

AMENDED AGENDA

THURSDAY, APRIL 3, 2025 –9:00 AM

HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS

OFFICE OF THE HIGHWAY COMMISSIONER

202 VAN DYKE STREET

301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041

OCONTO WI 54153

www.ocontocountywi.gov

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: www.ocontocountywi.gov

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
 - 3.1. Change of Sequence
 - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting (Enc.)
5. Review Prior Months Vendor Payments (Enc.)
6. Communications
7. Approve Bid for Suring Shop Roof (Enc.)
8. Salt Order Update
9. Staffing Update
10. Equipment Update
11. Road Work Update
12. CTH CC – Detour Request
13. Review 2024 Annual Report (Enc.)
14. NE Region Commissioner and Committee Meeting (Enc.)
15. Approve Presentation of Highway Facility Study to Full County Board
16. Announcements/General Information (No action to be taken)
17. Next Meeting Date
18. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

vh/Date Posted: April 2, 2025

MINUTES

THURSDAY, MARCH 6, 2025 – 9:00 A.M.

HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS

301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041

OCONTO WI 54153

www.ocontocountywi.gov

(Draft minutes not approved by committee)

COMMITTEE PRESENT: Elmer Ragen, David Behrend, David Christianson, Bob Wolf, Joel Lavarda

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Richard Heath, Al Sleeter, Beth Ellingson, Bill Elias, Norman Barrientos – Barrientos Design & Consulting

1. Call to Order

Chair Christianson called the meeting to order at 9:00 am.

2. Statement of County Mission and Vision by Hytinen

3. Approval of Agenda

3.1 Change of Sequence – Chair Christianson requested item #13 be moved up in agenda to item #4a.

3.2 Removal of Items – None

Motion by Behrend/Wolf to approve the agenda with change of sequence. The motion was voted and carried.

4. Approval of Minutes of Previous Meeting(s)

Motion by Lavarda/Wolf to approve the February 6, 2025, minutes as printed. The motion was voted and carried 4 ayes, Ragen abstained.

4a. Highway Facility Study Update

Barrientos shared Oconto County Highway Department presentation on screen. Main focus points included location, layout, efficiency enhancements, and long-term solutions. Barrientos estimates cost to repair Oconto shop at \$5,443,521, and does not recommend continuing to invest into the current Oconto facility. Optimal design shown on screen which would not fit at existing site. Heath added concern of current site not having sufficient storm water detention area. Barrientos estimates maintenance costs at Suring shop being \$4,054,920 and Mountain shop being \$836,424. Barrientos recommends combining fleet maintenance at a new location more centralized in the county. Building a new site is estimated at \$34,075,716. Sleeter commented one location for all operations will not work. Heath has concerns with locations that do not offer a municipal water option. Proposal received from Barrientos regarding next steps. Committee recommends Barrientos make presentation to full County Board in May.

5. Review Prior Months Vendor Payments

Vendor payments were discussed.

6. Communications

- Letter received from WisDOT offering to attend a future committee meeting if interested. Committee does recommend they attend when available.

- Notice of Public Hearing – No impact at this time.

7. Award AC Oil

Bids were opened on Wednesday, March 5, 2025 at 12:15pm. Bids were opened in no particular order from Cenovus, Flint Hills, Fahrner, Wisco Oil, and HG Meigs.

1. Cenovus Energy

PG 58/28S: \$460.00/Ton

PG 58/34S: \$580.00/Ton

CRS-2P: No Bid Received

HFRS-2P: No Bid Received

HFE-1000: No Bid Received

2. Wisco Oil, LLC

PG 58/28S: \$495.00/Ton Delivered

PG 58/34S: No Bid

CRS-2P: No Bid

HFRS-2P: No Bid

HFE-1000: No Bid

Revised Bid 3/5/2025 – PG 58/28S: \$460.00/Ton Delivered

3. Meigs

PG 58/28S: \$515.00/Ton Delivered

PG 58/34S: \$615.00/Ton Delivered

CRS-2P: \$3.25/Gallon Applied

HFRS-2P: \$3.25/Gallon Applied

Revised Bid 3/5/2025 – PG 58/28S: \$460.00/Ton Delivered

4. Flint Hills

PG 58/28S: \$509.00/Ton Delivered

PG 58/34S: \$624.00/Ton Delivered

CRS-2P: \$3.04/Gallon Delivered (\$3.50/gal applied by Fahrner)

HFRS-2P: \$3.14/Gallon Delivered (\$3.60/gal applied by Fahrner)

HFE-1000: \$727.12/Ton Delivered

Committee reviewed the bids. Motion by Ragen/Lavarda to award the following bids:

-PG 58/28 - 75% to Cenovus Energy, 12.5% to HG Meigs, and 12.5% to Wisco Oil, LLC,

-CRS-2P, HFRS-2P, to HG Meigs

-HFE-1000 to Flint Hills.

The motion was voted on and carried.

8. Award Burner Oil

Bids were opened March 5, 2025 at 12:20 pm. Bids were opened in no particular order from Wisco Oil LLC, Rock Oil Refining Inc, OSI Environmental, and Halron Lubricants, Inc.

