a subsequent monthly meeting.)</i>	Town Contact Person to be placed on Town Board Agenda	Town Board Meeting Date <i>(Proposals where the applicant and/or agent is not in attendance may delay action by the Town Board until a subsequent monthly meeting.)</i>	Required Materials for Town Review				Town Meeting Location
					Location Map & Zoning Map <i>(# of Copies)</i>	Preliminary Survey <i>When Applicable (# of Copies)</i>	Petition to Rezone Application <i>(# of Copies)</i>	Application Fee	
Little Suamico	<b>Lisa Glinski</b> (Town Clerk) Phone: 920.826.7655 Email: lsclerk@townoffittlesuamico.wi.gov <i>Contact prior to the 15th of the previous month</i>	1st Thursday of the month	<b>Lisa Glinski</b> (Town Clerk) Phone: 920.826.7655 Email: lsclerk@townoffittlesuamico.wi.gov	2nd Monday of the month	10	10	1	Varies <i>(Refer to town website)</i>	Little Suamico Town Hall 5964-A County Road S Sobieski, WI 54171
Maple Valley	<b>Mike Beyer</b> (Plan Commission Chair) Phone: 920.590.3229 (leave message) <i>Contact 2 weeks prior to the 4th Thursday of the month</i>	4th Thursday of the month	<b>Cindy Tousey</b> (Town Clerk) Phone: 920.598.0601 Email: dalycreekatt@ez-net.com	2nd Thursday of the month	5	5	5	No Fee	Maple Valley Town Hall 9088 County Road Z Suring, WI 54174
Morgan	<b>Karen Nelson Kispert</b> (Plan Commission Secretary) Phone: 920.680.4101 Email: knelsonkispert@gmail.com <i>Contact at least 2 weeks prior to the last Monday of the month</i>	Last Monday of the month	<b>Erin Mooers</b> (Town Clerk) Phone: 920.846.0699 Email: morgantownclerk@gmail.com	2nd Monday of the month	8	8	2	No Fee	Morgan Town Hall 3276 County Road C Oconto Falls, WI 54154
Mountain	<b>Lynn Kauzlaric</b> (Town Clerk) Phone: 715.276.6474 Email: clerk-treasurer@townofmountain.wi.gov <i>Contact at least one week prior to the meeting date</i>	1st Tuesday of the month	<b>Lynn Kauzlaric</b> (Town Clerk) Phone: 715.276.6474 Email: clerk-treasurer @townofmountain.wi.gov	2nd Tuesday of the month	9	9	1	No Fee	Mountain Town Office 13503 Weller Road P.O. Box 95 Mountain, WI 54149
Oconto	<b>Lori Scanlan</b> (Plan Commission Secretary) Phone: 920.834.4351 Email: clerktownoconto@gmail.com <i>Contact at least 2 weeks prior to the last Monday of the month</i>	Last Monday of the month	<b>Lori Scanlan</b> (Plan Commission Secretary) Phone: 920.834.4351 Email: clerktownoconto@gmail.com	2nd Monday of the month	5	5	2	No Fee	Oconto Town Hall 6120 Cream City Road Oconto, WI 54153
Oconto Falls	<b>Randy Schlorf</b> (Plan Commission Chair) Phone: 920.846.3410 <i>Contact at least two weeks prior to the next scheduled meeting date</i>	3rd Tuesday of the month	<b>Susan Mogged</b> (Town Clerk) Phone: 920.373.6663 Email: townofcontofallsclerk@gmail.com	2nd Monday of the month	5	5	5	No Fee	Oconto Falls Town Hall 5076 Golden Corners Road Oconto Falls, WI 54154
Pensaukee	<b>Andrew Dana</b> (Plan Commission Chair) Phone: 920.309.3417 <i>Contact prior to the 21st day of the month</i>	1st Monday of the month	<b>Jacki Nelis</b> (Town Clerk) Phone: 920.826.2010 Email: topclerk@bayland.net <i>Contact prior to the 2nd Tuesday of the month</i>	2nd Tuesday of the month	6	6	6	No Fee	Pensaukee Town Hall 4684 Brookside Road Abrams, WI 54101
Riverview	<b>Tawny Booth</b> (Plan Commission Secretary) Phone: 715.850.0292 <i>Contact one week prior to last Tuesday of the month</i>	Last Tuesday of the month	<b>Beth Hartman</b> (Town Clerk) Phone: 715.276.6914 Email: clerktownofriverview@gmail.com	2nd Tuesday of the month	8	8	1	No Fee	Riverview Town Hall 15471 Highway 32 P.O. Box 220 Mountain, WI 54149
Spruce	<b>Lisa Peitersen</b> (Town Clerk) Phone: 920.829.5111 Email: sprucetownclerk@gmail.com <i>Contact prior to the first of the month</i>	3rd Wednesday of the month	<b>Lisa Peitersen</b> (Town Clerk) Phone: 920.829.5111 Email: sprucetownclerk@gmail.com	3rd Wednesday of the month <i>(after the plan commission meeting)</i>	8	8	8	No Fee	Spruce Town Hall 9097 County Road B P.O. Box 52 Oconto Falls, WI 54154
Stiles	<b>Vicki Glasnovich</b> (Plan Commission Secretary) Phone: 414.429.8586 Email: vgglasnovich@gmail.com <i>Contact 10 days prior to the 3rd Monday of the month</i>	3rd Monday of the month	<b>Terrah Patton</b> (Town Clerk) Phone: 920.634.5348 Email: clerk@townofstiles.org	2nd Wednesday of the month	2	2	2	\$100	Stiles Town Hall 5718 Watercrest Rd Lena, WI 54139
Townsend	<b>Linda Ziegler</b> (Town Clerk) Phone: 715.276.6856 Email: townsend54175@gmail.com <i>Contact prior to the 3rd Monday of the month</i>	1st Tuesday of the month	<b>Linda Ziegler</b> (Town Clerk) Phone: 715.276.6856 Email: townsend54175@gmail.com	2nd Tuesday of the month	7	7	1	\$50	Townsend Town Hall 16564 Elm Street P.O. Box 227 Townsend, WI 54175
Underhill	<b>Tracy Winkler</b> (Town Clerk) Phone: 920.855.2942 Email: clerk@townoffunderhill.wi.gov <i>Contact prior to the 15th of the month</i>	4th Tuesday of the month	<b>Tracy Winkler</b> (Town Clerk) Phone: 920.855.2942 Email: clerk@townoffunderhill.wi.gov	1st Tuesday of the month	1	1	1	No Fee	Underhill Town Hall 5597 Cardinal Road Gillett, WI 54124

