

MINUTES
(Tuesday) August 12, 2025 – 8:00 A.M.
HIGHWAY SAFETY SUB-COMMITTEE
UPPER CONFERENCE ROOM AT THE HIGHWAY DEPARTMENT
202 VANDYKE STREET, OCONTO, WI 54153

www.ocontocountywi.gov

(Draft minutes –until approved by committee)

PRESENT: Brandon Hytinen, Bill Elias, Todd Marohl, Vanessa Hasenberg, Chad DeBauch, Brent Lemorande, Rod Sellen, Jody Rost, Isaiah Schoen

TIME MEETING BEGAN: 8:00 A.M.

1. Call to Order

Hytinen called the meeting to order at 8:00 A.M.

2. Approval of Agenda

A. Change of Sequence – None.

B. Remove Items – None

Motion by Sellen/Lemorande, to approve the agenda. The motion was voted and carried.

3. Approval of Minutes of Previous Meeting

Motion by Marohl/Elias, to approve the minutes of the April 29, 2025 meeting. The motion was voted and carried.

4. Communications

- Hytinen, Hasenberg and Rich Heath met with Chris Hohol of Fire LLC to discuss policies and manuals. Hohol will get a fee schedule to Heath for maintaining safety compliance.
- Motorist called with concern on flagging operator during CTH-J pulverizing operation. This was addressed the next day with a reminder that we all need to work hard to keep the safety of ourselves and others a top priority.
- Hytinen received a concern about leaving highway equipment parked in a closed lane overnight. This is not best practice and should be removed in future. Also discussed always moving attenuator forward with operation to offer best protection to crew working.

5. Review Vehicle Accident and Claims Report

- Hytinen followed up on claim from February involving truck 162. Call received from Accurate informing damage to frame, and new carrier was ordered for suspension system.
- Marohl discussed incident June 1 where our employee in mini dump truck was rear-ended while travelling on USH 141. Bumper bent on truck but no injuries. No recommendations as other motorist was at fault.

6. Review any Work Comp Claims

Hytinen discussed one claim since last meeting.

- Employee injured ankle while exiting truck and stepping down on uneven roadway. No medical attention needed, no lost time. Reminder to always keep three points of contact and be aware of surroundings.

7. Review Observation Cards

Elias went through 2 observation cards received since last meeting.

- 1) June 5, Suring Shop. Concern with strings on hooded sweatshirts and recommend they be removed to eliminate a hazard.
- 2) June 4, Oconto Shop. Concern with using chain hooked to jig when undressing trucks. Elias to follow up with observer for more information. Committee recommends better prep to avoid rust.

8. Review Safety Check Lists

- Marohl reported on US41 NB concrete repair on May 7, 2025.
 - One individual not wearing appropriate safety gear. Pants were given.
 - An officer in squad car was on site which did help slow traffic.

9. Follow Up on Safety Issues or Concerns from Last Meeting

- Jason Stage and Jason Shallow visited Langlade County crushing operation for suggestions due to recent citation where cone overflowed onto walkway. No further update available on changes made to our operation.
- Kleczka questioned if camera on new tri-axles can be relocated from driver side to passenger side to view blind spot. Elias verified with Monroe that they can be relocated on future orders.

10. Review any New Safety Issues or Concerns

- Lemorande continues to see trucks drive with boxes in the air at the plant. Recommend he notifies driver over the radio and if the problem continues it could lead to a write-up.
- Rost concerned with speed limit being too high near crushing operation and would like speed reduced from 35 mph to 15 mph between hotmix plant and quarry. Elias to talk to Stage about this and any applicable MSHA regulations. Discussion continued on who is held responsible – the driver or the county- if a speeding citation is issued from MSHA.
- Schoen recommends purchasing breaker for skidsteer to be used when working on concrete repair. This would eliminate the employees from being directly exposed to traffic. Marohl will talk to our WisDOT rep James Ruelle about this. We have rented from Shawano County in the past.

11. Announcements/General Information/Guests (No action to be taken)

- (2) tri-axes from 2024 budget at Monroe Truck with build dates in September.
- Silica Testing completed, 3 employees wore meters. Waiting to hear lab results.
- Safety Day will be held October 21 at New View with lunch provided by OC Squad again.
- Work on Suring shop roof should start soon.
- Facility study of Oconto shop is complete and the recommendation is to build a new shop, not to continue to repair the Oconto Shop. Discussion is on-going with Highway Committee on best way to proceed.
- Materials have been ordered for Suring salt shed roof. Hytinen waiting to receive truss diagram to send to state for approval.
- Reminder to everyone to fill out observation cards and bring any potential hazards to our attention.
- Elias encouraged everyone to stay safe and thanked them for doing so.

12. Next meeting set for November 11 at 8 am.

Recommended to attend:

1. Jody Rost
2. Isaiah Schoen
3. Jason Shallow
4. Zach School
5. Jordan Tonella

13. Adjournment

Hytinen declared meeting adjourned at 8:48 am.

Vanessa Hasenberg, Recorder

Date Posted: August 19, 2025