

AGENDA
FEBRUARY 26, 2025 – 2:00 PM
OCONTO COUNTY LIBRARY SERVICES BOARD
COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS
GILLETT PUBLIC LIBRARY 200 E MAIN STREET GILLETT, WI 54124
www.co.oconto.wi.us

This is an open meeting of a committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: www.co.oconto.wi.us

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
 - 3.1. Change of Sequence
 - 3.2. Removal of Items
4. Approval of Minutes of the November 20, 2024 Meeting (Enc.)
5. Communications
6. 2024 Marketing Funds
7. County Library Reports
8. County Administrator Report
9. Library Planning Committee Update
10. Future Agenda Items
11. Announcements/General Information (No action to be taken)
12. Next Meeting Date/Location
13. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended, and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

c: Library Services Board, County Administrator, Finance Director, Corporation Counsel, County Board Chair, County Librarians, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

KP/Date Posted: 02/20/2025

MINUTES
WEDNESDAY, NOVEMBER 20, 2024 – 2:00 PM
OCONTO COUNTY LIBRARY SERVICES BOARD
GILLETT PUBLIC LIBRARY
200 E MAIN STREET
GILLETT, WI 54124
www.co.oconto.wi.us

(Draft minutes, not yet approved)

BOARD MEMBERS PRESENT: Vicki Gooding, At Large Member; LoAnn Elbe, Suring Library; Susan Mogged, Oconto Falls Library; Debra Schroeder, Farnsworth Public Library; Alan Sleeter, Oconto County Board Chair; Emily Miller, Oconto School District

COMMITTEE ABSENT: Judy Patenaude, Lena Public Library

OTHERS PRESENT: Richard Heath, County Administrator; Rachel Pascoe, Oconto Falls Library; Katie Essermann, Lakes Country Public Library; Jill Trochta, Suring Public Library; Amy Peterson, Farnsworth Public Library; Shannon Stoner, Gillett Public Library; and April de la Ruelle, Lena Public Library

TIME MEETING BEGAN: The meeting was called to order at 2:00 p.m. by Chair Gooding.

1. Call to Order

2. Statement of County Mission and Vision

Heath read the County Mission and Vision statements.

3. Approval of Agenda

A. Change of Sequence – Remove Agenda Item 6. Wonder Book and Launch Pad Demos

B. Removal of Items – None.

Motion by Elbe/Miller to amend the agenda by removing Item 6. The motion was voted on and carried.

Motion by Elbe/Sleeter to approve the agenda as amended. The motion was voted on and carried.

4. Approval of Minutes of Previous Meeting

Motion by Sleeter/Elbe to approve the minutes of the previous meeting held May 1, 2024 as presented. The motion was voted on and carried.

5. Communications

None.

6. County Library Reports

- Shannon Stoner, Gillett Public Library: there is a free food pantry in the foyer and people can donate or take food anytime the library is open; held a Veteran's Day event and OJ's donated the pie; hosting a Thanksgiving Fun week for the kids; collected and distributed Halloween costumes; having Science in the Bag activities; collecting toys for We Believe; tree with names on it is in the lobby for people to purchase gifts; and planning for 2025.
- Rachel Pascoe, Oconto Falls Public Library: hosting Monday morning play groups; holding story time on Tuesday afternoons; kids visit the local assisted living facility; facilitating technology classes; had a craft supply exchange; having a visit from Grinch event and scavenger hunt; received innovation grant for launch pads; and able to check out Science in the Bags.
- Katie Esserman, Lakes Country Public Library: continue to adjust to the new space; holding story time events; book giveaway for Halloween; bake sale on November 22nd by the Friends of the Library; hosting painting and ADRC activities; and having a sponsor a tree event.
- Amy Peterson, Farnsworth Library: Held several silk flower making classes; story time activities; winter wonderland tree; silent auction; redoing the first floor of the library thanks to two endowments; and the Children's Museum is donating a variety of items for the kids to enjoy.
- Jill Trochta, Suring Public Library: passed the 2025 budget; story time on Tuesday mornings; attended the Library Conference in Green Bay; Bug Tussel is hosting classes; stuffed animal sleepover at the library; Science in the Bag; hosting a craft event; and launch pads are very popular.

- April de la Ruella, Lena Public Library: the Summer Reading Program has concluded; hosted a survival program and one male attended; movies on Mondays among other weekly events; hosting story time; and having Reading Buddies with the school as part of Act 20.
- 7. County Administrator Report**

Rich Heath provided an update on the appointments of Dawn Byars to the Board representing Gillett and Kathleen Marsh to the Board representing the Lakes Country Public Library; using a portion of the marketing money to put an add in the 2025 Oconto County Discovery Guide. Discussion followed regarding ways to use the marketing money, such as Dairy Days and the purchase of books to given out at events. Rich stated he would check with Kim and Lisa on the 2024 marketing funds. Discussion followed on committee appointments and their terms.
 - 8. Library Planning Committee Update**

Rich Heath noted that the Library Planning Committee is scheduled to meet again this summer as noted in the document. Board members want to bring back the same committee members because they are familiar with the process and the plan.
 - 9. Future Agenda Items**
 - Marketing budget: Suggestions for use of the marketing funds.
 - 10. Announcements/General Information (No action to be taken)**

Chair Gooding thanked LoAnn Elbe and Sue Mogged for serving on the Library Services Board and welcomed Dawn Byars and Kathleen Marsh.
 - 11. Next Meeting Date/Location**

The next meeting of the Library Services Board will be Wednesday, February 26, 2025 at 2:00 p.m. at the Gillett Community Center.
 - 12. Adjournment**

Motion by Miller/Sleeter to adjourn the meeting at 3:00 p.m. The motion was voted on and carried.