*Note: The location and zoning maps can be created using the Oconto County online mapping site (SOLO) <http://oc17maps.co.conto.wi.us/SOLO> or for assistance in creating these maps contact Oconto County Planning & Zoning staff at either of the Oconto County Planning & Zoning Office locations.*

# Oconto County Board of Adjustment

## Public Hearing and Business Meeting Dates

**Conditional Use Permit / Variance Application Deadline**

*(Application must be complete - Refer to requirements outlined in the Conditional Use Application Packet / Variance Application Packet)*

**Public Hearing/Business Meeting**

*(Due to unforeseen circumstances, the public hearing date/business meeting date may on occasion need to be altered. Every effort will be made to hold to the dates shown.)*

**Complete applications must be received by the Oconto County Planning & Zoning Office by the application deadline in order to be processed for the following month's public hearing agenda. If more than 10 applications are received, the last ones received may be moved to the next month. Please note that incomplete applications will not be processed. The application and hearing dates shown are subject to change due to holidays, number of applications etc. If you are planning on submitting an application at or near a deadline shown, please confirm dates with the Planning and Zoning Office at 920.834.6827.**

### 2024

November						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Courthouse Closed: November 28-29; December 24-25; 31**

### 2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
						1
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Courthouse Closed: January 1; April 18; May 26; July 4; September 1; November 27-28; December 24-25; December 31**