

(Draft Proceedings, not approved by Board)
PROCEEDINGS – SEPTEMBER 18, 2025
OCONTO COUNTY BOARD OF SUPERVISORS' MEETING

1. Call to Order and Roll Call

County Board Chair, Al Sleeter, called the meeting to order at 9:00 a.m. the County Board Room #3041, located at the Oconto County Courthouse, 301 Washington St., Oconto, WI by stating "This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least 24 hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the office of the County Clerk." Deputy County Clerk, Kathy Goldschmidt, recorded the attendance, with 24 members present: Supervisors Bartels, Beyer, Bitters, Christianson, Cole, Gooding, Heise, Kobylarczyk, Kroll, Lavarda, Matravers, Meier, Ondik, Parmentier, Pillsbury, Ragen, Scanlan, Schindel, Schneider, Sleeter, Winkler, Wittkopf, Wolf, Van Zeeland; 7 absent: Barkhaus, Behrend, Dhuey, Holman, Kaczrowski, Schreiber, Willems.

2. Pledge of Allegiance

3. Invocation was given by Supervisor Matravers.

4. Statement of Oconto County Mission and Vision

Richard Heath, County Administrator, recited the Oconto County Mission and Vision statement.

5. Presentation of Awards and Recognition – None.

6. Presentation of Communications and Petition – None.

7. Consent Agenda

7.1. Removal of Items from Consent Agenda – None.

7.2. Approval of Consent Agenda

7.2.1. A2025-09-01 Zoning Change – Town of How (Firgens) – L&W Resources Com. (2)

7.2.2. A2025-09-02 Zoning Change – Town of Stiles (Spaulding) – L&W Resources Com. (4)

7.2.3. A2025-09-03 Zoning Change – Town of Underhill (St. Nicks Pines 11 LLC) – L&W Resources Com. (6)

7.2.4. R2025-09-01 Approval of a Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid – Administration Com. (8)

7.2.5. R2025-09-02 Approval of Birth to Three Special Education Teacher/Service Coordinator Position – Health and Human Services Board (14)

7.2.6. R2025-09-03 Approval of WIC Coordinator Position – Health and Human Services Board (22)

7.2.7. R2025-09-04 Approve Building Encroachment Easement Agreement – Highway Com. (30)

7.2.8. Appointments Aging Advisory Council – County Administrator

Motion by Scanlan/Cole to approve the consent agenda as presented. The motion to approve carried by a unanimous electronic vote.

8. Regular Agenda

8.1. Change in Sequence – None.

8.2. Removal of Items – None.

8.3. Approval of Regular Agenda

Motion by Heise/Wolf to approve agenda as presented. The motion was voted on and carried.

9. Approval of Previous Meeting Proceedings

Motion by Van Zeeland/Matravers to approve the proceedings from the August 21, 2025, and August 28, 2025, meetings. The motion was voted on and carried.

10. Committee and Departmental Reports

10.1. Report – Bay Lake Regional Planning Commission

Sydney Swan, Assistant Director Bay Lake Regional Planning Commission, presented the Bay Lake Regional Planning report.

10.2. Report – Health & Human Services Board Update

Scott Shackleford, Health & Human Services Director, presented the Health and Human Services Board update. Discussion followed.

10.3. Report – Opioid Abatement Ad-Hoc Steering Committee Update

Richard Heath, County Administrator, presented the Opioid Abatement Ad-Hoc Steering Committee update.

10.4. Report – Highway Facilities Update

Richard Heath, County Administrator, presented the Highway Facilities update. Discussion followed.

10.5. Report – Human Resources Employee Update

Shelly Schultz, Health & Human Services Director, presented the Health & Human Services update. Discussion followed.

10.6. Report – TEDCOR (Tourism & Economic Development Corporation of the Oconto Region)

Jayme Sellen, TEDCOR Director, presented the Tourism & Economic Development Corporation of the Oconto Region report.

10.7. Report – 2026 Budget Update

Richard Heath, County Administrator, presented the 2026 Budget update.

11. R2025-09-05 Approve County Sales Tax – County Highway Road Improvement Projects – Admin. Com. & Highway Com.

Motion by Lavarda/Wolf to adopt R2025-09-05 Approve County Sales Tax – County Highway Road Improvement Projects. Following an explanation by Richard Heath, County Administrator, the motion to adopt carried by a unanimous electronic vote.