1. Wisco Oil, LLC

\$1.50/Gallon delivered, up to 110,000 Gallons

2. Rock Oil Refining

\$1.395/Gallon delivered, up to 110,000 Gallons

Revised 3/3/2025 - \$1.235/Gallon Delivered

3. OSI Environmental, Inc

\$1.25/Gallon Delivered, up to 110,000 Gallons

4. Halron Lubricants, Inc

\$1.39/Gallon Delivered, up to 110,000 Gallons

Committee reviewed the bids. Motion by Lavarda/Wolf to award bid to Rock Oil Refining. The motion was voted and carried.

9. Award Pulverizing and Milling

Bids were opened March 5, 2025 at 12:05 p.m. Bids were opened in no particular order from Northeast Asphalt, MCC Inc, and Kartechner Brothers LLC.

1. Northeast Asphalt

Pulverize Only: \$0.36/SY, \$590.00/hour, \$690 Mobilization to County

Milling Only: \$1.10/SY, \$1140/hour, Mill with Clean Up \$1.40/SY, \$1230 Mobilization to County.

2. MCC

Pulverize Only: \$0.32/SY, \$500.00/hour, \$500 Mobilization to County

Milling Only: \$1.00/SY, \$900/hour, \$1000.00 Mobilization to County.

Mill with Clean Up: \$1.05/SY

3. Kartechner Brothers LLC

Pulverize & Relaid Pavement: \$1.47/SY, Pulverize only: \$0.35/SY, \$425.00/hour, \$860

Mobilization to County

Milling: NO BID

Bids were shown and discussed. Motion by Ragen/Lavarda to award the bids for pulverizing to MCC Inc. The motion was voted on and carried. Motion by Ragen/Wolf to award the bids for milling to MCC Inc. The motion was voted on and carried.

10. Award Hot Mix Asphalt

Bids were opened March 5, 2025 at 12:10 p.m. One bid was received from Northeast Asphalt.

1. Northeast Asphalt

Picked Up From Pound, Green Bay, or Shawano:

3LT 58/28S: \$49.55 /Ton.

4LT 58/28S: \$53.40 /Ton.

5LT 58/28S: \$54.80 /Ton.

4LT 58/34S: \$59.20 /Ton.

We will have a project award through Local Roads Improvement Program (LRIP) and will purchase a portion of asphalt from an outside source. WisDOT requires the use of 4LT 58/34S on upper layer. Motion by Lavarda/Ragen to award the bid to Northeast Asphalt. The motion was voted and carried.

11. Approve ITU/Absorb Tech Service Agreement

Contract for Oconto location was shown on screen. Motion by Wolf/Ragen to approve 3-year contract with ITU/Absorb Tech. The motion was voted and carried.

12. Approve Resolution for Work Zone Awareness Week

Hytinen shared data that in 2024 in the state there were 2174 work zone crashes which resulted in 779 injuries and 10 fatalities. Oconto County had 2 crashes in work zones in 2024.

Motion by Lavarda/Ragen to recommend to County Board a resolution for Work Zone Awareness Week designated for April 21-25, 2025. The motion was voted and carried.

13. Moved to 4a.**14. Salt Order**

Hytinen received notice from WisDOT we will be given an invitation to participate in the 2025-2026 road salt contract.

15. Staffing Update

- Interviews took place for operator opening. One offer was made, contingent on background check and physical.
- Position posted internally for upcoming retirement of parts manager.
- Employee struck by mirror of a passing vehicle still incapacitated.
- Operator involved with fatality on US41 is back to work and doing better.

16. Equipment Update

- Paver scheduled to be delivered this month. No trade price given for current paver, will sell on auction in future.
- Loader arrived, photo shown on screen. Old loader sold for \$16,100, received \$1100 more than trade option.
- 2 F250's have build dates the week of March 17.
- Parts for truck 162 vbox repair are installed and it's back in service.
- Truck 130 pulled from fleet after inspection. Photos of condition shown on screen. Will swap with Truck 106 that currently has attenuator.
- Truck 181 has damage due to front tire blowing, will need repairs to frame, plow, wing and door glass.
- Revenue gain/loss on equipment report shown on screen. Excess revenue of \$48737.37 on equipment in 2024.
- Notification email received from Monroe explaining 2026 build calendar is almost full. Discussion followed on other counties building/assembling their own trucks in house. Hytinen to discuss further with Heath on options for ordering prior to budget year.

17. Roadwork Update

- Design continues on CTH-C STP project.
- Town of Brazeau bridge on Old 64 will be constructed this year and funded 100% with federal funds.
- Road limits to go on Friday at noon.
- Local officials meeting for CTH-CC structure in Oconto Falls took place, photos of bridge condition shown on screen. Engineer is recommending concrete overlay.

- Change management request for increased funding submitted for CTH-C project was approved resulting in a fund increase of \$675,000.

- Designs are continuing for local bridge projects in Town of Lakewood and Town of How.

18. Announcements/General Information/Guests (No action to be taken)

- Ragen discussed bid opening process and explained the reasons for simplifying the process through the years.

- Request for bids posted for the Suring shop roof replacement, open until March 20. Will discuss bids at April meeting.

- Annual report available for approval at April meeting.

19. Next Meeting Date

Next meeting scheduled for Thursday, April 3, 2025, at 9 am at **Office of the Highway Commissioner: 202 Van Dyke Street, Oconto**, to view paver, loader, and condition of facility.

20. Adjournment

Chair Christianson declared meeting adjourned at 11:35 am.

