

**AGENDA**  
**THURSDAY, NOVEMBER 6, 2025 –9:00 AM**  
**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**  
**301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041**  
**OCONTO WI 54153**  
**[www.ocontocountywi.gov](http://www.ocontocountywi.gov)**

This is an open meeting of a Standing Committee of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.ocontocountywi.gov](http://www.ocontocountywi.gov)

1. Call to Order
2. Statement of County Mission and Vision
3. Approval of Agenda
  - 3.1. Change of Sequence
  - 3.2. Removal of Items
4. Approval of Minutes of Previous Meeting (Enc.)
5. Review Prior Months Vendor Payments (Enc.)
6. Communications
7. CTH-S Driveway Variance Request (Enc.)
8. Approve 2026 Fee Schedule (Enc.)
9. Facility Discussion
10. Roadwork Update
11. Staffing Update
12. Equipment Update
13. Announcements/General Information (No action to be taken)
14. Next Meeting Date
15. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Building “A” is located at the corner of Washington Street and Arbutus Avenue

c: Committee (FTP); County Administrator, Finance Director, Corporation Counsel, Media (via email); County Website; Central File, Official Posting Location (Physical Copy)

VH/Date Posted: October 30, 2025

**MINUTES**

**THURSDAY, OCTOBER 9, 2025 – 9:00 A.M.**

**HIGHWAY COMMITTEE OF OCONTO COUNTY BOARD OF SUPERVISORS**

**301 WASHINGTON STREET, COURTHOUSE BUILDING "A" ROOM #3041**

**OCONTO, WI 54153**

**[www.ocontocountywi.gov](http://www.ocontocountywi.gov)**

*(Draft minutes not approved by committee)*

COMMITTEE PRESENT: David Christianson, Elmer Ragen, Bob Wolf, Joel Lavarda, Dave Behrend

ABSENT: None

OTHERS PRESENT: Brandon Hytinen, Vanessa Hasenberg, Richard Heath, Al Sleeter, Beth Ellingson, Todd Skarban, Greg Schnell – HG Meigs, Peter Wills – City of Oconto Falls Administrator, Stuart Russ – Oconto Falls Public Schools.

**1. Call to Order**

Chair Christianson called the meeting to order at 9:00 am.

**2. Statement of County Mission and Vision by Hytinen**

**3. Approval of Agenda**

3.1 Change of Sequence – None

3.2 Removal of Items – None

Motion by Ragen/Wolf to approve the agenda. The motion was voted and carried.

**4. Approval of Minutes of Previous Meeting(s)**

Motion by Wolf/Behrend to approve the September 4, 2025, minutes as printed. The motion was voted and carried.

**5. Review Prior Months Vendor Payments**

Vendor payments were discussed.

**6. Communications**

- Notice of Public Hearing – No Impact

- Letter received from WisDOT regarding concern received at the CTH-I / STH-22 intersection. Passing on the right is legal and WisDOT stated no change is needed.

**7. Approve CTH-I Engineering Study and Speed Limit Change**

-Engineering study completed by Ayers for the 1.4 mile segment of CTH-I between S. Main Street and STH-22. A review of the speed limit was deemed necessary with the relocation of Oconto Falls Middle School. Summary of recommendations:

- 1) Post the speed limit between S. Main Street and Columbia Street at 35 miles per hour.
- 2) Post the school zone speed limit at 25 mph when children are present between Maria Volk Drive and Columbia Street. Add a second school speed limit sign within the school zone.
- 3) Update speed zone signing
- 4) Extend the no-passing zone pavement marking southbound
- 5) Replace the standard pedestrian warning signs that were installed as part of middle school project with schoolhouse shaped pedestrian warning signs at pedestrian crossing.
- 6) Make corrections to the speed feedback sign settings.

-Skarban requests the entire segment be reduced to 35 mph, however, state statute does not warrant this.

- Russ thanked all involved for keeping the safety of the students in mind.

Motion by Lavarda/Wolf to approve recommendations of the study. Motion was voted and carried.

**8. Approve Septic Encroachment Easement**

Hytinen showed survey map of parcel on CTH-B on screen where septic cells are now in right-of-way due to land division. Motion by Wolf/Behrend to approve the septic encroachment easement agreement for parcel 032-111100521 on CTH-B. The motion was voted and carried.

## **9. Facility Discussion**

- Suring Salt Shed roof completed
- Suring shop roof work has started
- Heath, Sleeter, and Hytinen met with Kurt Berner with The Samuels Group regarding the next steps for the Oconto shop facility study. Heath contracted with The Samuels Group for \$5000 to put RFP (Request for Proposal) together and assist with next steps including site analysis. Hytinen showed on screen the scope of what is included. Heath recommends any future expenses come from contingency fund which requires 2/3 County Board vote and to prepare resolution for November Highway Committee. Berner will do presentation to full County Board in the future.

## **10. Roadwork Update**

- Old 64 bridge in Town of Brazeau is now open.
- 3 mile segment of CTH-T has been paved using \$500,000 of unallocated sale tax funds as well as LRIP reimbursement. Striping, intersections, driveways and shoulder work will continue next week.
- Design continues for CTH-C STP project. One parcel will be acquired through condemnation.
- Design is finishing up on CTH-CC structure in Oconto Falls.
- Design continues on Pecore and Smyth Road bridges.
- Submitted a STP Rural and Local Bridge Application. Waiting to hear from Bureau of Structures on request to change scope for one bridge on eligibility list.
- Utility work to start on STH-22 in City of Gillett end of October.
- GTA amounts shown on screen. Our department to see a 0.15% increase. Schnell discussed how GTA amounts correlate to investing back into road work. He thanked us for our business and discussed new product options, including a warm mix additive. Heath asked about the frequency of counties bonding for road maintenance funds, Schnell estimates half of counties do. Christianson commented the need to get more funding to meet paving goals.