12. R2025-09-06 Approval of Health & Dental Insurance Renewal Rates and Oconto County Sheriff Deputies Association (OCSDA) Plan Designation for Employees for 2026 – Administration Com.

Motion by Heise/Kroll to adopt R2025-09-06 Approval of Health & Dental Insurance Renewal Rates and Oconto County Sheriff Deputies Association (OCSDA) Plan Designation for Employees for 2026. Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

13. R2025-09-07 Continuation of County Recreation Committee and Funding for Projects – Administration Com.

Motion by Van Zeeland/Meier to adopt R2025-09-07 Continuation of County Recreation Committee and Funding for Projects. Following an explanation by Richard Heath, County Administrator, and discussion, the motion to adopt carried by an electronic vote 21 ayes, 3 nays (Beyer, Heise, Ondik).

14. R2025-09-08 Approval of Pay Grade Change for Administrative Assistant II Position – L&W Resources Com. & Administration Com.

Motion by Lavarda/Cole to adopt R2025-09-08 Approval of Pay Grade Change for Administrative Assistant II. Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

15. R2025-09-09 Replacement of Carpet in Building C – 2nd & 3rd Floor Offices – Property & Technology Com.

Motion by Gooding/Schindel to adopt R2025-09-09 Replacement of Carpet in Building C – 2nd & 3rd Floor Offices. Following an explanation by Scott Krueger, Maintenance Engineer, the motion to adopt carried by a unanimous electronic vote.

16. R2025-09-10 Approval of Administrative Specialist Position for Sheriff's Office – Public Safety Com. & Admin. Com.

Motion by Kroll/Christianson to adopt R2025-09-10 Approval of Administrative Specialist Position for Sheriff's Office. Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

17. R2025-09-11 Approval of Converting Emergency Management Program Assistant Part-Time Position to a Full-Time Account Specialist Position – Public Safety Com. & Administrative Com.

Motion by Ondik/Matravers to adopt R2025-09-11 Approval of Converting Emergency Management Program Assistant Part-Time Position to a Full-Time Account Specialist Position. Following an explanation by Shelly Schultz, Human Resource Director, and discussion, the motion to adopt carried by a unanimous electronic vote.

18. R2025-09-12 Approval of Lieutenant Position for Sheriff's Office (1) – Public Safety Com. & Administration Com.

Motion by Parmentier/Van Zeeland to adopt R2025-09-12 Approval of Lieutenant Position for Sheriff's Office (1). Following an explanation by Shelly Schultz, Human Resource Director, and Chad Angus, Chief Deputy, and discussion, the motion to adopt carried by a unanimous electronic vote.

19. R2025-09-13 Approval of Lieutenant Position for Sheriff's Office (2) – Public Safety Com. & Administration Com.

Motion by Ondik/Wittkopf to adopt R2025-09-13 Approval of Lieutenant Position for Sheriff's Office (2). Following an explanation by Shelly Schultz, Human Resource Director, the motion to adopt carried by a unanimous electronic vote.

20. R2025-09-14 County Conservation Aids – L&W Resources Committee

Motion by Lavarda/Beyer to adopt R2025-09-14 County Conservation Aids. Following an explanation by Chris Firgens, Forest and Park Administrator, the motion to adopt carried by a unanimous electronic vote.

21. Announcements/General Information (No Action to be taken)

- County board members were asked to RSVP for the Friday, October 3, 2025 County Board Industry Tour.
- Chair Sleeter announced the Town of Morgan is holding an information meeting with Fox Solar on Tuesday, October 7, 2025, at the town hall at 6:00 p.m. and encouraged County Board Supervisors to attend.
- WCA Conference registration and tax-exempt forms are on your desk. Contact Kim on Friday with any questions.

22. Adjournment

Chair Sleeter declared the meeting adjourned at 10:55 a.m.

The next meeting of the Oconto County Board of Supervisors will be held October 30, 2025.

Proceedings of County Board meeting may be viewed in its entirety at www.ocontocountywi.gov

Kathy Goldschmidt, Deputy County Clerk