Vanessa Hasenberg

Recorder

Date Posted: March 12, 2025

03/26/2025 08:58 AM

User: hwyamand

DB: Oconto

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO
 INVOICE ENTRY DATES 03/02/2025 - 03/29/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Page: 27/27

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	209 - COUNTY HIGHWAY ROAD/BRIDGE			21,510.04	21,510.04		
	702 - HIGHWAY			227,377.31	34,927.90		
--- TOTALS BY DEPT/ACTIVITY ---							
	60-53330 - CO AID BRIDGES			21,510.04	21,510.04		
	70-16103 - HIGHWAY			Salt - 5,431.63	0.00		
	70-16114 - HIGHWAY			Repair Parts - 100,116.69	10,029.43		
	70-16115 - HIGHWAY			1,632.27	0.00		
	70-16116 - HIGHWAY			358.26	0.00		
	70-16117 - HIGHWAY			1,633.63	1,633.63		
	70-16119 - HIGHWAY			Fuel - 13,156.67	0.00		
	70-16120 - HIGHWAY			Diesel - 37,334.80	0.00		
	70-16123 - HIGHWAY			137.25	0.00		
	70-16126 - HIGHWAY			244.20	0.00		
	70-44235 - HIGHWAY LICENSES AND P			200.00	0.00		
	70-53110 - HIGHWAY ADMINISTRATION			460.00	0.00		
	70-53192 - RADIO EXPENSES			26.20	0.00		
	70-53194 - DRUG & ALCOHOL TESTING			24.00	0.00		
	70-53196 - STATE ADMINISTRATION			16.00	0.00		
	70-53220 - FIELD SMALL TOOLS			8,484.80	2,325.58		
	70-53230 - SHOP OPERATIONS-OCONTO			2,318.11	1,161.81		
	70-53232 - SHOP OPERATIONS-SURING			3,709.31	764.17		
	70-53235 - FUEL HANDLING			(300.00)	0.00		
	70-53254 - COUNTY PIT SPRUCE			745.06	19.65		
	70-53260 - BITUMINOUS OPERATIONS			2,526.83	408.46		
	70-53271 - BLDG & GRNDS OPNS-OCON			3,817.73	83.08		
	70-53272 - BLDGS & GRNDS OPNS-MOU			1,764.55	506.21		
	70-53273 - BLDG & GRNDS OPNS-SURI			6,000.46	250.00		
	70-53274 - BLDG & GRNDS OPNS-SAMP			519.87	0.00		
	70-53290 - SALT BRINE			2,832.18	0.00		
	70-53301 - COUNTY ROAD MAINTENANC			2,774.51	1,612.09		
	70-53302 - COUNTY SNOW & ICE CONT			697.77	252.32		
	70-53312 - STP - OTHERS			3,763.60	0.00		
	70-53315 - BRIDGE			14,956.00	5,494.00		
	70-53320 - INS ACCID			841.40	0.00		
	70-53321 - STATE MAINTENANCE			352.24	0.00		
	70-53322 - STATE WINTER			55.26	0.00		
	70-53324 - STATE BRIDGE MAINTENAN			228.17	.155.61		
	70-53327 - STATE ROADSIDE MAINTEN			31.86	31.86		
	70-53331 - LOCAL GOVT-ROAD MAINTE			10,200.00	10,200.00		
	70-53340 - LOCAL DEPARTMENTS SERV			286.00	0.00		

BID TABULATION SHEET

Bid Opening: March 20, 2025 at 12:00 PM
Oconto County - Suring Shop
2025 Roof Replacement
8890 St Hwy 32
SEG Project No. 15711

2024 ANNUAL REPORT

OCONTO COUNTY HIGHWAY DEPARTMENT



Milling on CTH BB rehabilitation project

Department Overview:

The Highway Department's primary function is to develop, operate and maintain a safe and reliable transportation system in a fiscally responsible manner in Oconto County, which consists of 638 county lane miles. We also contract with the Wisconsin Department of Transportation (WisDOT) to maintain 483 lane miles of state and US highways, which a large portion is 4-lane. We also maintain two state owned waysides, both on Hwy 32. One located in the town of Gillett, and the other in the town of Lakewood. In addition, we contract with 10 of Oconto County's 23 townships for their winter maintenance which is an additional 1,082 lane miles. These 10 towns also provide us with additional work outside of the winter months to satisfy the Intergovernmental Agreement we have with them. We also provide construction and maintenance work for many of the remaining towns as well as the cities and villages in our county.

The department's home committee is the Highway Committee, consisting of the following members: Mr. David Christianson - chair, Mr. Elmer Ragen- vice chair, Mr. David Behrend, Mr. Joel Lavarda and Mr. Robert Wolf.

Some of the work activities the highway department performs include the following:

- Asphalt pavement resurfacing
- Snow and ice control on 2,203 lane miles of road
- Mowing and vegetation management on over 1,100 miles of road
- Sign repair, new installation, and monitor 3,100 county road signs in addition to 3,610 on the state system
- Monitor, maintain and repair 44 state and 44 county bridges
- Monitor, manage and repair culverts and associated drainage ways
- Pothole patching
- Crack filling operations
- Storm response and cleanup
- Incident response, traffic control and detour installation

To maintain this transportation system, we operate four shop facilities located in Oconto, Suring, Sampson and Mountain with 55 full-time employees and 10 limited term employees (LTEs), nine summer, one winter. The number of LTE employees varies from year to year. During a winter storm event, plowing operations utilize 33 plow trucks along with four graders if necessary.

