

**MINUTES**  
**WEDNESDAY, OCTOBER 22, 2025 – 10:00 A.M.**  
**OCONTO COUNTY TRAFFIC SAFETY COMMISSION**  
**LEC CONFERENCE ROOM – NORTH/SOUTH**  
**301 WASHINGTON ST. OCONTO, WI 54153**  
[www.ocontocountywi.gov](http://www.ocontocountywi.gov)

***(Draft minutes, not approved by Committee)***

PRESENT: Todd Skarban, Sheriff; Jaelyn Scanlan, Public Health Officer; Brandon Hytinen, Highway Commissioner; Jennifer Austin, Sergeant, Wisconsin State Patrol; Dan Kontos, WIDOT; Rod Hamilton, WIDOT

ABSENT: Beth Ellingson, Corporation Counsel; Jon Spice, Emergency Management Director; Carol Andrews; Education Representative

OTHERS PRESENT: Richard Heath, County Administrator; Kim Pytleski, County Clerk

**1. Call to Order**

Sheriff Todd Skarban called the meeting to order at 10:04 a.m.

**2. Approval of Agenda**

**2.1. Change of Sequence** – None.

**2.2. Removal of Items** – None.

Motion by Hytinen/Scanlan to approve the agenda as presented. The motion was voted on and was carried.

**3. Approval of Minutes of Previous Meeting**

Motion by Scanlan/Hytinen to approve the April 23, 2025, minutes. The motion was voted on and was carried.

**4. Public Appearances / Communications** – None.

**5. Reports** – Informational Only; No Action to be Taken

**5.1. Status of Area Highway Construction and Repair Proposals**

- Rodney Hamilton, Wisconsin Department of Transportation (WIDOT) presented the report and reviewed lane/road closures in the area. Discussion followed.  
Online updates can be found at: <https://projects.511wi.gov/weeklyupdates-ne/>

**5.2. WDOT BOTS Report and Updates**

- Dan Kontos, WIDOT, presented a slide show of the quarterly WIDOT information. One fatal crash occurred in Oconto County in quarter three 2025. Traffic safety data was reviewed. Discussion followed. More information can be found at <http://zeroinwisconsin.gov>

**5.3. Traffic Safety Legislation Report**

- Kontos provided a legislative update. Discussion followed. Informational only. No action taken.

**5.4. Traffic Safety Coordinator Report** – No report given.

**5.5. Commission Member Reports**

- Jaelyn Scanlan, Public Health Officer, updated the commission on activities since the last meeting: a meeting in Town of Riverview and included seven counties promoting ATV policies and safety and advocacy, a car seat clinic was held on September 18<sup>th</sup> in the City of Oconto Falls, Public Health Nurse applying to be a Car Seat Tech Proxy, Booster Seat Safety promoted, Hot Car display at Gillett Summer Splash and County Fair, 20 car seat checkoffs were conducted, promoted distracted drivers safety at local libraries, and held Safety Town at the county LEC.
- Brandon Hytinen, Highway Commissioner, updated commission on the Move Over or Slow Down event, the safety meeting for Highway Department employees, reported the majority of road projects are wrapping up for the year with only a few

small paving projects still ongoing, and department is getting trucks ready for the winter.

**6. Locations of Traffic Hazard and Recommended Improvements to Enhance Safety**

- Sheriff Skarban announced approval of speed change from South Main Street to Columbia Street in the City of Oconto Falls from 35 MPH to 25 MPH when children are present. Discussion followed. Informational only. No action taken.
- The Digital Display Speed Signs were received and the Sheriff is working with the Towns and Highway Commissioner regarding placement and state requirements for confirming size. Discussion followed. Information only. No action taken.

**7. Traffic Crashes – Community Maps Review**

**7.1. Spot Map Report**

- Kontos shared the spot map report. Discussion followed. Informational only. No action taken.

**7.2. Fatality Crash Review**

- Sheriff Skarban reviewed the fatal accident which occurred in quarter three 2025. Discussion followed. Informational only. No action taken.

**8. Traffic Safety Training**

- Traffic Incident Management Enhancement (TIME) weekend train-the-trainer class will be held October 25, 2025. Informational only. No action taken.

**9. Announcements/General Information (No action to be taken) – None.**

**10. Set Next Meeting Date**

The next regular meeting of the Traffic Safety Commission is scheduled for January 28, 2026, at 10:00 a.m. in the LEC Conference Room.

**11. Adjournment**

Sheriff Skarban declared the meeting adjourned at 11:27 a.m.

Kim Pytleski, Recorder

Date Posted: 10/28/2025