## **11. Staffing Update**

- Interviewed for finish grader, offer made but was declined. Position will be reposted.
- interviewed 9 last week for 2 open operator positions. Two offers made and accepted, contingent on background checks and physicals.

## **12. Equipment Update**

- Received email from Monroe Truck. DePere location is not on schedule due to loss of mechanics and unrealistic production schedules. Next estimate is one truck will be ready beginning of December, and one late December.

## **13. Announcements/General Information/Guests (No action to be taken)**

- LRIP meeting tomorrow. Counties are no longer allowed to bid LRIP work for towns.
- Safety Day is scheduled for October 21 at New View. Lunch will be provided by OC Squad.

## **14. Next Meeting Date**

Next meeting scheduled for Thursday, November 6, 2025, at 9am in County Board room.

## **15. Adjournment**

Chair Christianson declared meeting adjourned at 10:26 am.

Vanessa Hasenberg  
Recorder  
Date Posted: October 14, 2025

10/29/2025 10:37 AM

User: hwyamand

DB: Oconto

INVOICE REGISTER REPORT FOR COUNTY OF OCONTO  
 INVOICE ENTRY DATES 10/05/2025 - 11/01/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
<b>--- TOTALS BY FUND ---</b>							
	702 - HIGHWAY			680,169.81	115,664.56		
<b>--- TOTALS BY DEPT/ACTIVITY ---</b>							
70-16113	- HIGHWAY			Road Oils - 3,833.76	0.00		
70-16114	- HIGHWAY			Repair Parts - 78,560.82	23,185.70		
70-16115	- HIGHWAY			Tires - 12,691.33	4,043.21		
70-16119	- HIGHWAY			Fuel - 11,906.92	3,999.75		
70-16120	- HIGHWAY			Diesel - 60,528.67	41,035.00		
70-16122	- HIGHWAY			323.49	0.00		
70-16123	- HIGHWAY			Lubcricating Oil - 9,918.11	0.00		
70-53110	- HIGHWAY ADMINISTRATION			541.33	0.00		
70-53192	- RADIO EXPENSES			26.20	26.20		
70-53194	- DRUG & ALCOHOL TESTING			75.60	0.00		
70-53196	- STATE ADMINISTRATION			50.40	0.00		
70-53220	- FIELD SMALL TOOLS			4,866.57	1,602.99		
70-53230	- SHOP OPERATIONS-OCONTO			1,338.31	276.27		
70-53232	- SHOP OPERATIONS-SURING			1,592.15	175.73		
70-53235	- FUEL HANDLING			1,627.92	0.00		
70-53240	- MACHINERY OPERATIONS			11,227.91	0.00		
70-53254	- COUNTY PIT SPRUCE			32,445.10	144.65		
70-53260	- BITUMINOUS OPERATIONS			291,102.75	25,281.04		
70-53271	- BLDG & GRNDS OPNS-OCON			1,109.75	0.00		
70-53272	- BLDGS & GRNDS OPNS-MOU			80.78	0.00		
70-53273	- BLDG & GRNDS OPNS-SURI			1,580.04	448.45		
70-53274	- BLDG & GRNDS OPNS-SAMP			102.40	0.00		
70-53281	- ACQUISITION OF CAPITAL			38,524.84	89.16		
70-53301	- COUNTY ROAD MAINTENANC			22,722.99	3,671.38		
70-53302	- COUNTY SNOW & ICE CONT			1,047.77	972.00		
70-53304	- COUNTY PAVING & SEALCO			14,194.08	0.00		
70-53312	- STP - OTHERS			908.00	0.00		
70-53315	- BRIDGE			3,746.25	0.00		
70-53321	- STATE MAINTENANCE			333.05	0.00		
70-53323	- STATE MISC			44,369.75	0.00		
70-53324	- STATE BRIDGE MAINTENAN			1,935.64	330.00		
70-53331	- LOCAL GOVT-ROAD MAINTE			15,615.13	10,075.03		
70-53340	- LOCAL DEPARTMENTS SERV			11,242.00	308.00		

October 21, 2025

To whom it may concern,

I want to apply for a Driveway Variance. I feel the need for a private drive for us is real and very necessary, due to the large amount of trucks, trailers, semis, feed trucks, and tractors and equipment we have going in and out of our drive. The large amount of traffic coming to the farm is an overload on narrow Snyder Ln and is disrupting to our neighbors that share the lane.

Please put this issue on the November agenda.

Sincerely,

Nathan Yoder

pmt Recd 10-21-25  
\$250 # 5673



## OCONTO COUNTY HIGHWAY DEPT PERMIT & FEE CHARGES

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Work in County R/W	\$250
Local Road Access	\$250
All Other Access (Driveway)	\$200
Blacktopping of Access	\$100
Non-Compliance of Access	\$800
Non-Compliance of Blacktopping	\$250
Driveway Variance Request	\$250
Removal of Illegal Driveway	Actual Cost
Utility Permits	\$200
Utility Annual Service Connection ASCP	\$500
Single Trip/Oversize Moving Permit	\$75
Directional Sign Permit	\$100
Copy of Specs	\$5.00
Photo Copy Fee \$0.25/8.5"x11"--	\$.50/Larger
Exceed Posted Weight Limit	
One Truck, One Trip	\$100
One Truck, Numerous Trips	\$200
Fleet, Numerous Trips	\$500