In addition to the four shops, we have a location in Spruce where our hot mix production plant and crushing operations are located. We produced 54,824 tons of hot mix last year and our crushing operation supplies the materials needed for hot mix, shouldering road projects and other maintenance needs on roadways in the county. Additionally, gravel is purchased from private contractors where material is closer to the projects to save labor and equipment costs.

Current Year Accomplishments

1. Hot mix asphalt

- Produced 54,824 tons of bituminous hot mix for paving projects on county, state and local roads; this is up from 52,872 tons the previous year. Additionally, we purchased 11,633 tons of asphalt from a private contractor to satisfy the Local Road Improvement Program (LRIP) requirements.
- Performed paving on 14.3 miles of county roadways, up from 11.7 miles in 2023. LRIP funds in the amount of \$744,498 and \$350,000 in ARPA funds approved by the County Board allowed for the increase in miles paved.
- Performed paving on 15.9 miles of local roadways, up from 13.1 miles in 2023.

2. Fuel Handling

- Inventories must be recorded on a first-in, first-out (FIFO) basis or a moving average cost basis.
- Procured and disbursed 152,406 gallons of diesel fuel at an average cost of \$2.61/gallon. Usage was 13,582 gallons less than in 2023.

- Procured and disbursed 40,009 gallons of gasoline at an average cost of \$2.94/gallon. Usage was 2,570 gallons more than in 2023.



Paving on CTH WW rehabilitation project

3. Construction and Maintenance

- The mild winter with above average temperatures and below average snow allowed us to run our crusher a few days in January and most of the month in February and March.
- We began our first paving project, CTH BB, the second week of May and began paving the week prior to Memorial Day.
- The last day we ran our asphalt plant for the year was October 23 to produce asphalt for patches.
- Performed construction and routine maintenance work on 638 lane miles of county roads at a total cost of \$4,767,262.
- Performed maintenance and construction services for townships at a total cost of \$2,590,718. The highway department invoices for these services in which the towns issue monthly checks to the highway department.
- Performed construction and routine maintenance work on the state system at a cost of \$859,409. These services are invoiced and uploaded into the state's database for payment each month, and payments are received electronically.
- Performed maintenance and construction services for others and county departments at a total cost of \$259,453. Services for internal departments are invoiced and paid for via journal entries by county staff.

4. Equipment and Facility Operations

- Maintain over 358 pieces of equipment with a total value of over \$18,953,912 million dollars. The Highway Department depends on quality equipment to make the transportation operations of the department run smoothly and efficiently. As in the past few years, the County Board approved funds to upgrade our aging trucks, and funding to begin replacing some of our older equipment.
- The 2024 plow trucks that were ordered in September of 2023 are scheduled for build dates to install hydraulics and plow equipment in the summer of 2025. It is taking approximately 24 months to acquire plow trucks. In 2024 we placed our order for 2025 trucks, and they have tentative build dates the summer of 2026.
- In August the County Board approved the use of ARPA funds to fund a Facility Condition Assessment of the Oconto Highway Shop and high-level review of Suring and Mountain shops.

5. Safety and Training

- We held our annual safety day and our annual Federal Mine Safety and Health Administration (MSHA) training to meet yearly requirements.
- Provided flagger training internally with staff that are part of “train the trainer” group resulting in savings.
- Conducted on site CDL training for two individuals that were hired without a Class A CDL.
- Conducted quarterly Highway Safety Committee meetings. The committee is made up of operators, a mechanic, and management and meets quarterly to discuss safety issues staff may see and any actions felt to be unsafe. All staff can submit an anonymous safety card that will be discussed at the next meeting to determine a resolution.

6. Snow and Ice Control

- During the 2024-2025 winter season through March 27, a total of 6,132 tons of salt, an increase of 88% from last winter, and 109,714 gallons of salt brine, a decrease of 34%, was utilized on county and town roads. 3,977 tons of salt, an increase of 76% and 245,907 gallons of salt brine, a decrease of 10% was applied to the state system. The decrease in brine usage is due to less anti-icing as storm events started as rain or freezing rain before switching to snow.
- Snow and ice control charges for 2024 on county highways totaled \$869,267, down from \$1,020,654; state highways totaled \$623,273, down from \$750,812; and town roads totaled \$464,111, down from \$763,321 all from 2023. These services are invoiced and paid monthly.
- Salt cost for this winter was \$82.26/ton, up from \$79.10 for the 2023-2024 winter and was purchased utilizing the state contract. WisDOT has not decided if they will renew the current contract or go out to bid for next

winter. We have submitted our salt request of 7,248 tons to WisDOT for the 2025-2026 winter season.

- The last plowable snow event for the spring of 2024 began on April 2 and continued into April 3, where an average of 9" of snow fell in the county. The first plowable event for 2024-2025 winter was November 21, where an average of 2" fell.



Plowing on town road

7. Local Bridge and Culvert Maintenance

- No local bridges were constructed in 2024 within Oconto County. However, one of the three townships that we assisted with acquiring funds to design and construct bridges, is funded with 100% federal dollars, saves the county and town their 10% project match, will begin construction in 2025. The department is the local sponsor of these projects, so design consultant selection and project design oversight are administered by our department in coordination with the town and WisDOT. The local bridge program is a state administered program that takes several years to complete and typically provides 80% funding for bridge rehabilitation and replacement and requires 20% local match.

- Coordinated the County Bridge Culvert Aid Program that resulted in \$49,603 of work completed. Townships participate in this program by submitting a petition for 50% reimbursement.
- inventoried the 6 ft > 20 ft small structures located on the county system and submitted all 6 ft > 20 ft structure information in the county to WisDOT for reimbursement.
- A design consultant was selected to design plans for rehabilitation work on the CTH CC bridge in the City of Oconto Falls. This project will utilize \$575,640 in LRIP funds with construction anticipated in 2026.

8. Administration

- Highway office provides bookkeeping for \$11,117,471 which includes county, state, and local work.
- Processed 44 driveway permits and received \$3,250 in fees
- Issued 64 utility permits and received \$8100 in fees
- Recovered \$486 in costs from accident damage on county roadways
- Continue working with our design consultant on the CTH C STP-Rural project from Brown County Line to CTH S, construction is scheduled for 2026. This project will receive 80% federal funding for design and construction with a 20% local match required.
- One of the two STP-Rural project applications submitted to WisDOT in 2023 was selected for funding with an award amount of \$4.09 million. Design and construction will be later than requested due to overprogramming in state fiscal years 2025 and 2026.
- We began the implementation process of electronic timekeeping software, RT Vision, for all highway employees. This will be more efficient by saving on manual entries and reviewing paper timecards while improving data accuracy.

Financial Overview

Waiting for pie charts from Finance

On the Horizon

Our plan for paving projects this year is to pave CTH A from Hwy 32 – CTH G (4.9 miles) and CTH J from Liegeois Rd. to Oconto River (3.35 miles). This is a total of 8.25 miles.

With little increase in funding, we continue to fall behind with the county's paving needs, which makes for more costly improvements when made. Oconto County will continue looking for additional funds or funding to help with our aging infrastructure and the backlog of resurfacing needs on the county system. Our department will continue to apply for funding opportunities available through WisDOT, Federal Highway Administration, FEMA, etc. and collaborate with other departments where funding opportunities exist.

The department continues updating our aging truck fleet and has begun replacing old equipment. We are seeing improvement in our truck fleet due to the County Boards funding commitment, but we must continue to fund the replacement of our old equipment. An older fleet is less efficient overall with increased downtime and vehicles frequently out of service. Truck and equipment wait times and availability of repair parts continue to be an issue. We will continue to explore leasing and renting versus purchasing where applicable.

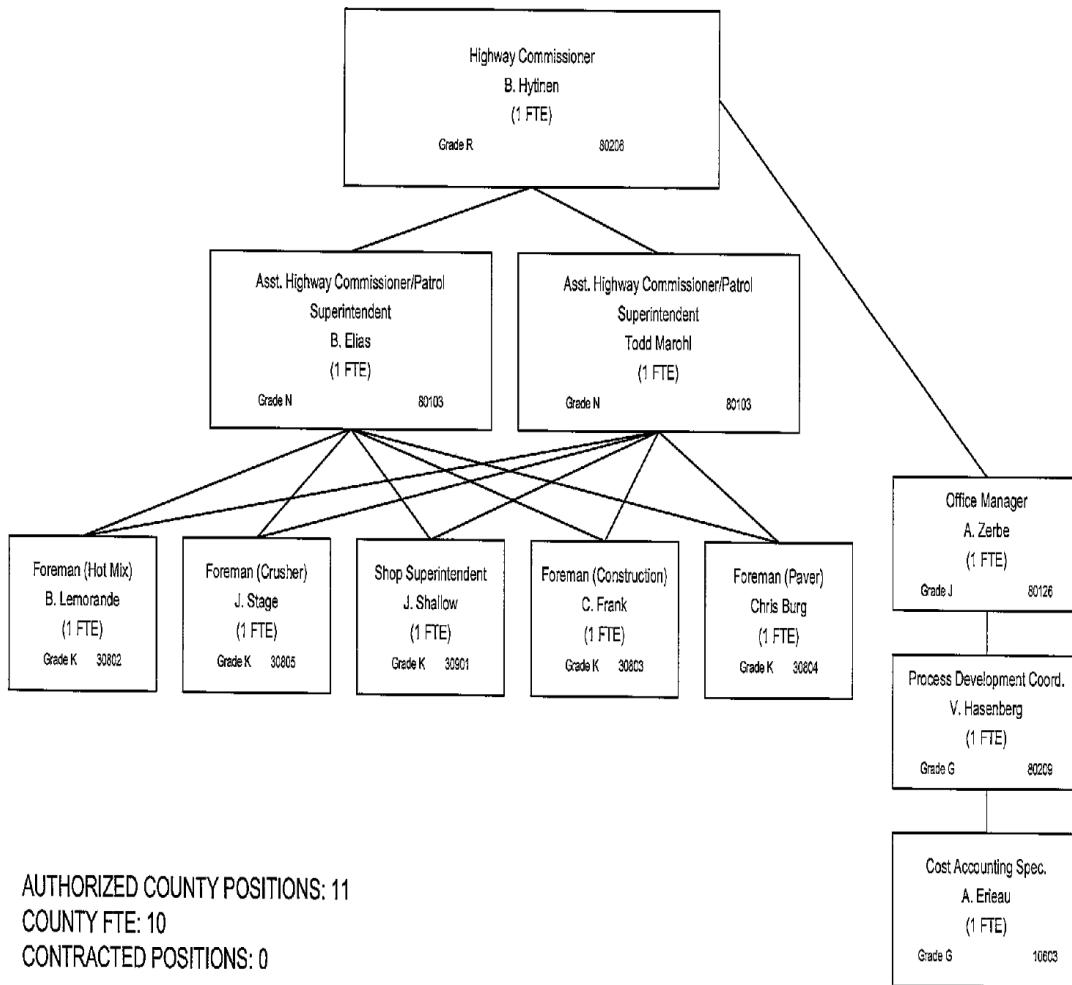
It is essential we continue to attract strong and well-qualified employees to replace those same qualities being lost to retirement and turnover, which is a challenge in today's job market but improving. This department would struggle without these dedicated employees.

The findings of the Facility Condition Assessment of the Oconto Highway Shop will be shared with the County Board.

Respectfully submitted by Brandon Hytinen, Highway Commissioner



HIGHWAY



TOTAL HWY AUTHORIZED POSITIONS: 70
COUNTY FTE: 55.75
CONTRACTED POSITIONS: 0

3/21/2025

HIGHWAY

Asst. Highway Commissioner/Patrol Superintendent
Bill Elias

Asst. Highway Commissioner/Patrol Superintendent
Todd Marchl

Sign & Road Marking
Spec.
C.Ondik
(1 FTE)
Grade I 30601

Summer Help
15 Positions
(.25 FTE Each = 3.75
Total)
n/a 80308

Hwy Operator 2
M. Fischer
(1 FTE)

Grade H 80201

Hwy Operator 2
K. Kuhn
(1 FTE)

Grade H 80201

Hwy Operator 2
J. Zak
(1 FTE)

Grade H 80201

Hwy Operator 2
A. Dey
(1 FTE)

Grade H 80201

Hwy Operator 2
J. Maye
(1 FTE)

Grade H 80101

Hwy Operator 2
B. Mahoney
(1 FTE)

Grade H 80101

Hwy Operator 2

B. Klezka
(1 FTE)

Grade G 80201

Grade G 80201

Hwy Operator 2
C. Phillips
(1 FTE)

Grade H 80201

Hwy Operator 2
G. Gajewski
(1 FTE)

Grade H 80201

Hwy Operator 2
R. Swenty
(1 FTE)

Grade H 80201

Hwy Operator 2
M. Conlon
(1 FTE)

Grade H 80101

Hwy Operator 2
R. Washbisch
(1 FTE)

Grade H 80101

Hwy Operator 2
B. Klezka
(1 FTE)

Grade G 80201

Hwy Operator 1
Vacant
(1 FTE)

Grade G 80101

Hwy Operator 2
L. Steffek
(1 FTE)

Grade H 80201

Hwy Operator 2
J. Helmle
(1 FTE)

Grade H 80201

Hwy Operator 2
R. Nasgovitz
(1 FTE)

Grade H 80101

Hwy Operator 2
I. Schoen
(1 FTE)

Grade G 80201

Hwy Operator 2
J. Rost
(1 FTE)

Grade H 80101

Hwy Operator 1
Logan Calewarts
(1 FTE)

Grade G 80201

LTE Truck Driver
T. Schubert
Snow & ice removal
n/a 80309

LTE Truck Driver
Vacant
n/a 80201

Hwy Operator 2
A. Dey
(1 FTE)

Grade H 80201

Hwy Operator 2
M. Conlon
(1 FTE)

Grade H 80101

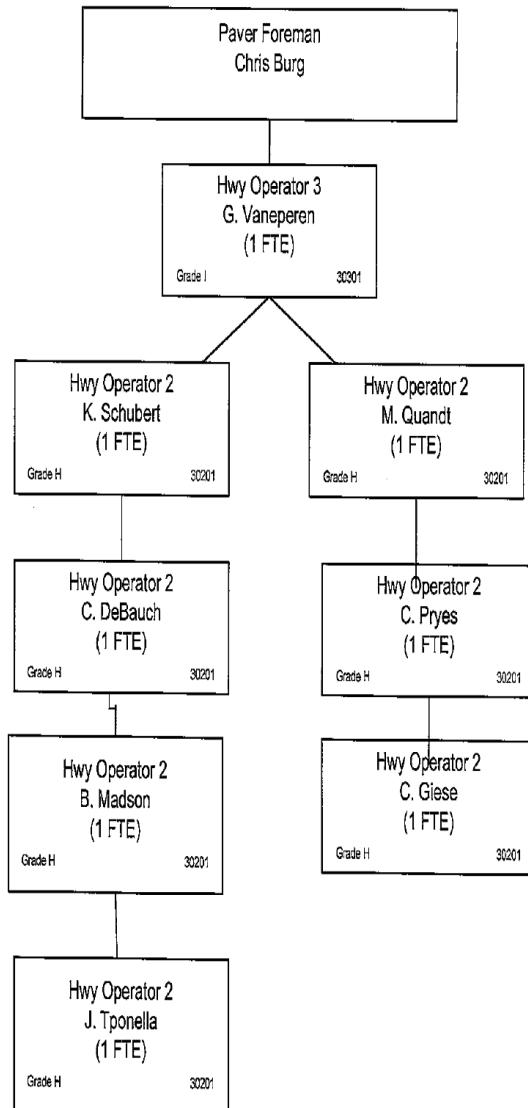
Hwy Operator 2
I. Schoen
(1 FTE)

Grade G 80201

AUTHORIZED COUNTY POSITIONS: 39
COUNTY FTE: 23.75
CONTRACTED POSITIONS: 0

3/21/2025

HIGHWAY



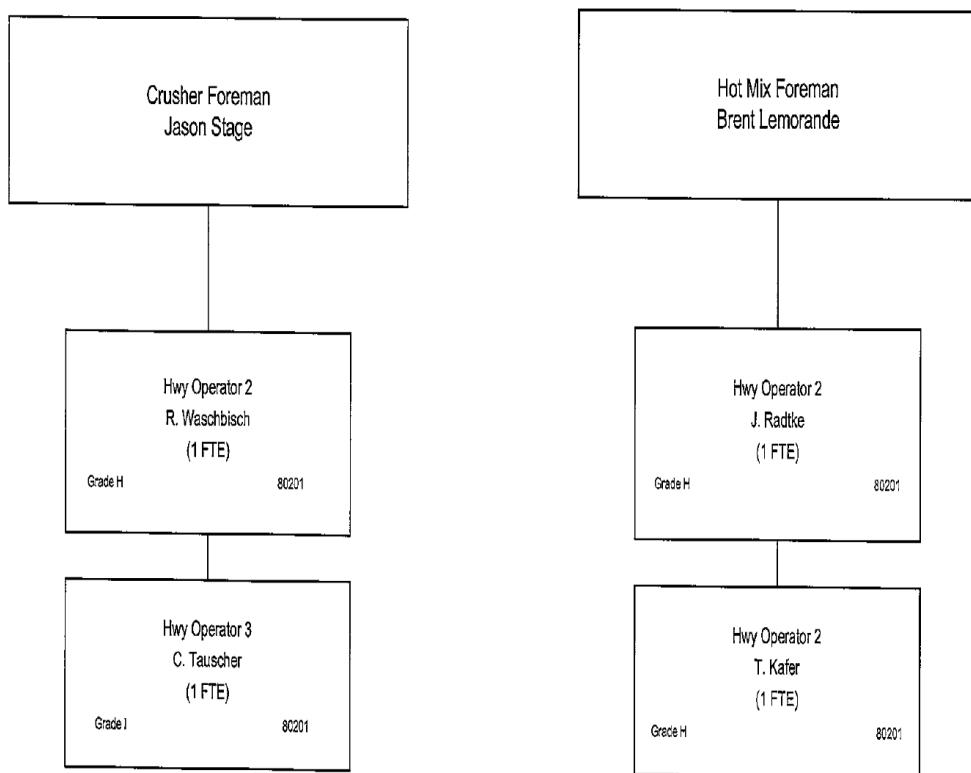
AUTHORIZED COUNTY POSITIONS: 8

COUNTY FTE: 8

CONTRACTED POSITIONS: 0

3/21/2025

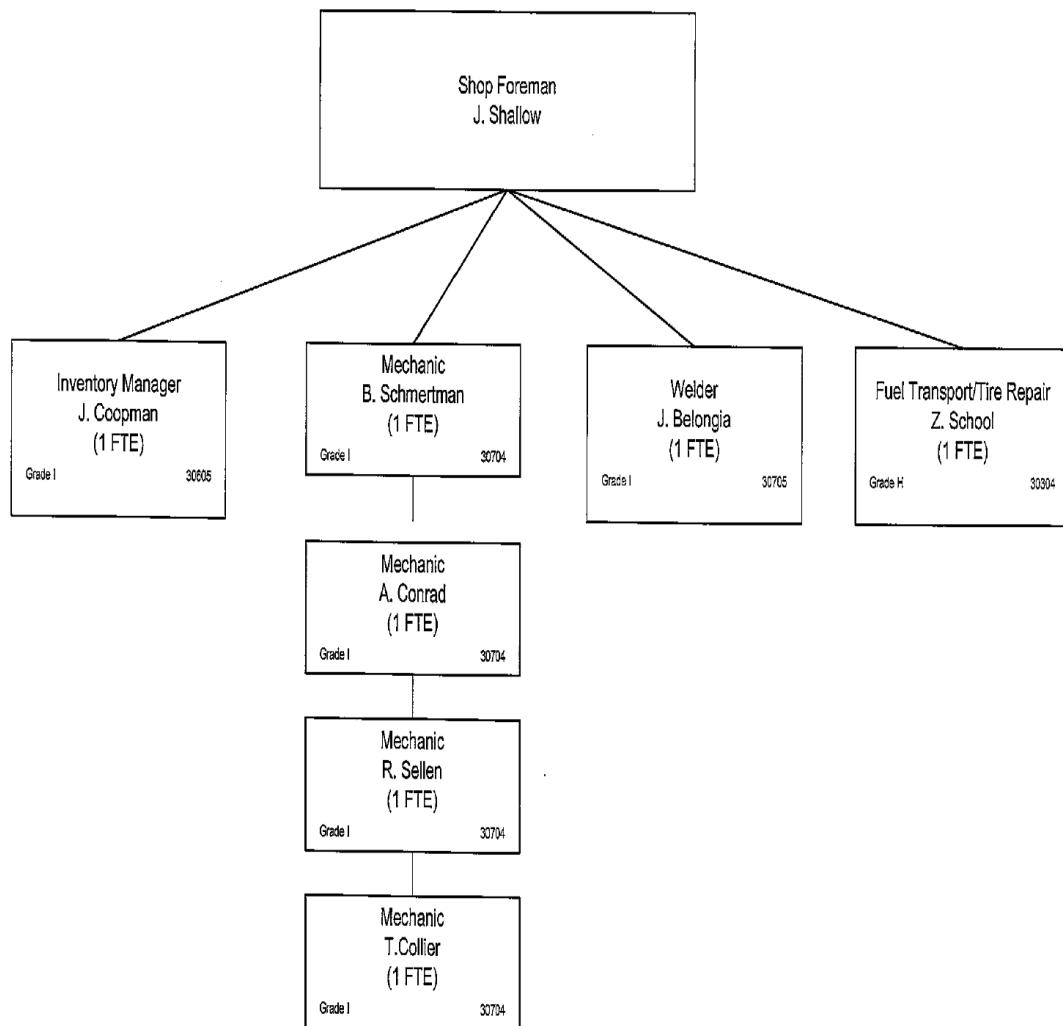
HIGHWAY



AUTHORIZED COUNTY POSITIONS: 4
COUNTY FTE: 4
CONTRACTED POSITIONS: 0

3/21/2025

HIGHWAY



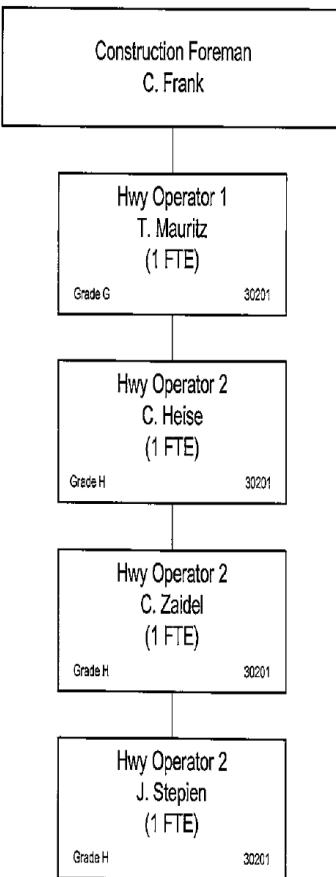
AUTHORIZED COUNTY POSITIONS: 7

COUNTY FTE: 7

CONTRACTED POSITIONS: 0

3/21/2025

HIGHWAY



AUTHORIZED COUNTY POSITIONS: 4

COUNTY FTE: 4

CONTRACTED POSITIONS: 0

3/21/2025

2025 SPRING MEETING
Northeast Region Commissioners and Committee Members
Hosted by Winnebago County



THURSDAY, MAY 15, 2025
Lakeshore Pavilion
1875 Punhoqua Street, Oshkosh, WI 54902

Registration fee: \$35.00 per person (sorry, no refunds)

9:00a Check-in | Pick up receipt | Continental breakfast
9:30a Meeting begins
12:00p Lunch is served

Reservations due by April 25, 2025

Make checks payable to:
Winnebago County Highway Department

Mail to:
Winnebago County Highway Department
PO Box 2764
Oshkosh, WI 54903-2764

 **Please return lower portion with check**

2025 SPRING MEETING
Northeast Region Commissioners and Committee Members
Thursday, May 15, 2025 | 9:00a start
Registration Fee: \$35.00 per person

County/Company/Firm name: _____

Attendee name(s): _____

Number attending: _____

Amount enclosed: _____



2025 SPRING MEETING

Northeast Region Commissioners and Committee Members
Hosted by Winnebago County



Thursday, May 15, 2025

Location: Lakeshore Pavilion, 1875 Punhoqua Street, Oshkosh, WI 54902

Thursday, May 15, 2025

TIME	AGENDA ITEM
9:00a – 9:30a	Check-in Pick up receipt Continental breakfast
9:30a – 9:40a	Call to order Pledge of Allegiance Roll call of counties Robert Doemel, Winnebago County Highway Commissioner
9:45a – 9:55a	Welcome Winnebago County Executive
10:00a – 10:25a	 Wisconsin's Local Technical Assistance Program (WI-LAP) Andi Bill, Director (via Virtual Presentation)
	WisDOT Updates
10:30a – 10:55a	 Statewide Update: Wisconsin Department of Transportation Rebecca Szymkowski, Director of Maintenance
11:00a – 11:25a	 NE Region Update: NE Region Division of Transportation System Development Chad DeGraves, Deputy Director
11:30a – 11:55a	 Wisconsin County Highway Association (WCHA): Patrick Van Der Sanden, Executive Director
12:00p	Final thank you adjourn for lunch





RECEIPT

Winnebago County Highway Department

Thank You...

Received: \$ _____

County/Company/Firm name: _____

Attendee name(s): _____

2025 SPRING MEETING
Northeast Region Commissioners and Committee Members
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2025 SPRING MEETING

Northeast Region Commissioners and Committee Members
Hosted by Winnebago County

Thursday, May 15, 2025

ROLL CALL

1) Brown County	
2) Calumet County	
3) Door County	
4) Fond du Lac County	
5) Kewaunee County	
6) Manitowoc County	
7) Marinette County	
8) Oconto County	
9) Outagamie County	
10) Sheboygan County	
11) Winnebago County	

